

# Pioneer Career and Technology Center

## Board Meeting

Board Office Conference Room  
Monday, March 26, 2012  
7:00pm

Pioneer Board of Education Meeting

**Present:** Glenna Cannon, Superintendent; Jerry Payne, Treasurer; Becki Kimmel, Secretary, Board of Education; Mr. Tom Clutter, Board Member; Mrs. Mary Dixon, Board Member; Mr. Bill Hope, Board Member; Mr. Dennis Leader, Board Member; Mrs. JoAnn Nelson, Board Member; Mr. Thomas Showman, Board Member; Mrs. Sandra Stone, Board Member; Mrs. Mary Jean Theaker, Board Member; Mr. Douglas Theaker, Board Vice President; Mr. Howard Koons, Board President; Jim Grubbs, Director of Business Affairs; Kowalski Kris, Assistant Director, High School; Greg Nickoli, Director of Operations, High School; Linda Schumacher, Payroll Clerk; Mr. Dennis Long, Board Member

**Absent:** Mary Lee Barr, Supervisor; Jim Calhoon, Supervisor; Martin Dzugan, Supervisor; John Evans, Interim Asst. Director, Adult Education; Jason Fortman, Food Service Manager; Bob Hartwell, Technology Coordinator; Dena Kirby, Supervisor; Mike Martin, Supervisor

### 1 Roll Call

**Mr. Howard Koons, Board President**

#### Minutes

##### Approved

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

### 2 Pledge to the Flag

**Mr. Howard Koons, Board President**

### 3 Moment of Silence

**Mr. Howard Koons, Board President**

### 4 Approval of Minutes

**Mr. Howard Koons, Board President**



[February Board Minutes.pdf](#) (private)

#### Minutes

##### Approved

**Motioned:** Mr. Douglas Theaker, Board Vice President

**Seconded:** Mrs. Mary Dixon, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		

Mrs. Mary Dixon, Board Member	X
Mr. Bill Hope, Board Member	X
Mr. Dennis Leader, Board Member	X
Mrs. JoAnn Nelson, Board Member	X
Mr. Thomas Showman, Board Member	X
Mrs. Sandra Stone, Board Member	X
Mrs. Mary Jean Theaker, Board Member	X
Mr. Douglas Theaker, Board Vice President	X
Mr. Howard Koons, Board President	X
Mr. Dennis Long, Board Member	X

## 5 Financial Report

**Jerry Payne, Treasurer**



[February Financial Report.pdf](#) (private)



[OSFC Analysis 32612 R.pdf](#) (private)

### Minutes

#### Approved

**Motioned:** Mr. Dennis Leader, Board Member

**Seconded:** Mrs. Mary Jean Theaker, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

## 6 Recognition of Guests

**Glenna Cannon, Superintendent**

## 7 EAP Representation

## 8 Public Input\*

**Mr. Howard Koons**

\* NEOLA Board Policy Manual Section 0164

## 9 Correspondence

**Glenna Cannon, Superintendent**

## 10 Presentation

**Glenna Cannon, Superintendent**

Leanne Bauerdick - Global Opportunities in Industry and Education

## 11 Reports

Greg Nickoli, Director of Operations, High School

## 12 Student Achievement Liaison Report

Mrs. Mary Jean Theaker, Board Member



[MARCH Student Achievement Liaison Report..pdf](#) (private)

## 13 Legislative Liaison Report

Mrs. Sandra Stone, Board Member

## 14 The Superintendent's Report

Glenna Cannon, Superintendent



[Superintendent s Report - March 2012.pdf](#) (private)

## 15 ENTER INTO EXECUTIVE SESSION

Mr. Howard Koons, Board President

Recommendation of Superintendent Glenna R. Cannon that we enter into Executive Session for discussion of personnel.

Entered into Executive Session at: 8:22 pm

Returned to Regular Session at: 8:25 pm

### Minutes

#### Approved

**Motioned:** Mr. Douglas Theaker, Board Vice President

**Seconded:** Mrs. Mary Dixon, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

### 15.1 APPROVE EMPLOYMENT OF ADMINISTRATIVE PERSONNEL

Mr. Howard Koons, Board President

#### Minutes

Recommendation of Superintendent Glenna R. Cannon to approve employment of Administrative Personnel.

