

August 2023 Regular Board of Education Meeting

Pioneer Career and Technology Center Board of Education Meeting

Pioneer CTC Board of Education Conference Room

Monday, August 21, 2023

7:00pm

Present: Mrs. Robyn Almanson, Board Member; Mr. Bill Hope, Board Member; Mr. Dennis Long, Board Member; Mr. Bill McFarland, Board Member; Mr. Spencer Shipman, Board Member; Mr. Royden Smith, Board Member; Mrs. Erin Stine, Board Member; Mr. Douglas Theaker, Board President; Mrs. Mary Jean Theaker, Board Member; Gregory Nickoli, Superintendent; Linda Schumacher, Treasurer; Kowalski Kris, Director of Business Affairs; Jolene Young, Asst. Director, High School

Absent: Mr. Mike Grady, Board Member; Mrs. Morgan Jones, Board Member; Clay Frye, Director of Operations; Colton Penwell, EAP President

1 ROLL CALL

Mr. Douglas Theaker, Board President

Minutes:

Erin Stine arrived at 7:02 pm.

Voter	Yes	No	Abstaining
Mrs. Robyn Almanson, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mr. Bill McFarland, Board Member	X		
Mr. Spencer Shipman, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mrs. Erin Stine, Board Member	X		
Mr. Douglas Theaker, Board President	X		
Mrs. Mary Jean Theaker, Board Member	X		

2 PLEDGE TO THE FLAG

Mr. Douglas Theaker, Board President

3 MOMENT OF SILENCE

Mr. Douglas Theaker, Board President

4 CONSENT AGENDA

Minutes:

Superintendent Nickoli explained that Don and Glenna Plotts donated a one-time \$500 scholarship in Howard Koons' name.

No more discussion or questions. Sent to vote.

Result: Approved

Motioned: Mr. Dennis Long

Seconded: Mr. Bill McFarland

Voter	Yes	No	Abstaining
Mrs. Robyn Almanson, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mr. Bill McFarland, Board Member	X		
Mr. Spencer Shipman, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mrs. Erin Stine, Board Member	X		
Mr. Douglas Theaker, Board President	X		
Mrs. Mary Jean Theaker, Board Member	X		

4.1 Approve July 17, 2023 Board of Education Meeting Minutes

Mr. Douglas Theaker, Board President

Attachments:

[July 2023 Board Mtg. Minutes.pdf](#)

4.2 Approve Richland County Transit Agreement for 2023-2024 School Year

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the agreement with Richland County Transit Agreement for 2023-2024 be approved.

Attachments:

[RCT Agreement 23.24.pdf](#)

4.3 Adopt Resolution to Participate in Workers' Compensation Group Rating Program

Mr. Douglas Theaker, Board President

Attachments:

4.4 Approve Participation in National School Lunch and Breakfast Program Standards for the 2023-2024 school year.

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that Pioneer CTC will participate in the National School Lunch and Breakfast Program standards for the 2023-2024 school year.

4.5 Approve Nutrition Standards for the 2023-2024 School Year

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the Nutrition Standards from the National School Lunch and Breakfast Program be approved for the 2023-2024 school year.

Attachments:

[Final Rule Child Nutrition Program Flexibilities.pdf](#)

[Nutrition Standards for All Foods.pdf](#)

[National School Lunch Program.pdf](#)

[School Breakfast Meal Pattern Chart Starting.pdf](#)

[Smart Snacks Memo.pdf](#)

[Smart Snacks in School.pdf](#)

[2022-](#)

[2023 Meal Requirements Under the National School Lunch Program and School Breakfast Program Questions and Answers for Program Operators Updated to Support the Transitional Standards for Milk Whole.pdf](#)

4.6 Approve Professional Development and Meeting Dates for the 2023-2024 School Year

Mr. Douglas Theaker, Board President

Attachments:

[2023-2024 PD and Meeting dates.pdf](#)

4.7 Approve Agreement with Mid-Ohio Educational Service Center (MOESC) for Title IX Services for the 2023-2024 School year

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the agreement between Mid-Ohio Educational Service Center and Pioneer Career and Technology Center for Title IX Services for the 2023-2024 school year be approved.

