

December 2023 Regular Board of Education Meeting

Pioneer Career and Technology Center Board of Education Meeting

Pioneer CTC Pioneer Room

Monday, December 18, 2023

6:00pm

Present: Sandy Grau, EAP President; Gavyn Bazley, Treasurer; Mrs. Robyn Almanson, Board Member; Mr. Mike Grady, Board Member; Mr. Bill Hope, Board Member; Mrs. Morgan Jones, Board Member; Mr. Dennis Long, Board Member; Mr. Bill McFarland, Board Member; Mr. Spencer Shipman, Board Member; Mr. Royden Smith, Board Member; Mrs. Erin Stine, Board Member; Mr. Douglas Theaker, Board President; Mrs. Mary Jean Theaker, Board Member; Gregory Nickoli, Superintendent; Linda Schumacher, Treasurer; Kowalski Kris, Director of Business Affairs; Clay Frye, Director of Operations; Jolene Young, Asst. Director, High School

1 ROLL CALL

Mr. Douglas Theaker, Board President

Result: Approved

Voter	Yes	No	Abstaining
Mrs. Robyn Almanson, Board Member	X		
Mr. Mike Grady, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mrs. Morgan Jones, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mr. Bill McFarland, Board Member	X		
Mrs. Erin Stine, Board Member	X		
Mr. Douglas Theaker, Board President	X		

2 PLEDGE TO THE FLAG

Mr. Douglas Theaker, Board President

3 MOMENT OF SILENCE

Mr. Douglas Theaker, Board President

4 CONSENT AGENDA

Mr. Douglas Theaker, Board President

Minutes:

No discussion - moved to vote

Result: Approved

Motioned: Mr. Mike Grady

Seconded: Mrs. Erin Stine

Voter	Yes	No	Abstaining
Mrs. Robyn Almanson, Board Member	X		
Mr. Mike Grady, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mrs. Morgan Jones, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mr. Bill McFarland, Board Member	X		
Mrs. Erin Stine, Board Member	X		
Mr. Douglas Theaker, Board President	X		

4.1 Approve November 20, 2023 Board of Education Meeting Minutes

Mr. Douglas Theaker, Board President

Result: Approved

Attachments:

[Nov. 2023 Board Mtg. Minutes.pdf](#)

4.2 Approve Exchange of Services Agreement

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the Exchange of Services Agreement between the Ohio State University Mansfield Campus College of Education and Pioneer CTC be approved.

Result: Approved

Attachments:

[OSU.Exchange of Service Agreement.pdf](#)

4.3 Accept Grant

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the following grant be accepted:

- Talent Ready Grant - \$23,038

Result: Approved

4.4 Accept Donations

Mr. Douglas Theaker, Board President

.Recommendation of Superintendent Gregory D. Nickoli that the following donations be accepted:

- **Avenue Church, Park Ave.;** generous monetary donation of \$750. This monetary donation will be used to purchase food items for the Pioneer Sharing Closet.
- **Mary Lee Barr, Shelby;** generous monetary donation of \$500 for the Art Barr Memorial Scholarship. This donation will be used for scholarship awarded annually to a Pioneer senior.
- **Phil Johnson, Holy Christmas Trees, Lexington;** generous donation of 3 Christmas trees with a total value of \$180. These trees were used to create holiday decorations for holiday-themed activities by Seniors from the YMCA.
- **Pamela Blankenhorn, Shelby;** generous monetary donation of \$300 for the Art Barr Memorial Scholarship. This scholarship is awarded annually to a Pioneer senior.
- **Ron Lewis, Galion;** generous donation of Woodworking and Carpentry magazines which were donated for use in our Carpentry and Home Remodeling Career Tech programs.
- **Ontario United Methodist Church, Ontario;** generous donation of homemade hats and scarves for the Pioneer Sharing closet for students in need.
- **Michele Starkey, Mansfield;** generous donation of items with an approximate value of \$200 for the Pioneer Sharing closet for students in need.
- **Mr. & Mrs. Doug Theaker, Mansfield;** generous monetary donation of clothing items for the Pioneer Sharing closet with an approximate value of \$300. These items are used for students in need.
- **Tiffany Toombs, Ontario HS;** generous donation of clothing items for the Pioneer Sharing closet with an approximate value of \$500. These items are used for students in need.
- **Dawn Wright-Smith, Blackbaud Giving Fund, Charleston, SC;** generous monetary donation of \$30. This donation will be deposited into the Alumni Endowment fund and used for annual student scholarships.
- **Pioneer Penguin Fund Donations** - used for students in need during the Holiday Season.
 - Mary Lee Barr - \$100
 - John Burgess, Brighton Cong. Men's Group - \$134
 - Julie White - \$75
 - Stephanie Roberts - \$40
 - Rene Phillips - \$100
 - Kevin Burke - \$100
 - Adam Galley - \$30

