

# July 2022 Regular Board of Education Meeting

## Pioneer Career and Technology Center Board of Education Meeting

Pioneer CTC Community Room

Monday, July 18, 2022

7:00pm

**Present:** Mrs. Robyn Almanson, Board Member; Mr. Mike Grady, Board Member; Mr. Bill Hope, Board Member; Mr. Dennis Long, Board Member; Mrs. Margie Prater, Board Member; Mr. Richard Prater, Board Vice-President; Mr. Royden Smith, Board Member; Mr. Douglas Theaker, Board President; Gregory Nickoli, Superintendent; Linda Schumacher, Treasurer; Kowalski Kris, Director of Business Affairs

**Absent:** Mrs. Morgan Jones, Board Member; Mr. Bill McFarland, Board Member; Mrs. Mary Jean Theaker, Board Member; Clay Frye, Director of Operations; Jolene Young, Asst. Director, High School; Colton Penwell, EAP President

### 1 ROLL CALL

Mr. Douglas Theaker, Board President

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Voter	Yes	No	Abstaining
Mrs. Robyn Almanson, Board Member	X		
Mr. Mike Grady, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Richard Prater, Board Vice-President	X		
Mr. Royden Smith, Board Member	X		
Mr. Douglas Theaker, Board President	X		

### 2 PLEDGE TO THE FLAG

Mr. Douglas Theaker, Board President

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### 3 MOMENT OF SILENCE

Mr. Douglas Theaker, Board President

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### 4 CONSENT AGENDA

Mr. Douglas Theaker, Board President

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#### Minutes:

Mr. Hope asked if there were any major changes in the Renaissance lease agreement and Superintendent Nickoli state there was a slight increase in the rent and that there were no other major changes.

No more questions. Sent to vote.

**Result:** Approved

**Motioned:** Mr. Bill Hope

**Seconded:** Mr. Mike Grady

Voter	Yes	No	Abstaining
Mrs. Robyn Almanson, Board Member	X		
Mr. Mike Grady, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Richard Prater, Board Vice-President	X		
Mr. Royden Smith, Board Member	X		
Mr. Douglas Theaker, Board President	X		

#### 4.1 Approve June, 2022 Board of Education Meeting Minutes

Mr. Douglas Theaker, Board President

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**Attachments:**

[June 2022 Board Mtg. Minutes.pdf](#)

#### 4.2 Approve Evaluator for Ohio Teacher Evaluation System

Mr. Douglas Theaker, Board President

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Recommendation of Superintendent Gregory D. Nickoli that the following Administrator be approved as an evaluator for Ohio Teacher Evaluation System (OTES):

- Donald Paullin, Assistant Director, Adult Education

#### 4.3 Approve Contracted Services for 2022-2023 School Year

Mr. Douglas Theaker, Board President

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Recommendation of Superintendent Gregory D. Nickoli that the contracted services for the 2022-2023 School year be approved as follows:

- **Adjunct Instructors for the Performing Arts Program**
  - David Crane
  - Dauphne Maloney
  - Aaron Nicolas
  - Cody Nicolas
  - Lori Turner

• **Social Worker/Mental Health Counseling**

- Dr. Michael Patton

**4.4 Approve Lease Agreement with Renaissance Performing Arts Association**

Mr. Douglas Theaker, Board President

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Recommendation of Superintendent Gregory D. Nickoli that the lease agreement between Pioneer CTC and Renaissance Performing Arts Association be approved for three years beginning July 1, 2022 through June 30, 2025 for the Performing Arts Program.

**Attachments:**

[166 Lease.docx.pdf](#)

**4.5 Approve Memorandum of Understanding between Mansfield City Schools and Pioneer CTC Adult Education**

Mr. Douglas Theaker, Board President

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Recommendation of Superintendent Gregory D. Nickoli that the Memorandum of Understanding between Mansfield City Schools Adult Education Aspire Program and Pioneer CTC Adult Education Program be approved.

**Attachments:**

[MOU Aspire Mfd. City Schools agreement.pdf](#)

**4.6 Approve Agreement with Source Brands for Marketing Services for FY23**

Mr. Douglas Theaker, Board President

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Recommendation of Superintendent Gregory D. Nickoli that the agreement with Source Brands for Marketing Services for FY23 be approved.

**Attachments:**

[Source Brand Solutions Advertising 22.23.pdf](#)

**4.7 Approve SPARC Agreement for Career Coaches for 2022-2023**

Mr. Douglas Theaker, Board President

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Recommendation of Superintendent Gregory D. Nickoli that the agreement with Mid-Ohio Educational Service Center (MOESC) SPARC Council for Career Coaches 2022-2023 be approved.