Attachments:

[Title IX Agreement.pdf](#)

4.8 Approve Contracted Services for 2023-2024 School Year

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the following contracted services be approved for the 2023-2024 school year:

4.9 Accept Donations

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the following donations be accepted:

- **Glenna R. Plotts, Mt. Gilead**; generous monetary donation of \$1,000 to be deposited in the Glenna R. Cannon Scholarship fund and used for annual student scholarships.
- **Glenna R. Plotts, Mt. Gilead**, generous monetary donation of \$500 to be deposited in the Howard Koons Scholarship fund and used for annual student scholarships.
- **Donald Plotts, Mt. Gilead**; generous monetary donation of \$500 to be deposited in the Donald Plotts Scholarship fund and used for annual student scholarships.
- **Mrs. Kathy Striker, Galion**; generous donation of clothing, shoes and jackets with an approximate value of \$200. This generous donation of clothing items will be used in the Pioneer Sharing closet for students in need.
- **Dawn Wright-Smith, Blackbaud Giving Fund, Charleston, SC**; generous donation of \$30 for the Alumni Endowment fund. This fund is used for annual student scholarships.

5 FINANCIAL REPORT

Linda Schumacher, Treasurer

Minutes:

Treasurer Schumacher reported as follows:

We have started work on the GAAP conversion. They are supposed to have the Financial statements done by the beginning of October. It is usually mid-October, but I have let them know that I would like to have the GAAP conversion done in order for the Auditors to complete and submit the audit report to the State before I leave.

We have finally successfully closed both Civista and PNC bank accounts. Interest revenue continues to grow, but should level out or even drop a little throughout the fiscal year. Our Jefferson Health Plan reserve continues to be healthy at \$1.93M. I am anticipating a large charge in August as sometimes they wait to post large medication claims all at once. I hope that is not the case, but they have done that before.

We are working on finalizing the GEER grant funds in August. The 499 Miscellaneous Grant fund for additional screens for the new security system will be paid in August. So, we should then be down to just our regular Perkins, ECE and ECF grants.

I would like to share with you a quick rundown on what we know so far for the Fair School Funding Plan payments.

The only change in the August payment is the only part of the FSFP is the jump to 50% phase-in. The October payments (probably November or December for Career Techs) will contain the remainder of the changes. – FY22 inputs, updated valuation and income data to FY22, current year enrollment and any other formula changes.

The statewide base cost per pupil for FY24 of the average is \$8,241 and will be used for us for the calculation of supplemental weights such as special education and English Learners. The statewide average career-tech base cost for FY24 is \$9,726 and is used for the calculation of CTE weighted funds. That is the amount used for all CT, even for traditional schools.

As discussed before, the \$300 million dollars for career tech made is into the budget. \$200M for facilities and \$100M for equipment. There were applications for \$469M for facilities monies and only \$200M budgeted. The committees are working on this and we should no more this fall. Same with the equipment – no guidelines have been issued yet.

We will continue to receive the Career Awareness monies and will continue to use those monies to provide Career Coaches to our districts. The credential reimbursement program has been continued. There is \$32M available, but ODE believes that is not going to be enough. Therefore, the \$1,250 reimbursement may have to be prorated.

The Student Wellness and Success Funds have been continued as a part of the foundation payment. A major change is that we must spend 50% of these funds for mental and physical healthcare services. Previously there was not a mandated percentage. We have spent all of our existing funds that had remained in the 467 Fund, and we will need to spend FY23 by 6/30/24. Any new funds are only able to be rolled over for one year.

Motioned: Mr. Royden Smith

Seconded: Mrs. Mary Jean Theaker

Voter	Yes	No	Abstaining
Mrs. Robyn Almanson, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mr. Bill McFarland, Board Member	X		
Mr. Spencer Shipman, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mrs. Erin Stine, Board Member	X		
Mr. Douglas Theaker, Board President	X		
Mrs. Mary Jean Theaker, Board Member	X		

Attachments:

[July Financial Report.pdf](#)

6 RECOGNITION OF GUESTS

Gregory Nickoli, Superintendent

Minutes:

none

7 EAP REPRESENTATIVE

Sandy Grau, EAP President

Minutes:

none

8 PUBLIC INPUT

Gregory Nickoli, Superintendent

Board Policy Section 0164

Minutes:

none

9 CORRESPONDENCE

Gregory Nickoli, Superintendent

Minutes:

none

10 PRESENTATION

Clay Frye, Director of Operations

Board Goals 2023-2024

Minutes:

Jolene Young reported as follows:

Board of Education goal setting took place on August 4th. After a great morning of discussion and reports from Pioneer's Strategic Planning teams, the attached goals were established for the 2023-2024 school year.

