

December 2024 Regular Board of Education Meeting

Pioneer Career and Technology Center Board of Education Meeting

Pioneer CTC Pioneer Room

Monday, December 16, 2024

6:00pm

Present: Gavyn Bazley, Treasurer; Crystal Escalera, EAP Representative; Mrs. Robyn Almanson, Board Member; Mr. Mike Grady, Board Member; Mr. Bill Hope, Board Member; Mrs. Morgan Jones, Board Member; Mr. Dennis Long, Board Member; Mr. Bill McFarland, Board Member; Mr. Royden Smith, Board Member; Mrs. Erin Stine, Board Member; Mr. Douglas Theaker, Board President; Mrs. Mary Jean Theaker, Board Member; Gregory Nickoli, Superintendent; Kowalski Kris, Director of Business Affairs; Clay Frye, Director of Operations; Jolene Young, Asst. Director, High School

Absent: Sandy Grau, EAP President; Mr. Ben Blubaugh, Board Member

1 ROLL CALL

Mr. Douglas Theaker, Board President

Voter	Yes	No	Abstaining
Mrs. Robyn Almanson, Board Member	X		
Mr. Mike Grady, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mrs. Morgan Jones, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mr. Bill McFarland, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mrs. Erin Stine, Board Member	X		
Mr. Douglas Theaker, Board President	X		
Mrs. Mary Jean Theaker, Board Member	X		

2 PLEDGE TO THE FLAG

Mr. Douglas Theaker, Board President

3 MOMENT OF SILENCE

Mr. Douglas Theaker, Board President

4 CONSENT AGENDA

Mr. Douglas Theaker, Board President

Minutes:

No Discussion - Moved to Vote

Result: Approved

Motioned: Mr. Royden Smith

Seconded: Mrs. Morgan Jones

Voter	Yes	No	Abstaining
Mrs. Robyn Almanson, Board Member	X		
Mr. Mike Grady, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mrs. Morgan Jones, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mr. Bill McFarland, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mrs. Erin Stine, Board Member	X		
Mr. Douglas Theaker, Board President	X		
Mrs. Mary Jean Theaker, Board Member	X		

4.1 Approve November 18, 2024 Board of Education Meeting Minutes

Mr. Douglas Theaker, Board President

Result: Approved

Attachments:

[11-November Regular Board Meeting Minutes.pdf](#)

4.2 Accept Donations

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the attached list of donations be accepted.

Result: Approved

Attachments:

[Donations.pdf](#)

5 FINANCIAL REPORT

Gavyn Bazley, Treasurer

Minutes:

Treasurer Bazley reported as follows:

Nothing groundbreaking in the financials this month. Interest continues to pay well, from what I have read the Fed may cut rates a quarter point at their December and January or March meeting to lower short term rates to 4% then kind of freeze from that point to see what happens with the new administration. As of last week, the CDs were .5 or .6% lower than what we are currently getting in Star Ohio. We received our first reimbursement from the State from our Science of Reading Stipends which are now required pursuant to HB33. Revenues are tracking with what was expected and our expenditures overall are a little below where we expected them to be to this point in the year. Our Employee Benefits line is lower this month as we got the bill late and processed it in December rather than November, I didn't want to hold up closing the month. Naturally December then will be a little higher than normal/expected, but will even out over the Fiscal Year. Hard to believe we are almost halfway through the fiscal year already!

The Journal Entries this month are to move some money from the ECE Grant to their rotary account, the other is to move the Advisor/Chaperone charges for Wynford from their club account to the general fund as we pay those costs. Wynford split the cost with some other districts for Nationals so they paid for everything out of their club account and then billed area schools for their portion and then the District for the Advisor/Chaperone costs.

December marks a busy month in the fiscal office. We're currently working on the December 25th pay so we can get the quarter end balanced and then of course the calendar year end balanced to work on closing out the Calendar Year and prepare for the W2s. Similarly we're trying to get the 2024 bills paid and out in order to get the 1099 prepared and issued to those vendors as well.

I've been in contact with the Auditor, the report is essentially done and ready to go out the door, They're just waiting on a SOC-1 report from JHP (which is outside of our control) to make sure there aren't any unexpected issues with it. Once they receive that report they'll be able to send out the draft and wrap up letters right away. It should be wrapped up and done in early January. *Discuss Management Letter Comment*

Our construction expansion project continues to move along. We have began to receive invoices for equipment that has been delivered as well as processed three payments to Studer-Obringer for work they have completed on the project. We met with the City, the transformer originally promised to us was given to Carton Services, we were then going to have to split cost of a transformer with the city, once the City, Studer-Obringer, City engineers, and FHAL met they determined a 500 KVA transformer would be sufficient for our project and the City has two of those in stock so it looks like we should be getting A transformer at no cost to us for this project like originally planned.