**Attachments:**

[SPARC agreement 22.23 career coaches.pdf](#)

**4.8 Approve Agreement with Mid-Ohio Educational Service Center (MOESC) for Title IX Services**

Mr. Douglas Theaker, Board President

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Recommendation of Superintendent Gregory D. Nickoli that the agreement with Mid-Ohio Educational Services Center (MOESC) be approved for Title IX Services for the 2022-2023 school year.

**Attachments:**

#### 4.9 Approve Strategic Plan Agreement for FY23

Mr. Douglas Theaker, Board President

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Recommendation of Superintendent Gregory D. Nickoli that the Strategic Plan Agreement for FY23 be approved.

**Attachments:**

[Strategic Plan FY23.pdf](#)

#### 4.10 Approve Marketing Contract with Mid-State Multimedia Group for 2022-2023 School Year

Mr. Douglas Theaker, Board President

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Recommendation of Superintendent Gregory D. Nickoli that the agreement with Mid-State Multimedia Group/WMFD for Marketing for the 2022-2023 School year.

**Attachments:**

[WMFD silver level sponsorship 22.23.pdf](#)

[mid.state multimedia group FY23 marketing proposal.pdf](#)

#### 4.11 Approve Avita Health Systems as Medical Facility Site for Physicals for Bus and Van Drivers

Mr. Douglas Theaker, Board President

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Recommendation of Superintendent Gregory D. Nickoli that Avita Health Systems be approved for the Medical Facility for physicals for bus and van drivers for the 2022-2023 school year.

#### 4.12 Approve Cost of Cafeteria Breakfast, Lunch and Milk Prices for 2022-2023 School Year

Mr. Douglas Theaker, Board President

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Recommendation of Superintendent Gregory D. Nickoli that the following Cafeteria breakfast and lunch costs for the 2022-2023 school year be approved.

- Breakfast - \$1.25
- Reduced Breakfast - \$0.30
- Lunch - \$3.00
- Reduced Lunch - \$0.40
- Adult Lunch - \$4.00
- Milk purchased outside of lunch - \$0.50

#### 4.13 Accept Donations

Mr. Douglas Theaker, Board President

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Recommendation of Superintendent Gregory D. Nickoli that the following donations be accepted:

- **Fred McKinney, Ashland;** donation of 87 Woodworking magazines with an approximate value of \$50. These Woodworking magazines will be utilized by our Carpentry students.
- **David & Sherri Wilhelm, Monroeville;** generous monetary donation of \$500. This donation was

used to sponsor the Kids Kitchen cooking class held June 21, 2022.

• **Dawn Wright-Smith, Your Cause, Blackbaud Giving Fund, Charleston, SC;** generous monetary donation of \$39 which will be deposited in the Alumni Endowment fund and used for annual student scholarships.

## 5 FINANCIAL REPORT

Linda Schumacher, Treasurer

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### Minutes:

Treasurer Schumacher reported as follows:

Year-end closing went well and we have closed the books for FY22. We have begun the GAAP conversion and have sent most of the information needed to complete the GAAP financials to our GAAP accountants.

Julian & Grube have been awarded our Audit for FY22. We have not heard anything from them as yet, but we have sent an email to begin communications. We hope to get started on the audit in August and have it completed by November.

We have continued throughout the entire fiscal year to have a healthy balance in the Jefferson Health Plan and the future looks to be the same. Our largest claims have been reimbursed from the Large Claim Reimbursement Account with the total received for the year being \$1,221,263. We have paid \$4,179,204 in Medical, Pharmacy, Dental and Diabetic Supplies. Our revenue comes from Interest, Premium payments (Accruals), LCRP payments and Pharmacy rebates. Therefore, all in all, our balance in JHP only went down \$37,365.91. We will continue to keep an eye on this.

Interest rates are climbing a little bit. Park National went from .065% to .842%, PNC went from .1% to .38% and Star Ohio went from .10% to 1.59%. I just looked at that last week and that seems really high, but this is what they had listed as their annualized yield.

All of the funds have been advanced and all have positive balances for year-end. You will notice the 002 (Bond Retirement Fund) has a -0- balance. We have made the entry to transfer those monies into the General Fund.

