

# Pioneer Career and Technology Center

## Board Meeting

Board Office Conference Room  
Monday, May 21, 2012  
7:00pm

### RECORD OF PROCEEDINGS

Minutes of PIONEER CAREER AND TECHNOLOGY CENTER  
MAY BOARD OF EDUCATION meeting

Held: BOARD CONFERENCE ROOM, MONDAY, MAY 21, 2012, 7:00 pm

**Present:** Glenna Cannon, Superintendent; Jerry Payne, Treasurer; Mr. Tom Clutter, Board Member; Mr. Bill Hope, Board Member; Mr. Dennis Leader, Board Member; Mrs. JoAnn Nelson, Board Member; Mr. Thomas Showman, Board Member; Mrs. Mary Jean Theaker, Board Member; Mr. Douglas Theaker, Board Vice President; Mr. Howard Koons, Board President; Martin Dzugan, Supervisor; Jim Grubbs, Director of Business Affairs; Greg Nickoli, Director of Operations, High School; Linda Schumacher, Payroll Clerk; Mr. Dennis Long, Board Member

**Absent:** Becki Kimmel, Secretary, Board of Education; Mrs. Mary Dixon, Board Member; Mrs. Sandra Stone, Board Member; Mary Lee Barr, Supervisor; Jim Calhoon, Supervisor; John Evans, Interim Asst. Director, Adult Education; Jason Fortman, Food Service Manager; Bob Hartwell, Technology Coordinator; Dena Kirby, Supervisor; Kris Kowalski, Assistant Director, High School; Mike Martin, Supervisor

### 1 Roll Call

Mr. Howard Koons, Board President

#### Minutes

Bill Hope Arrived at 7:03 pm

#### Approved

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member			
Mr. Bill Hope, Board Member			
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member			
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

### 2 Pledge to the Flag

Mr. Howard Koons, Board President

### 3 Moment of Silence

Mr. Howard Koons, Board President

### 4 Approval of Minutes

Mr. Howard Koons, Board President

 [April Board Minutes.pdf](#)

#### Minutes

#### Approved


**Motioned:** Mr. Douglas Theaker, Board Vice President


**Seconded:** Mr. Dennis Leader, Board Member

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member			
Mr. Bill Hope, Board Member			X
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member			
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

## **5 Financial Report & Review Five (5) Year Forecast**

**Jerry Payne, Treasurer**

 [April Financial Report.pdf](#)

 [5 Year Forecast.pdf](#)

### **Minutes**

#### **Approved**

**Motioned:** Mr. Thomas Showman, Board Member

**Seconded:** Mrs. Mary Jean Theaker, Board Member

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member			
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member			
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

## **6 Recognition of Guests**

**Glenna Cannon, Superintendent**

## **7 EAP Representation**

## **8 Public Input\***

**Mr. Howard Koons, Board President**

Board Policy Manual Section 0164

## 9 Correspondence

Glenna Cannon, Superintendent

## 10 Presentation

Martin Dzugan, Supervisor

Logan Brummage, Senior Welding, Ontario High School

Chase Shoemaker, Senior Precision Machining Technologies, Shelby High School

## 11 Reports


Greg Nickoli, Director of Operations, High School

## 12 Student Achievement Liaison Report

Mrs. Mary Jean Theaker, Board Member

 [Student Achievement Liaison Report.Dena Kirby.May 21 2012.pdf](#)

 [2012 Awards Listing by School.pdf](#)


 [2012 Scholarship Listing.pdf](#)

## 13 Legislative Liaison Report

Mrs. Sandra Stone, Board Member

## 14 The Superintendent's Report


Glenna Cannon, Superintendent

 [Superintendent s Report - May.pdf](#)

## 15 APPROVE PERSONNEL RECOMMENDATIONS

Mr. Howard Koons, Board President

- **Accept resignation of certificated personnel.**
- **Approve maternity leave of certificated personnel.**
- **Approve employment of Virtual Learning Academy Summer School Instructors.**
- **Approve supplemental contracts for certificated personnel.**
- **Approve stipend contracts for certificated personnel.**
- **Approve employment of substitute classified personnel.**
- **Approve employment of summer custodial workers.**
- **Approve employment of student help.**

 [MAY Personnel Items 2012.pdf](#) (private)

### Minutes

#### Approved

**Motioned:** Mr. Dennis Long, Board Member

**Seconded:** Mr. Tom Clutter, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member			
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member			

Mrs. Mary Jean Theaker, Board Member	X
Mr. Douglas Theaker, Board Vice President	X
Mr. Howard Koons, Board President	X
Mr. Dennis Long, Board Member	X

## 16 ADOPT TEXTBOOKS

**Mr. Howard Koons, Board President**

Recommendation of Superintendent Glenna R. Cannon that textbooks on the attached listing be adopted.

 [Textbook Order 2012.pdf](#)

### Minutes

#### Approved

**Motioned:** Mrs. JoAnn Nelson, Board Member

**Seconded:** Mr. Thomas Showman, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member			
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member			
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

## 17 ADOPT NEW JOB DESCRIPTION

**Mr. Howard Koons, Board President**

Recommendation of Superintendent Glenna R. Cannon the the following job description be adopted.