Result: Approved

5 FINANCIAL REPORT

Linda Schumacher, Treasurer

Minutes:

Treasurer Bazley reported as follows:

Nothing groundbreaking in the financials this month. Interest is continuing to pay well. The State Foundation funding should now be operating based on our most recent enrollment data. This year is being paid at 50% of the implementation cost, this is year 3 of 6 of the original phase in plan.

Carolyn Cline, our new payroll clerk has started with us as of 12/4/2023. She seems to be learning rather quickly and picking up on our processes. Being able to bring someone in who already knows the software and just has to learn our internal processes is a huge advantage and lessens the learning curve from having to train someone brand new to payroll in a school district setting. I am confident she will be a wonderful addition to our fiscal staff and Pioneer as a whole.

Last month we discussed the transfer of the \$282,179.45 worth of interest from the 010 into the 003. That is included on the Financial Report for journal entries this month. Last month we discussed leaving the \$480,000 for the local share of the upcoming OFCC Career Technical Construction program in the 010 fund with a special cost center. While completing the acceptance paperwork the OFCC told us we had to leave it in 001 or put into 003 with a special cost center and it couldn't be in the 010 (even though those are still local funds left in there).

We decided to transfer the \$480,000 within the 003 to a special cost center 9000 to track our local share of this project and comply with OFCC to complete the agreement, which is now finalized. We are officially onto the next step in the process of securing an architect. The other journal entries involve moving a ready room expense to the Homeless Grant and moving the Girl's Restroom Dispensers from the Maintenance Fund to the General Fund.

The latest on HB187 is an amendment being introduced that will replace the year average provision with an expansion of the Homestead exemption. The new Homestead exemption would allow a \$30,000 benefit for those below the \$36,100 income limit and then a declining curve up to \$75,000. The current exemption is 100% reimbursed by the state, the new amendment is expected to include a split of 50-50 between school districts and the state for the expanded exemption.

We're asking for your approval the Talent and Ready Grant, this is similar to the Short Term Certification that we have received in the past. It is for workforce credential and certificate programs under thirty credit hours or less than 900 clock hours and to provide additional support to short-term certificate programs.

We have received the 25% portion for the OFCC Career Tech Construction grant from the state. The remaining 75% will be distributed prior to the bidding phase once the design process has been finalized.

We will ask you to pass a Resolution of Commendation for Linda shortly, but I wanted to take a moment and personally thank her for believing in me and championing me to take over as her successor and taking the past month and a half to help me learn and have the tools I need to succeed, it speaks to who she is professionally as well as personally. I would like to wish her a Happy Retirement!

Treasurer Schumacher reported the FY23 audit is now complete. Only one sight was noted that the transfer from the general fund to the 034 fund for facility maintenance was not reported to the Treasurer of State. That being said, the FY23 is complete and is another clean audit.

Result: Approved

Motioned: Mr. Mike Grady

Seconded: Mr. Dennis Long

Voter	Yes	No	Abstaining
Mrs. Robyn Almanson, Board Member	X		
Mr. Mike Grady, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mrs. Morgan Jones, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mr. Bill McFarland, Board Member	X		
Mrs. Erin Stine, Board Member	X		
Mr. Douglas Theaker, Board President	X		

Attachments:

[November 2023 Financial Statements.pdf](#)

6 RECOGNITION OF GUESTS

Gregory Nickoli, Superintendent

7 EAP REPRESENTATIVE

8 PUBLIC INPUT

Gregory Nickoli, Superintendent

Board Policy Section 0164

9 SUPERINTENDENT'S REPORT

Gregory Nickoli, Superintendent

Minutes:

Superintendent Nickoli reported as follows:

The Holidays are such a special time of year and as we near them, we want to take a moment to thank you for your support and dedication to our students and staff! We hope you have time to relax and enjoy time with your family and friends!!

