

Memorandum of Understanding (MOU)

Between Habitat for Humanity of Richland & Crawford Counties and Pioneer Career & Technology Center

Effective Date: February 11, 2025

1. Purpose & Scope

This Memorandum of Understanding (MOU) establishes a partnership between Habitat for Humanity of Richland & Crawford Counties (hereinafter referred to as "Habitat") and Pioneer Career & Technology Center (hereinafter referred to as "Pioneer") for the purpose of collaboratively completing the construction of a new home in Shelby, OH. Habitat will provide funding for the project, while Pioneer will contribute student labor as part of their educational programs in construction trades. This partnership aims to provide valuable hands-on learning experiences for Pioneer students while helping Habitat fulfill its mission of providing affordable housing to families in need.

2. Roles and Responsibilities

2.1 Habitat for Humanity of Richland & Crawford Counties

- Habitat will provide financial resources to fund the materials, permits, and other necessary components of the home build project.
- Habitat will ensure the project site is prepared, including acquiring necessary permits and site preparation.
- Habitat will oversee the construction process, ensuring all work is completed according to building codes, regulations, and Habitat's standards.
- Habitat will facilitate all hiring of outside contractors, sub-contractors, and professional trades, as needed for completion of construction.
- Habitat will assign a construction manager or site supervisor to provide support to Pioneer staff and guidance to students throughout the project, and to ensure a safe and productive environment.
- Habitat will identify and select a partner family or homeowner who meets Habitat's eligibility criteria, who will complete a portion of their sweat equity requirement under the supervision of the Habitat construction manager. Habitat will retain ownership of the property until its transfer, in accordance with Habitat's program terms and upon completion of the build.

2.2 Pioneer Career & Technology Center

- Pioneer will provide students enrolled in construction-related programs as part of their hands-on learning experience, under the supervision of their licensed instructors.
- Pioneer will ensure that students participate in safety training and adhere to OSHA standards.
- Pioneer will integrate the home build into the construction trades curriculum to maximize educational value.
- Pioneer will work in collaboration with Habitat's construction manager to ensure a safe and productive environment.
- Pioneer will maintain communication with Habitat regarding student participation, scheduling, and any project-related concerns.
- Pioneer will ensure that all appropriate liability releases are signed by parents/guardians of all students, prior to their participation on the project site.

3. Educational and Community Impact

The partnership between Habitat and Pioneer will serve as a positive force in the community, offering valuable educational experiences for students while making a tangible impact on families in need of affordable housing. Students will gain real-world experience in the construction industry and building skills that will prepare them for future careers. Simultaneously, the community will benefit from the development of affordable housing that contributes to neighborhood stability and growth.

4. Shared Fundraising Opportunities

Both Habitat and Pioneer will explore opportunities for joint fundraising events to support the home construction project and to further strengthen their partnership. These events may include, but are not limited to:

- Community fundraising dinners or events.
- Donation drives.
- Sponsorship opportunities with local businesses.
- Collaborative social media campaigns to raise awareness and funds for the build.

Both parties agree to work together to ensure the success of these events and the completion of the home-build.

5. Pioneer Participants' Insurance Coverage

In order to ensure the safety and well-being of all participants involved in the construction of the build, Pioneer will provide comprehensive insurance coverage(s) for all students and staff participating in the project, in accordance with their existing institutional policies. This coverage will be in place throughout the duration of the build, from the start of the site preparation to the final clean-up and home dedication.

Verification and Documentation:

- Pioneer will provide Habitat with sufficient proof of insurance coverage before the start of the project. Documentation may include any certificates of insurance outlining coverage limits, policy numbers, and the duration of coverage where appropriate and applicable.
- In the event of any claims, Pioneer will work closely with Habitat staff to address any concerns and ensure that all participants are fully supported.

By providing this comprehensive insurance coverage, Pioneer ensures that all participants, including students, instructors, and any other involved Pioneer personnel, are protected while contributing to the successful completion of the Habitat for Humanity project.

6. Term and Termination

This MOU will remain in effect for the duration of the construction project unless terminated by either party with thirty (30) days written notice. Either party may terminate this MOU if it determines that the collaboration is no longer in the best interest of the partnership or the community.

7. Dispute Resolution

In the event of any disputes arising from this MOU, both parties agree to engage in good faith discussions to resolve the issue. If the dispute cannot be resolved through discussion, both parties will agree to seek mediation before pursuing legal action.

8. General Provisions

- This MOU is a non-binding agreement intended to outline the intentions of both parties.

- Both parties agree to comply with all applicable local, state, and federal laws.
- Any changes to this MOU must be made in writing and agreed to by both parties.

9. Conclusion

This partnership exemplifies the spirit of collaboration and mutual support, fostering a sense of community while providing essential educational and housing opportunities. By combining Habitat's mission of affordable housing with Pioneer's commitment to workforce development, this initiative will provide students with invaluable hands-on experience while creating a safe, stable home for a deserving family.

Signatures

Habitat for Humanity of Richland & Crawford Counties

Printed Name: _____ Title: _____

Signature: _____ Date: _____

Pioneer Career & Technology Center

Printed Name: _____ Title: _____

Signature: _____ Date: _____