Year-end for the General Fund shows we are in the black again just as forecasted. Our revenues were almost spot on and expenditures were less than expected, so we ended the year on a plus. Our revenues were only \$14,400 off from the forecast. After making the adjustment in May for the severance payments, many of those retirement severance payments got pushed into the next fiscal year, so our expenditures were not as high as we had thought. I ended up using all of the GEER monies this fiscal year instead of carrying them over into the next fiscal year and was able to use more of the SWSF funds than had been anticipated. All of this brought our expenses down more than we thought was going to happen and so we had a good year.

We have journal entries for your approval for year-end advances, SWSF expenditures, GEER entries and the journal entry to move the 002 Fund monies approved by the Common Pleas Court to be moved to the General Fund.

I have also attached to my report the Initial Certificate of the Total Amount From All Sources Available for Expenditures and Balances. This is the annual report to the County Auditor to issue the first Amended Certificate of Estimated Resources for FY23.

### Attachments:

[June 2022 Financial Report.pdf](#)  
[Cash Balances.pdf](#)

## 6 RECOGNITION OF GUESTS

Gregory Nickoli, Superintendent

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## 7 EAP REPRESENTATIVE

Colton Penwell, EAP President

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**Minutes:**

none

## 8 PUBLIC INPUT

Gregory Nickoli, Superintendent

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Board Policy Section 0164

**Minutes:**

none

## 9 CORRESPONDENCE

Gregory Nickoli, Superintendent

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**Minutes:**

none

## 10 LEGISLATIVE LIAISON REPORT

Mr. Mike Grady, Board Member

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**Minutes:**

Mr. Grady discussed the state of the State Board of Education and informed the Board there could be as many as 9 new members after the November election. The State Board will most likely not begin their search for a permanent State Superintendent until after the November election.

Treasurer Schumacher informed the Board that the Nexuss Pipeline appeal has been resolved and the pipeline has agreed to 68% of the original valuation. It is projected that the Rover Pipeline will most likely follow the same.

Mr. Prater lead a discussion on the impact that Intel might have on our area. Congress must first pass the legislation intended to boost US based chip development and manufacturing.

## 11 SUPERINTENDENT'S REPORT

Gregory Nickoli, Superintendent

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**Minutes:**

Superintendent Nickoli reported as follows:

Our staff has been working diligently getting the building ready for the 2022-2023 school year. Mr. Kowalski has been especially pleased with the summer custodial staff. They have all been and are ahead of schedule. We always set a goal to be ready for Welcome Week which is August 9-12. In addition to the work by our Maintenance and Custodial Staff we are quickly completing the exterior sealing project conducted by AMC Masonry out of Mansfield.

I am recommending that Pioneer enter into a shared services agreement with the Colonel Crawford Local Schools for the services of our Food Service Manager. Jason Fortman has agreed to serve in that capacity for both Districts while remaining an employee of Pioneer. He will ensure that both Districts remain in compliance with State and U.S. Department of Agriculture guidelines. Mr. Fortman will also manage the day-to-day

activities here at Pioneer while those duties will be handled by existing staff members at Pioneer.

I am recommending that Pioneer enter into a Purchased Services agreement with Mid-Ohio Educational Service Center for the services of Workforce Development Coordinator. That position replaces one of the Career Development Coordinator positions vacated by the January retirement of Jim Sorenson. This person will work part-time for Pioneer and part-time for MOESC as the Richland County Coordinator of their recently awarded Career Development Grant.

I am asking you to approve a job description for the previously mentioned Workforce Development Coordinator. Our Career Development Department will now include one Workforce Development Coordinator whose focus will be identifying and communicating specific workforce needs within our District and one Career Development Coordinator whose focus will be working with our Partner Districts to better educate students and teachers about local employment and educational opportunities.

The next step in closing out our renovation project fund is finalize the tentative agreement I shared with you at the June Board Meeting. That requires the Board to authorize me to negotiate and sign, on its behalf, the binding Memorandum of Understanding with the Ohio Facilities Construction Commission and the Settlement Agreement with Vaugh Industries. These documents are being prepared as we speak and will be reviewed by legal counsel prior to signing.

Doug Theaker, Board President, has asked me to place this on the agenda. You will nominate a delegate and alternate for the OSBA Conference November 13–15 at the Greater Columbus Convention Center. We will be passing around a sign-up sheet for hotel reservations at the August Board meeting. Reservations are on a first-come, first-served basis so it will be very important that we know if you want us to make hotel reservations. Any cancellations result in a \$100 cancellation fee.