Pioneer had a very successful Welcome Week from August 9th - 11th:

965 students attended which represents over 80% of our students who attended

Over 500 chromebooks were distributed to first year students

Record amounts of student fees were collected

Students and parents were able to complete all paperwork for the start of school, have ID photos taken, pick-up their Campus Wear and complete vision/hearing screening

Pioneer's Opening of School and Staff Training days were very successful.

Junior's first day concluded with a Field Day of team building activities for students to get to know their new classmates. All students were treated to a cookout and ice cream served by members of the administrative team.

11 LEGISLATIVE LIAISON REPORT

Mr. Mike Grady, Board Member

Minutes:

none

12 SUPERINTENDENT'S REPORT

Gregory Nickoli, Superintendent

Minutes:

Superintendent Nickoli reported as follows:

We had an absolutely outstanding start to our year. The Administrative Staff put together what proved to be an outstanding return to school protocol. Welcome Week, our first three teacher days and the first 3 days of school were as smooth and well-organized as any I can remember. Our returning staff hit the ground running and our new staff are off to a tremendous start. You should be very proud of the work everyone has done to make the start of the 2023-2024 school absolutely amazing.

Friday, August 4th the Administrative Team was joined by Mr. and Mrs. Theaker, Mr. Hope, and Mr. Grady for our annual Board Goalsetting Session. They heard reports on our Strategic Planning process and crafted outstanding goals for the 2023-2024 school year.

I am asking that you approve several Memorandums of Understanding with our Partner Districts for Career Coaching services. As of this year, Pioneer is contracting directly with our Partner Districts to provide Career Coaches to districts at their request. In the past, Mid-Ohio Educational Service Center has contracted with them and we have contracted with Mid-Ohio to employ the Coaches. To make the process simpler, we would like to contract directly with Districts.

I am asking that you approve the attached revision to this year's school calendar. The change is a language change based on rules passed in the recent Budget Bill. In that bill, Blizzard Bag Days were eliminated and replaced with Online Learning Days. We are required to present our plan to you prior to implementing them so we will present that plan as a part of Mr. Frye's report at the September Board Meeting. As a reminder, Online Learning Days are on days 6, 7, & 8 after we have used 5 calamity days.

I am recommending that you approve a resolution recognizing Sky Climber LLC of Delaware, Ohio for their generous donation of steel and a mill valued at a total of \$38,957.00. On a side note, the son of one of the Sky Climber representatives is a Junior in our Welding Program. I am recommending that you approve a contract with Life Steps Counseling Services for the 2023-2024 school year. This is a contract that we have had for the last several years.

I am also recommending that you approve two contracts with Eric Spencer for e-rate services. There are two different contracts because one is for Internet Access and the other is for Internal Connection Components and Connections. These are services that have been contracted for in the past through NCOCC so this is our first year of contracting directly with Mr. Spencer.

With great regrets, I am recommending that you accept the retirement resignation of my secretary, Becki Kimmel. Becki was hired at the April Board Meeting in 1988. She initially started as the Board of Education Receptionist before moving to our Student Services Office. She then moved back to the Board Office as the Superintendent's Secretary in 2009. I can assure you that she is as dedicated an employee as Pioneer has ever had and will be dearly missed. We wish her the best as she now has more time to spend with her daughters and their families, especially her grandchildren.

All other items are common for this time of year.

September 22 - Staff Professional Development Day

October 5 & 6 - RMC Manufacturing Days

October 5 & 12 - Parent-Teacher Conferences

October 13 - End of 1st Grading Period

I am passing around sign-up sheets for the September 21 OSBA Central Region Fall Conference and the November 12-14 OSBA Capital Conference. In order to secure a hotel room, please let Becki know by Friday, September 8 if you would like to stay overnight.

Attachments:

[Supt. Report August 2023.pdf](#)

13 APPROVE EMPLOYMENT OF ADMINISTRATIVE PERSONNEL

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that **GAVYN BAZLEY** be approved for employment as Treasurer effective November 1, 2023.