We are currently awaiting submission on our recently posted Request for Qualifications (RFQ) for design firms. Those are due by 3:00pm on Wednesday, December 20th. Upon receiving those submissions, we will review and select the most qualified to recommend to the Board at our Regular January Board Meeting. Also, we received a phone call today from Chris Collato of Resource International who will serve as our Regional representative to the OFCC. We are in the process of scheduling a call after our January Board Meeting.

It has been customary, in past years, to have the past Board of Education President serve as the President Pro-Temp at the Organizational Meeting in January. That being said, I would like to recommend that you elect Mr. Theaker to serve in that capacity. Given the required timeline for our Construction Project, I would like to recommend that we hold both our Organizational Meeting and the Regular January Meeting on Monday, January 22nd. That will permit time to select and negotiate a contract with the successful Design Team while still leaving time should it be needed for any reason to meet the 60 day timeline outlined in our Construction Grant Agreement.

I am asking that you approve a Memorandum of Understanding with the Clear Fork Valley Local for Career Coaching services. We have hired Mr. Rick Beans, a retired counselor at Clear Fork to serve the students of Clear Fork in this capacity. Mr. Beans has held this position for several years and has done an outstanding job in this capacity and we are very fortunate to have him serve the staff and students of the Clear Fork Valley Local Schools.

I am asking the Board to approve a resolution recognizing Linda Schumacher for her 12 years of service to the students and staff at Pioneer Career and Technology Center. We recently received notice that Pioneer will again receive a clean audit thus marking a perfect record for Pioneer under Linda's fiscal guidance and leadership. She has done an outstanding job and her expertise will be greatly missed.

I am asking the Board to approve a resolution recognizing Spencer Shipman for his 1 year of service to the students and staff of Pioneer as a Board Member. As you know, he is resigning from the Board for personal and professional reasons.

This position is appointed by the Mid-Ohio Educational Service Center and I have been in contact with Kevin Kimmel, MOESC Superintendent about his replacement moving forward.

Calendar Items of note

- | | |
|---------|---|
| • 12/21 | - Holiday Open House |
| • 12/21 | - Adult Education Winter Graduation |
| • 12/22 | - Start of Winter Break for High School |
| • 01/03 | - Students and staff return from Winter Break |
| • 01/03 | - Start of Second Semester |

It is with great regret that I am recommending that you approve the retirement resignation of Mike Grimwood, Head of Maintenance. Mr. Grimwood started at Pioneer as a high school student and maintained continuous

employment until now. He has been an invaluable member of the Pioneer Maintenance Team for over 40 years and his skillset and knowledge of the Pioneer facility is irreplaceable. More importantly, while most don't necessarily see it because he prefers to work behind the scenes, Mike has a heart for the students of Pioneer. His crowning work has been the renovation of a classroom to make room for our sharing closet to benefit our students who have the greatest needs.

All other personnel items are common for this time of year.

Attachments:

[Superintendent's Report.pdf](#)

10 PERSONNEL REPORT

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the following personnel recommendations be approved:

- Approve paternity leave for Certificated personnel.
- Approve supplemental contracts for Certificated personnel.
- Approve stipend contracts for Certificated personnel.
- Approve employment of Substitute Instructors.
- Accept retirement resignation of Classified personnel.
- Approve employment of Substitute Classified personnel.
- Approve employment of Student Workers.

Minutes:

No discussion - moved to vote.

Result: Approved

Motioned: Mr. Bill Hope

Seconded: Mrs. Robyn Almanson

Voter	Yes	No	Abstaining
Mrs. Robyn Almanson, Board Member	X		
Mr. Mike Grady, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mrs. Morgan Jones, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mr. Bill McFarland, Board Member	X		
Mrs. Erin Stine, Board Member	X		
Mr. Douglas Theaker, Board President	X		

Attachments:

[Dec. 2023 Personnel Recommendations.pdf](#)

11 APPROVE DATE OF ORGANIZATIONAL AND JANUARY REGULAR BOARD

OF EDUCATION MEETING

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the Organizational and Regular January 2024 Board of Education meeting be held 6 pm on Monday, January 22, 2024.

Minutes:

No discussion - moved to vote.