Result: Approved

Motioned: Mr. Dennis Long

Seconded: Mrs. Erin Stine

Voter	Yes	No	Abstaining
Mrs. Robyn Almanson, Board Member	X		
Mr. Mike Grady, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mrs. Morgan Jones, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mr. Bill McFarland, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mrs. Erin Stine, Board Member	X		
Mr. Douglas Theaker, Board President	X		

Mrs. Mary Jean Theaker, Board Member	X		
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Attachments:

[November24 Financial Report.pdf](#)

6 RECOGNITION OF GUESTS

Gregory Nickoli, Superintendent

7 EAP REPRESENTATIVE

Sandy Grau, EAP President

8 PUBLIC INPUT

Gregory Nickoli, Superintendent

Board Policy Section 0164

Minutes:

No Public Input

9 SUPERINTENDENT'S REPORT

Gregory Nickoli, Superintendent

Minutes:

Superintendent Nickoli reported as follows:

The Holidays are such a special time of year and as we near them, we want to take a moment to thank you for your support and dedication to our students and staff! We hope you have time to relax and are able to enjoy time with your family and friends!!

I am asking you to approve to agreements for our Adult Education Licensed Practical Nursing Program. They are to allow us to provide additional clinical sites for students. LPN students are required to participate in clinical rotations in a variety of settings so these additional agreements will provide varied sites while also ensuring that our students have sites closer to home.

I am recommending that you approve Board Policy 2265 – Protections of Individual Beliefs, Affiliations, Ideals, or Principles of Political Movements and Ideology as required by the Ohio Revised Code. This policy revision, sent to us by our Policy Advisor, NEOLA, in late November, will also be posted on our website.

It has been customary, in past years, to have the past Board of Education President serve as the President Pro-Temp at the Organizational Meeting in January. That being said, I would like to recommend that you elect Mr. Theaker to serve in that capacity.

I would also like to recommend that we hold both our Organizational Meeting and the Regular January Meeting on Wednesday, January 22nd. This provides ample time for us to do any necessary communications and paperwork after our appointing Boards have their Organizational Meetings on or before their January 15th deadline.

I am asking the Board to approve a resolution recognizing Royden Smith for his 9 years of service to the students and staff of Pioneer as a Board Member. Mr. Smith has been a dedicated member of the Board since January, 2016 and we greatly appreciate the insightful way he has served our staff and students.

This position is appointed by the Willard City Schools and I have been in contact with Jeff Ritz, Willard City Schools Superintendent, about his replacement moving forward.

CALENDAR ITEMS

12/19 – Adult Education Graduation

12/20 - Holiday Open House

12/20 - Begin Winter Break

01/06 - Classes Resume

All personnel items are common for this time of year.

Attachments:

[SUPT RPT 12-24.pdf](#)

10 PERSONNEL REPORT

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the following personnel recommendations be approved:

Approve supplemental contracts for Certificated personnel.

Approve stipend contracts for Certificated personnel.

Approve employment of Adult Education Part Time Certified Personnel

Minutes:

No Discussion = Moved to Vote

Result: Approved

Motioned: Mr. Bill McFarland

Seconded: Mr. Bill Hope

Voter	Yes	No	Abstaining
Mrs. Robyn Almanson, Board Member	X		
Mr. Mike Grady, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mrs. Morgan Jones, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mr. Bill McFarland, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mrs. Erin Stine, Board Member	X		
Mr. Douglas Theaker, Board President	X		
Mrs. Mary Jean Theaker, Board Member	X		

Attachments:

[12-2024 Personnel Report - FINAL.pdf](#)

11 APPROVE AGREEMENT WITH ONTARIO ESTATES SENIOR LIVING

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the agreement between Pioneer CTC Adult Education and Ontario Estates Senior Living be approved.

Minutes:

No Discussion - Moved to Vote

Result: Approved

Motioned: Mrs. Robyn Almanson

Seconded: Mrs. Mary Jean Theaker

Voter	Yes	No	Abstaining
Mrs. Robyn Almanson, Board Member	X		
Mr. Mike Grady, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mrs. Morgan Jones, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mr. Bill McFarland, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mrs. Erin Stine, Board Member	X		
Mr. Douglas Theaker, Board President	X		
Mrs. Mary Jean Theaker, Board Member	X		

Attachments:

[ADE Ontario Estates Agreement.pdf](#)

12 APPROVE AFFILIATION AGREEMENT WITH FISHER-TITUS MEDICAL CENTER

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the affiliation agreement between Fisher-Titus Medical Center and Pioneer CTC be approved.