Minutes:

No questions or discussion. Sent to vote.

14 PERSONNEL REPORT

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the following personnel recommendations be approved:

- Approve Stipend contracts for Administrative personnel.
- Approve increase in mileage for Administrative personnel.
- Approve Conference Period pay for Certificated personnel.
- Approve Supplemental contracts for Certificated personnel.
- Approve Unused Personal Leave Pay from 2022-2023 contract year for staff.
- Approve Stipend contracts for Certificated personnel.
- Approve Bus Drivers for the 2023-2024 school year.
- Approve employment of Career Coach
- Approve employment of Substitute Instructors
- Accept retirement resignation of Classified personnel.
- Accept resignation of Classified personnel.
- Approve employment of Classified personnel.
- Approve Supplemental contracts for Classified personnel.
- Approve Stipend contracts for Classified personnel.
- Approve employment of Substitute Classified personnel

Minutes:

No questions or discussion. Sent to vote.

Attachments:

[August 2023 Personnel Recommendations.pdf](#)

15 ADOPT 2023-2024 BOARD GOALS

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the 2023-2024 Board Goals be adopted.

Minutes:

No questions or discussion. Sent to vote.

Attachments:

[Board Goals 2023-2024 - Google Docs.pdf](#)

16 APPROVE MEMORANDUM OF UNDERSTANDING FOR CAREER COACH PROGRAMS AT DISTRICT SCHOOLS

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the attached Memorandums of Understandings be approved for the Career Coach Programs housed within our Partner School Districts.

Minutes:

No questions or discussion. Sent to vote.

Attachments:

[FY24 Career Coach MOU - Willard.pdf](#)
[FY24 Career Coach MOU - Ontario.pdf](#)
[FY24 Career Coach MOU - Northmor.pdf](#)
[FY24 Career Coach MOU - Plymouth.pdf](#)
[FY24 Career Coach MOU - Col.Crawford.pdf](#)
[FY24 Career Coach MOU - Wynford.pdf](#)

17 APPROVE REVISIONS TO PIONEER 2023-2024 CALENDAR

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the revisions to the Pioneer CTC High School Calendar for the 2023-2024 school year be approved.

Minutes:

No questions or discussion. Sent to vote.

Attachments:

[Pioneer HS Calendar revision 23.24.pdf](#)

18 ADOPT RESOLUTION OF APPRECIATION FOR DONATION

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the following resolution be adopted in appreciation of donation of materials and mill from Sky Climber, LLC.

Minutes:

No questions or discussion. Sent to vote.

Attachments:

[Resolution 11.23 Sky Climber LLC Donation.pdf](#)

19 APPROVE AGREEMENT WITH LIFE STEPS COUNSELING SERVICES FOR THE 2023-2024 SCHOOL YEAR

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the agreement with Life Steps Counseling Services be approved for the 2023-2024 school year.

Minutes:

No questions or discussion. Sent to vote.

Attachments:

[Life Steps Counseling Services Agreement.pdf](#)

20 APPROVE AGREEMENT FOR E-RATES FOR FY23

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the attached Addendums to Client Agreement for E-Rate Consulting Services be approved for FY23.

Result: Approved

Motioned: Mr. Dennis Long
Seconded: Mr. Bill McFarland

Voter	Yes	No	Abstaining
Mrs. Robyn Almanson, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mr. Bill McFarland, Board Member	X		
Mr. Spencer Shipman, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mrs. Erin Stine, Board Member	X		
Mr. Douglas Theaker, Board President	X		
Mrs. Mary Jean Theaker, Board Member	X		

Attachments:

[CLIENT AGREEMENT E.RATE FY2023-SMS.pdf](#)
[ADDENDUM TO CLIENT AGREEMENT E.RATE-FY2023-SMS.pdf](#)

21 ADJOURN MEETING

Mr. Douglas Theaker, Board President

Result: Approved

Motioned: Mrs. Robyn Almanson
Seconded: Mr. Spencer Shipman

Voter	Yes	No	Abstaining
Mrs. Robyn Almanson, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mr. Bill McFarland, Board Member	X		
Mr. Spencer Shipman, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mrs. Erin Stine, Board Member	X		
Mr. Douglas Theaker, Board President	X		
Mrs. Mary Jean Theaker, Board Member	X		