 [ADULT ED SITE COORDINATOR.pdf](#)

### Minutes

#### Approved

**Motioned:** Mr. Tom Clutter, Board Member


**Seconded:** Mr. Douglas Theaker, Board Vice President

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member			
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		

Mrs. JoAnn Nelson, Board Member	X
Mr. Thomas Showman, Board Member	X
Mrs. Sandra Stone, Board Member	
Mrs. Mary Jean Theaker, Board Member	X
Mr. Douglas Theaker, Board Vice President	X
Mr. Howard Koons, Board President	X
Mr. Dennis Long, Board Member	X

## 18 ADOPT RESOLUTION APPROVING SPECIAL ROTARY FUND

**Mr. Howard Koons, Board President**

 [Resolution - Special Rotary Fund.pdf](#)

### Minutes

#### Approved


**Motioned:** Mrs. Mary Jean Theaker, Board Member

**Seconded:** Mr. Dennis Leader, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member			
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member			
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

## 19 APPROVE STUDENT ACCIDENT INSURANCE

**Mr. Howard Koons, Board President**

 [Resolution 09-12 Student Insurance 2012-13.pdf](#)

### Minutes

#### Approved

**Motioned:** Mr. Douglas Theaker, Board Vice President

**Seconded:** Mrs. JoAnn Nelson, Board Member


Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member			
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		

Mrs. Sandra Stone, Board Member  
 Mrs. Mary Jean Theaker, Board Member  
 Mr. Douglas Theaker, Board Vice President  
 Mr. Howard Koons, Board President  
 Mr. Dennis Long, Board Member

X  
 X  
 X  
 X

## 20 APPROVE ABOLISHMENT OF PROGRAMS

Mr. Howard Koons, Board President

 [resolution 10-12 abolishment of programs.pdf](#)

### Minutes

#### Approved

**Motioned:** Mrs. Mary Jean Theaker, Board Member

**Seconded:** Mr. Douglas Theaker, Board Vice President

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member			
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member			
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

## 21 APPROVE PIONEER FIELD USE

Mr. Howard Koons, Board President

Recommendation of Superintendent Glenna R. Cannon that approval be given to the following organizations:

- Shelby Y Community Center Youth Sports Programs, P.O. Box 45, Shelby; to use the Pioneer front field for T-ball practice on Tuesday and Thursdays beginning May 15; and games on Saturdays beginning May 19, 2012 and ending June 30, 2012.
- Mid-Ohio Sports Car Club, P.O. Box 1084, Mansfield; Use of West Parking lot from 8 am to 4 pm on the following dates: May 28, June 17, July 8, August 12, September 3 and October 7, 2012.

### Minutes

#### Approved

**Motioned:** Mrs. Mary Jean Theaker, Board Member

**Seconded:** Mr. Dennis Leader, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		

Mrs. Mary Dixon, Board Member	
Mr. Bill Hope, Board Member	X
Mr. Dennis Leader, Board Member	X
Mrs. JoAnn Nelson, Board Member	X
Mr. Thomas Showman, Board Member	X
Mrs. Sandra Stone, Board Member	
Mrs. Mary Jean Theaker, Board Member	X
Mr. Douglas Theaker, Board Vice President	X
Mr. Howard Koons, Board President	X
Mr. Dennis Long, Board Member	X

## 22 ACCEPT DONATIONS

**Mr. Howard Koons, Board President**

Recommendation of Superintendent Glenna R. Cannon to accept the donations as listed below:

- Beck's Auto Wrecking, 6946 Twp. Rd. 91, Mt. Gilead; generous donation of 7000 lb. Clark Forklift to be used for educational purposes in our Career Technical Industrial Diesel program.
- Citizens Bank, Shelby; generous monetary donation of \$500 to the Business scholarship fund; for scholarship awarded annually to a Pioneer senior.
- Domino's Pizza, 62 E. Main St., Shelby; generous donation of 20 large pizza boxes for use in Collision Repair Career Technical program for the Girls Non-Traditional Occupations day.
- Glenna R. Cannon, 207 Redwood Rd., Mansfield; generous monetary donation of \$50 to the Robert Janca Scholarship fund; for scholarship awarded annually to a Pioneer senior.
- MTD Products, Inc., Shelby Operations, Shelby; generous donation of 90+ engines for instructional use by the students in the Power Equipment Mechanics Career Technical program.
- Maxine Bachrach, P.O. Box 3, Plymouth; generous monetary donation of \$500 to the Bachrach Scholarship fund; for scholarship awarded annually to a Pioneer senior.
- Steve and Laurie Easler, 2440 Fairfield Angling Road, North Fairfield; generous monetary donation of \$300 to the Robert Janca Scholarship fund; for scholarship awarded annually to a Pioneer senior.

### Minutes

#### Approved

**Motioned:** Mr. Dennis Leader, Board Member

**Seconded:** Mrs. Mary Jean Theaker, Board Member

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member			
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member			
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		

Mr. Howard Koons, Board President


X

Mr. Dennis Long, Board Member

X

## 23 APPROVE STUDENT PARTICIPATION IN COMPETITIVE EVENTS

Mr. Howard Koons, Board President

 [May Student Participation 2012.pdf](#)

### Minutes

#### Approved

**Motioned:** Mr. Thomas Showman, Board Member

**Seconded:** Mrs. JoAnn Nelson, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member			
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member			
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

## 24 ADJOURNMENT OF MEETING

Mr. Howard Koons, Board President

### Minutes

#### Approved

**Motioned:** Mr. Douglas Theaker, Board Vice President

**Seconded:** Mr. Dennis Leader, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member			
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member			
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		