You have at your place-settings, a “Save-the-Date” notice for the 2022-2023 Board of Education Goal Setting session. It will be conducted the morning of August 12 from 9:00am until Noon at Legends Restaurant here in Shelby. Legends is located at 63 West Main Street. We look forward to Board Members joining the Administrative Team as we set the direction for Pioneer for the coming school year.

August 12 - Board Goal Setting Session 9:00am (lunch will be served at 11:30am) at Legends (63 W. Main St., Shelby) and

facilitated by Mr. Tom Applegate

August 9-11 - Welcome Week

August 16 - New Staff Orientation Day

August 17 - New Staff Professional Development Day

August 18 - Returning Teacher Day

August 18 - First Day of School for Juniors

August 19 - First Day of School for Seniors

Employment Caleb Alt – Industrial Diesel Instructor

Josh Broughton – Technology Department, Field Technician

Resignations Caleb Nolen – 3<sup>rd</sup> Shift Custodian

All other personnel items are normal for this time of the year

#### **Attachments:**

[July 2022 Superintendent s report.pdf](#)

## 12 PERSONNEL REPORT

Mr. Douglas Theaker, Board President

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Recommendation of Superintendent Gregory D. Nickoli that the following personnel recommendations be approved:

- Approve employment of Certificated personnel.
- Approve supplemental contracts of Certificated personnel.
- Approve stipend contracts of Certificated personnel.
- Approve employment of Substitute Instructors
- Accept resignation of Classified personnel.
- Approve employment of Classified personnel.
- Approve voluntary transfer of Classified personnel.
- Approve employment of Substitute Classified personnel.
- Approve employment of Adult Education personnel.
- Approve employment of Student Workers

**Minutes:**

No questions or discussion. Sent to vote.

**Result:** Approved

**Motioned:** Mr. Richard Prater

**Seconded:** Mr. Bill Hope

Voter	Yes	No	Abstaining
Mrs. Robyn Almanson, Board Member	X		
Mr. Mike Grady, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Richard Prater, Board Vice-President	X		
Mr. Royden Smith, Board Member	X		
Mr. Douglas Theaker, Board President	X		

**Attachments:**

[July 2022 Personnel Recommendations.pdf](#)

## 13 APPROVE AGREEMENT FOR FOOD SERVICE DIRECTOR SERVICES WITH COL. CRAWFORD LOCAL SCHOOLS FOR 2022-23 SCHOOL YEAR

Mr. Douglas Theaker, Board President

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Recommendation of Superintendent Gregory D. Nickoli that the agreement with Col. Crawford Local Schools for Food Services Director Services for the 2022-23 school year be approved.

**Minutes:**

No questions or discussion. Sent to vote.



**Result:** Approved

**Motioned:** Mr. Mike Grady

**Seconded:** Mr. Dennis Long

Voter	Yes	No	Abstaining
Mrs. Robyn Almanson, Board Member	X		
Mr. Mike Grady, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Richard Prater, Board Vice-President	X		
Mr. Royden Smith, Board Member	X		
Mr. Douglas Theaker, Board President	X		

**Attachments:**

[Food Service Director Services Agreement Col.Crawford 2022.23.pdf](#)

## 14 APPROVE PURCHASED SERVICES AGREEMENT WITH MID-OHIO EDUCATIONAL SERVICE CENTER

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the Purchased Services Agreement with Mid-Ohio Educational Service Center (MOESC) for SPARC Council Ready for Hire grant services be approved.

**Minutes:**

No questions or discussion. Sent to vote.

**Result:** Approved

**Motioned:** Mr. Mike Grady

**Seconded:** Mr. Bill Hope

Voter	Yes	No	Abstaining
Mrs. Robyn Almanson, Board Member	X		
Mr. Mike Grady, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Richard Prater, Board Vice-President	X		
Mr. Royden Smith, Board Member	X		

Mr. Douglas Theaker, Board President	X		
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**Attachments:**

[MOESC Purchased Services Agreement.Ready for Hire grant.pdf](#)

## 15 ADOPT JOB DESCRIPTION

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the job description for Workforce Development Coordinator be approved.

**Minutes:**

No questions or discussion. Sent to vote.

**Result:** Approved

**Motioned:** Mr. Royden Smith

**Seconded:** Mrs. Robyn Almanson

Voter	Yes	No	Abstaining
Mrs. Robyn Almanson, Board Member	X		
Mr. Mike Grady, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Richard Prater, Board Vice-President	X		
Mr. Royden Smith, Board Member	X		
Mr. Douglas Theaker, Board President	X		

**Attachments:**

[Workforce Dev.Coordinator Job Description.pdf](#)

## 16 ADOPT RESOLUTION 12-22 IN APPRECIATION FOR DONATION

Mr. Douglas Theaker, Board President

**Minutes:**

Superintendent Nickoli informed the Board this is a donation to keep one of the Pioneer scholarships active.