Minutes:

No Discussion - Moved to Vote

Result: Approved

Motioned: Mr. Royden Smith

Seconded: Mrs. Morgan Jones

Voter	Yes	No	Abstaining
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Mrs. Robyn Almanson, Board Member	X		
Mr. Mike Grady, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mrs. Morgan Jones, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mr. Bill McFarland, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mrs. Erin Stine, Board Member	X		
Mr. Douglas Theaker, Board President	X		
Mrs. Mary Jean Theaker, Board Member	X		

Attachments:

[LPN Affiliation Agrmt w-Fisher Titus.pdf](#)

13 ADOPT NEW POLICY

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the following new policy be adopted:

Policy 2265 - Protections of Individual Beliefs, Affiliations, Ideals or Principles of Political Movements or Ideology.

Minutes:

No Discussion - Moved to Vote

Result: Approved

Motioned: Mr. Dennis Long

Seconded: Mr. Bill McFarland

Voter	Yes	No	Abstaining
Mrs. Robyn Almanson, Board Member	X		
Mr. Mike Grady, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mrs. Morgan Jones, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mr. Bill McFarland, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mrs. Erin Stine, Board Member	X		
Mr. Douglas Theaker, Board President	X		

Mrs. Mary Jean Theaker, Board Member	X		
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Attachments:

[Policy 2265 for Approval.pdf](#)

14 APPROVE DATE OF ORGANIZATIONAL AND JANUARY REGULAR BOARD OF EDUCATION MEETING

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the Organizational and Regular January 2025 Board of Education meeting be held 6 pm on Wednesday, January 22, 2025.

Minutes:

Mike Grady moved that the Organizational Board of Education Meeting be set for January 22nd, 2025 at 6:00 pm with the Regular January Board Meeting to follow in the Board of Education Conference Room. Erin Stine seconded the motion and it was sent to vote.

Result: Approved

Motioned: Mr. Mike Grady

Seconded: Mrs. Erin Stine

Voter	Yes	No	Abstaining
Mrs. Robyn Almanson, Board Member	X		
Mr. Mike Grady, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mrs. Morgan Jones, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mr. Bill McFarland, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mrs. Erin Stine, Board Member	X		
Mr. Douglas Theaker, Board President	X		
Mrs. Mary Jean Theaker, Board Member	X		

15 ELECTION OF BOARD PRESIDENT PRO-TEM FOR THE JANUARY, 2025 ORGANIZATIONAL MEETING

Mr. Douglas Theaker, Board President

Minutes:

Chair received nominations for President Pro-Tem for the January, 2025 Organizational Board of Education Meeting.

Mike Grady moved the nomination of Doug Theaker for the office of President Pro-Tem. Dennis Long moved to close nominations.

Doug Theaker was elected President Pro-Tem for the Pioneer Career and Technology Center January 2025 Organizational Meeting.

Result: Approved

Motioned: Mr. Mike Grady

Seconded: Mr. Dennis Long

Voter	Yes	No	Abstaining
Mrs. Robyn Almanson, Board Member	X		
Mr. Mike Grady, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mrs. Morgan Jones, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mr. Bill McFarland, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mrs. Erin Stine, Board Member	X		
Mr. Douglas Theaker, Board President	X		
Mrs. Mary Jean Theaker, Board Member	X		

16 ADOPT RESOLUTION OF APPRECIATION FOR BOARD MEMBERS

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the Resolution be adopted in appreciation for the service of the following Board of Education Member:

- Royden Smith - 9 Years Service

Minutes:

Mr. Nickoli presented Royden Smith with a plaque recognizing his years of service to Pioneer Career & Technology Center and thanked him for his years of service to the district. Mr. Nickoli stated it was a pleasure working with him and he would be missed.

Result: Approved

Motioned: Mrs. Morgan Jones

Seconded: Mr. Dennis Long

Voter	Yes	No	Abstaining
Mrs. Robyn Almanson, Board Member	X		
Mr. Mike Grady, Board Member	X		

Mr. Bill Hope, Board Member	X		
Mrs. Morgan Jones, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mr. Bill McFarland, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mrs. Erin Stine, Board Member	X		
Mr. Douglas Theaker, Board President	X		
Mrs. Mary Jean Theaker, Board Member	X		

Attachments:

[Resolution 16-24 - SIGNED.pdf](#)

17 ADJOURN MEETING

Mr. Douglas Theaker, Board President

Minutes:

No discussion - Moved to vote.

Result: Approved

Motioned: Mrs. Robyn Almanson

Seconded: Mr. Royden Smith

Voter	Yes	No	Abstaining
Mrs. Robyn Almanson, Board Member	X		
Mr. Mike Grady, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mrs. Morgan Jones, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mr. Bill McFarland, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mrs. Erin Stine, Board Member	X		
Mr. Douglas Theaker, Board President	X		
Mrs. Mary Jean Theaker, Board Member	X		