LINDA SCHUMACHER, Treasurer

**Approved**

**Motioned:** Mrs. Mary Dixon, Board Member

**Seconded:** Mrs. Mary Jean Theaker, Board Member

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

**15.2 APPROVE RESIGNATION OF CLASSIFIED PERSONNEL**

**Mr. Howard Koons, Board President**

Recommendation of Superintendent Glenna R. Cannon to approve resignation of classified personnel in order to accept Administrative position.

**Minutes**

LINDA SCHUMACHER, resignation of Payroll clerk position.

**Approved**

**Motioned:** Mr. Dennis Long, Board Member

**Seconded:** Mrs. JoAnn Nelson, Board Member

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

**16 BOARD ACTION ITEMS**

**Howard Koons, Board President**

## 17 APPROVE PERSONNEL RECOMMENDATIONS

**Mr. Howard Koons, Board President**

Recommendation of Superintendent Glenna R.Cannon that personnel matters in accordance with ORC Sections 3319.02; 07; 08; 081; 083; 10; 11; 16; 17; and pending proper certification requirements and in accordance with the Board-adopted policy and salary schedule be approved:

### **Approve retirement resignation of certificated personnel.**

- **MARJEAN HUBER**, Medical Technology Instructor effective June 30, 2012.

### **Approve stipend contracts for certificated personnel.**

- **Polaris Career Center, January 21, 2012 - Middleburg Heights, OH**
  - SETH WEIBEL - \$100
- **Prostart Invitational, Columbus Convention Center, January 29, 2012 - Columbus, OH**
  - SETH WEIBEL - \$100

### **Approve employment of substitute instructor.**

- GRANT BROCWELL

### **Approve resignation of part-time classified personnel.**

- **SHAWNA HICKS**, Part-time Cafeteria/Banquet Worker

### **Approve employment of substitute part-time classified personnel.**

- ***Substitute Part-time Cafeteria/Banquet Worker***
- **SHAWNA HICKS**
- ***Substitute Part-Time Early Childhood Education Lead Teacher and Teacher Aide***
- **CHERIE GILL**

## **Minutes**

### **Approved**

**Motioned:** Mrs. Sandra Stone, Board Member

**Seconded:** Mrs. JoAnn Nelson, Board Member




<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		

Mr. Howard Koons, Board President	X
Mr. Dennis Long, Board Member	X

## 18 ADOPT THE HIGH SCHOOL, ADULT EDUCATION AND EARLY CHILDHOOD EDUCATION CALENDAR WITH FEE SCHEDULE FOR THE 2012-2013 SCHOOL YEAR

Mr. Howard Koons, Board

Recommendation of Superintendent Glenna R. Cannon, that the High School Calendar; the Adult Educational Calendar; and the Early Childhood Education Calendar and Fee Schedule for the 2012-2013 school year, be adopted.

-  [2012.2013 Calendar.pdf](#) (private)
-  [2012.2013 Adult Ed Calendar.pdf](#) (private)
-  [2012 2013 ECE Calendar Fee Schedule.pdf](#) (private)

### Minutes

#### Approved

**Motioned:** Mr. Tom Clutter, Board Member

**Seconded:** Mrs. Mary Dixon, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

## 19 ADOPT RESOLUTION ACCEPTING AMOUNTS AND RATES OF TAXES

Mr. Howard Koons, Board President

-  [Tax Rates Resolution 2012.pdf](#) (private)

### Minutes

#### Approved

**Motioned:** Mr. Dennis Leader, Board Member

**Seconded:** Mr. Bill Hope, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		

Mr. Dennis Leader, Board Member	X
Mrs. JoAnn Nelson, Board Member	X
Mr. Thomas Showman, Board Member	X
Mrs. Sandra Stone, Board Member	X
Mrs. Mary Jean Theaker, Board Member	X
Mr. Douglas Theaker, Board Vice President	X
Mr. Howard Koons, Board President	X
Mr. Dennis Long, Board Member	X

## 20 ADOPT RESOLUTION TO APPROVE STUDENT WAIVER DAY FOR THE 2012-2013 SCHOOL YEAR

Mr. Howard Koons, Board President



[Resolution 05-12 Waiver Day 2012.13.pdf](#) (private)

