

### Management Letter

Pioneer Career and Technology Center  
Richland County  
27 Ryan Road  
Shelby, Ohio 44875

To the Members of the Board of Education:

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Pioneer Career and Technology Center, Richland County, Ohio, (the “District”) in accordance with *Government Auditing Standards*, as of and for the fiscal year ended June 30, 2024, and have issued our report thereon dated January 17, 2025.

*Government Auditing Standards* require us to report significant internal control deficiencies and material weaknesses, fraud, and illegal acts (including noncompliance with laws and regulations), and also abuse and noncompliance with contracts and grant agreements that could directly and materially affect the determination of financial statement amounts. We have issued the required report dated January 17, 2025, for the fiscal year ended June 30, 2024.

Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) requires that we report all material (and certain immaterial) instances of noncompliance, significant deficiencies, and material weaknesses in internal control related to major federal financial assistance programs. We have issued the required report dated January 17, 2025, for the fiscal year ended June 30, 2024.

We are also submitting the following comment for your consideration regarding the District’s compliance with applicable laws, regulations, grant agreements, contract provisions, and internal control. This comment reflects a matter that does not require inclusion in the reports *Government Auditing Standards* or Uniform Guidance require. Nevertheless, this comment represents a matter for which we believe improvements in compliance or internal controls or operational efficiencies might be achieved. Due to the limited nature of our audit, we have not fully assessed the cost-benefit relationship of implementing this recommendation. However, this comment reflects our continuing desire to assist your government. If you have any questions or concerns regarding this comment, please do not hesitate to contact us.

Noncompliance

- Criteria: Ohio Administrative Code 117-2-02(C)(1) states that all public offices should integrate the budgetary accounts, at the legal level of control or lower, into the financial accounting system. This means designing an accounting system to provide ongoing and timely information on unrealized budgetary receipts and remaining uncommitted appropriation balances
- Condition: The County Budget Commission approved estimated receipts in certain funds did not agree to the amounts entered in the District's financial accounting system.
- Effect: By not correctly including County Budget Commission approved estimated receipts into the financial accounting system, it could become challenging for the District to monitor its budgeted activity in comparison with its actual amounts. The District is also at risk of overspending in excess of available funds, which could possibly result in negative fund balances.
- Recommendation: We recommend the County Budget Commission approved estimated receipts be incorporated into the District's financial accounting system by the Treasurer in a timely manner and not be adjusted without the approval of the County Budget Commission. This will aid the Board of Education and the Treasurer in their review of budgetary information.

This comment is intended for the information and use of Management and the Board of Education of the Pioneer Career and Technology Center and is not intended to be and should not be used by anyone other than these specified parties. Accordingly, this communication is not suitable for any other purpose.

Julian & Grube, Inc.  
January 17, 2025