No questions or discussion. Sent to vote.

**Result:** Approved

**Motioned:** Mr. Mike Grady

**Seconded:** Mr. Royden Smith

Voter	Yes	No	Abstaining
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Mrs. Robyn Almanson, Board Member	X		
Mr. Mike Grady, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Richard Prater, Board Vice-President	X		
Mr. Royden Smith, Board Member	X		
Mr. Douglas Theaker, Board President	X		

**Attachments:**

[Resolution 12.22 donation kumm scholarship.pdf](#)

## 17 ADOPT RESOLUTION 13-22 AUTHORIZING SUPERINTENDENT TO NEGOTIATE A MEMORANDUM OF UNDERSTANDING AND A SETTLEMENT AGREEMENT

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that we adopt Resolution 13-22 authorizing the Superintendent to negotiate a Memorandum of Understanding and Settlement Agreement regarding the Pioneer CTC Phase II Building Renovation Project.

**Result:** Approved

**Motioned:** Mr. Richard Prater

**Seconded:** Mr. Royden Smith

Voter	Yes	No	Abstaining
Mrs. Robyn Almanson, Board Member	X		
Mr. Mike Grady, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Richard Prater, Board Vice-President	X		
Mr. Royden Smith, Board Member	X		
Mr. Douglas Theaker, Board President	X		

**Attachments:**

[Resolution 13.22 Authorizing MOU.Settlement Agreement.pdf](#)

## 18 NOMINATE OFFICIAL DELEGATE AND ALTERNATE TO ANNUAL OSBA

## BUSINESS MEETING

Mr. Douglas Theaker, Board President

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\_\_\_\_\_ moved; seconded by \_\_\_\_\_; that \_\_\_\_\_ and \_\_\_\_\_ be elected as official delegate and alternate respectively from the Pioneer Career and Technology Center Board of Education to the 2022 OSBA Annual Business Meeting and Conference to be held in Columbus, OH November 13-15, 2022 and that expenses be approved according to Section 3315.15 ORC and the Board adopted policy.

### Minutes:

Richard Prater nominated Mike Grady to serve as official delegate; and Bill Hope volunteered to serve as alternate for the 2022 OSBA Annual Business Meeting and Conference to be held in Columbus, OH November 13-15, 2022.

**Motioned:** Mr. Dennis Long

**Seconded:** Mrs. Robyn Almanson

Voter	Yes	No	Abstaining
Mrs. Robyn Almanson, Board Member	X		
Mr. Mike Grady, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Richard Prater, Board Vice-President	X		
Mr. Royden Smith, Board Member	X		
Mr. Douglas Theaker, Board President	X		

## 19 ENTER INTO EXECUTIVE SESSION TO DISCUSS DETAILS RELATIVE TO THE SECURITY ARRANGEMENTS AND EMERGENCY RESPONSE PORTOCOLS & TO CONSIDER THE DISCIPLINE OF A PUBLIC EMPLOYEE OR OFFICIAL

Mr. Douglas Theaker, Board President

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Recommendation of Superintendent Gregory D. Nickoli to enter into Executive Session for the following purposes:

- To discuss details relative to the security arrangements and emergency response protocols for the Board of Education.
- To consider the discipline of a public employee or official.

### Minutes:

Entered into Executive Session at 7:55 pm and returned to Regular Session at 8:33 pm.

**Result:** Approved

**Motioned:** Mr. Royden Smith

**Seconded:** Mr. Dennis Long

Voter	Yes	No	Abstaining
Mrs. Robyn Almanson, Board Member	X		
Mr. Mike Grady, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Richard Prater, Board Vice-President	X		
Mr. Royden Smith, Board Member	X		
Mr. Douglas Theaker, Board President	X		

## 20 ADJOURN MEETING

Mr. Douglas Theaker, Board President

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**Result:** Approved

**Motioned:** Mr. Bill Hope

**Seconded:** Mr. Royden Smith

Voter	Yes	No	Abstaining
Mrs. Robyn Almanson, Board Member	X		
Mr. Mike Grady, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Richard Prater, Board Vice-President	X		
Mr. Royden Smith, Board Member	X		
Mr. Douglas Theaker, Board President	X		