Result: Approved

Motioned: Mr. Dennis Long

Seconded: Mr. Bill McFarland

Voter	Yes	No	Abstaining
Mrs. Robyn Almanson, Board Member	X		
Mr. Mike Grady, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mrs. Morgan Jones, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mr. Bill McFarland, Board Member	X		
Mrs. Erin Stine, Board Member	X		
Mr. Douglas Theaker, Board President	X		

12 ELECTION OF BOARD PRESIDENT PRO-TEM FOR THE JANUARY, 2024 ORGANIZATIONAL MEETING

Mr. Douglas Theaker, Board President

Chair received nominations for President Pro-Tem for the January, 2024 Organizational Board of Education Meeting.

Dennis Long moved the nomination of Doug Theaker for the office of President Pro-Tem. Morgan Jones moved that the nominations be closed.

Doug Theaker was elected President Pro-Tem of the Pioneer Career and Technology Center Board President Pro-Tem for the January 2024 Organizational Meeting.

Result: Approved

Motioned: Mr. Dennis Long

Seconded: Mrs. Morgan Jones

Voter	Yes	No	Abstaining
Mrs. Robyn Almanson, Board Member	X		
Mr. Mike Grady, Board Member	X		

Mr. Bill Hope, Board Member	X		
Mrs. Morgan Jones, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mr. Bill McFarland, Board Member	X		
Mrs. Erin Stine, Board Member	X		
Mr. Douglas Theaker, Board President	X		

13 APPROVE MEMORANDUM OF UNDERSTANDING FOR CAREER COACH PROGRAM AT DISTRICT SCHOOL

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the Memorandum of Understanding be approved for the Career Coach Program housed within our Partner School District.

Minutes:

No discussion - moved to vote.

Result: Approved

Motioned: Mr. Mike Grady

Seconded: Mr. Bill Hope

Voter	Yes	No	Abstaining
Mrs. Robyn Almanson, Board Member	X		
Mr. Mike Grady, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mrs. Morgan Jones, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mr. Bill McFarland, Board Member	X		
Mrs. Erin Stine, Board Member	X		
Mr. Douglas Theaker, Board President	X		

Attachments:

[FY24 Career Coach MOU - Clear Fork Valley LSD.pdf](#)

14 ADOPT RESOLUTION OF COMMENDATION FOR TREASURER

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that Resolution 20-23 be adopted commending Treasurer Linda Schulmacher for her eleven years of service as Treasurer to the Pioneer Board of Education.

Minutes:

No discussion - moved to vote.

Result: Approved

Motioned: Mrs. Erin Stine

Seconded: Mr. Mike Grady

Voter	Yes	No	Abstaining
Mrs. Robyn Almanson, Board Member	X		
Mr. Mike Grady, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mrs. Morgan Jones, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mr. Bill McFarland, Board Member	X		
Mrs. Erin Stine, Board Member	X		
Mr. Douglas Theaker, Board President	X		

Attachments:

[Resolution 20-23 Lindas retirement resolution-SIGNED.pdf](#)

15 ADOPT RESOLUTION OF APPRECIATION FOR BOARD MEMBERS

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the Resolution be adopted in appreciation for the service of the following Board of Education Member:

- Spencer Shipman - 1 Year Service

Minutes:

No discussion - moved to vote.

Result: Approved

Motioned: Mr. Bill McFarland

Seconded: Mr. Dennis Long

Voter	Yes	No	Abstaining
Mrs. Robyn Almanson, Board Member	X		
Mr. Mike Grady, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mrs. Morgan Jones, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mr. Bill McFarland, Board Member	X		

Mrs. Erin Stine, Board Member	X		
Mr. Douglas Theaker, Board President	X		

Attachments:

[Board Retirement Resolution 21-23-SIGNED.pdf](#)

16 ADJOURN MEETING

Mr. Douglas Theaker, Board President

Minutes:

No discussion - moved to vote.

Result: Approved

Motioned: Mr. Dennis Long

Seconded: Mr. Bill Hope

Voter	Yes	No	Abstaining
Mrs. Robyn Almanson, Board Member	X		
Mr. Mike Grady, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mrs. Morgan Jones, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mr. Bill McFarland, Board Member	X		
Mrs. Erin Stine, Board Member	X		
Mr. Douglas Theaker, Board President	X		