### Minutes

#### Approved

**Motioned:** Mr. Douglas Theaker, Board Vice President

**Seconded:** Mr. Tom Clutter, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

## 21 ADOPT ACADEMIC COURSES OF STUDY

Mr. Howard Koons, Board President

Recommendation of Superintendent Glenna R. Cannon that the following Courses of Study be adopted:

- Foundations for Algebra 2
- Advanced Math
- Contemporary World Issues
- World Geography
- Materials Science
- Environmental Science

### Minutes

#### Approved

**Motioned:** Mr. Thomas Showman, Board Member

**Seconded:** Mrs. Mary Jean Theaker, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

## 22 APPROVE REVISIONS TO JOB DESCRIPTION

**Mr. Howard Koons, Board President**

Recommendation of Superintendent Glenna R. Cannon to approve the revisions to the following job description:

- Part-time Cafeteria/Banquet Worker



[Part-Time Cafeteria Worker revision Mar 2012.pdf](#) (private)

### Minutes

#### Approved

**Motioned:** Mr. Douglas Theaker, Board Vice President

**Seconded:** Mrs. Mary Dixon, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

## 23 ACCEPT DONATIONS

**Mr. Howard Koons, Board President**

Recommendation of Superintendent Glenna R. Cannon that donations as listed be accepted:

- Donald L. Plotts, 7326 St. Rt. 19, Unit 2614, Mt. Gilead; generous monetary donation of



\$1000 towards the Donald L. Plotts scholarship fund for scholarship awarded annually to a Pioneer senior.

- Ike Costein, 822 Euclid, Willard; generous monetary donation of \$250 towards the Ruth M. Klenke scholarship fund for scholarship awarded annually to a Pioneer senior.
- John & Sandra Skulski, 420 Walfield Drive, Mansfield, OH 44904, generous monetary donation of \$50 towards the Robert Janca scholarship fund for scholarship awarded annually to a Pioneer senior.
- Joyce Leimbach, 4402 Woodridge Drive, Sandusky; generous monetary donation of \$500 towards the Gale J. Leimbach scholarship fund for scholarship awarded annually to a Pioneer senior.
- Juan & Crystal Escalera, 1149 Lakewood Rd., Willard; generous monetary donation of \$250 towards the Francisco M. Fabela scholarship fund for scholarship awarded annually to a Pioneer senior.
- Tom & Nancy Depler, 61 Edgewood Drive, Shelby; generous monetary donation of \$40 toward the Endowment Fund scholarship fund for scholarship awarded annually to a Pioneer senior.
- Wells Fargo Community Support Campaign; Dawn Wright-Smith, 1129 Martin Luther King Jr. Parkway, Des Moines, IA 50314; generous monetary donation of \$36.90 to be used for student programs and activities through Student Council at Pioneer Career and Technology Center.

## Minutes

### Approved

**Motioned:** Mrs. Mary Jean Theaker, Board Member

**Seconded:** Mrs. Sandra Stone, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

## 24 APPROVE STUDENT PARTICIPATION IN COMPETITIVE EVENTS

**Mr. Howard Koons, Board President**

Recommendation of Superintendent Glenna R. Cannon that permission be granted and reimbursement of expenses be approved according to the Board-adopted policy for qualifying students and chaperone instructors, as listed, to attend the following competitive events:

**State FCCLA Leadership Conference, April 19-20, 2012, Columbus, OH**

**Col. Crawford HS FCCLA: STUDENTS:** Gloria Huber. **CHAPERONE:** Melanie Studer, Instructor.

**Crestline HS FCCLA: STUDENTS:** Jena Bruce, Hunter Music, Kayley Makeever, Cierra Roberts, Brea Quail and Blake Miller. **CHAPERONE:** Kris Bruce, Instructor.

**Shelby HS FCCLA: STUDENTS:** Sara Bryan, Tori Craft, Jessica Dull, Timmy Evans, Macie Korbas, Katie McKinney, Melaina Nelson, Vanessa Reese, and Jeremiah Wylie. **CHAPERONE:** Tami Baumberger.

## Minutes

### Approved

**Motioned:** Mrs. Mary Dixon, Board Member

**Seconded:** Mr. Bill Hope, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

## 25 Adjourn Meeting

**Mr. Howard Koons, Board President**

## Minutes

### Approved

**Motioned:** Mr. Douglas Theaker, Board Vice President

**Seconded:** Mr. Dennis Long, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		