



**Mansfield City Schools Adult Education Aspire Program**  
150 West 5th Street  
Mansfield, Ohio 44902  
Phone: 419-525-6380  
Fax: 419-525-6316  
mansfieldadulthoodeducation.com

## **MEMORANDUM OF UNDERSTANDING**

Between  
Mansfield City Schools Adult Education Aspire Program  
&  
Pioneer Career and Technology Center  
Shelby, Ohio

This MEMORANDUM OF UNDERSTANDING is made as of **July 1, 2022** between the undersigned agencies.

### **I. Formation**

The undersigned hereby form an agreement based upon an approved grant from the Mansfield City Schools Adult Education Aspire Program of the Ohio Department of Higher Education.

### **II. Term**

This Memorandum of Agreement shall begin on **July 1, 2022** and shall continue until **June 30, 2023**. An agreement will be completed thereafter from year to year based upon an approved grant from the Adult Education State Aspire Program.

### **III. Purpose**

The purpose of this Agreement shall be to provide services to eligible Adult Aspire students in the Richland County service territory.

Pioneer agrees to refer all prospective Aspire students to Mansfield City Schools Adult Education Aspire Program for orientation information at 150 W. 5th St. Mansfield, Ohio 44902 (419) 525-6380.

Pioneer agrees to provide classroom space, utilities, technology, furniture, and equipment for an Aspire site, which will be held at Pioneer Career and Technology Center. They will provide the use of a copy machine, printer, and will assist with marketing.

Mansfield will provide the instructor for the Aspire program, orientation/registration, assessment, instruction, supplies, etc. Instruction will be held on Tuesdays and Wednesdays from 5:00-8:00pm. Monthly orientations will take place on the last Monday of each month from 5:00-8:00pm.

### **I. Meetings**

Periodic meetings shall be held as determined by the partner agencies.

### **II. Management**

Except as otherwise determined, all decisions shall be made by each individual agency in accord to the agreed upon actions. Mansfield City Schools, Aspire Coordinator will take care of all hiring, supervision, and evaluation of staff.

**III. Accountability**

Mansfield City Schools Adult Education Aspire Program shall maintain all LACES and fiscal records for the services they provide as a result of this Memorandum of Understanding. Pioneer will have evening staff available for assistance.

Our enrollment target for this year is to serve 20 students. Our goal is to progress 60% of our enrolled students once they have completed 40 contact hours of instruction.

**IV. Termination of Agreement**

This Memorandum of Agreement can be terminated by either of the partner agencies in conjunction with approval by the State Aspire Program of the Ohio Department of Higher Education. Written notice of the decision to terminate the Agreement must be provided to the Aspire State Program of the Ohio Department of Higher Education before termination of services takes place. Once approval is received, then all partner agencies must receive written notification of the termination.

**VII. Authorization**

On behalf of the organization I represent, I wish to sign this MOU.

\_\_\_\_\_  
Greg Nickoli, Superintendent  
Pioneer Career and Technology Center

\_\_\_\_\_  
Date

Don Paull  
Don Paullin, Assistant Director  
Pioneer Career and Technology Center

7/7/22  
Date

Andrea M. Karpiak-Feasel  
Andrea M. Karpiak-Feasel, Coordinator  
Mansfield City Schools Adult Education Aspire Program

7/11/22  
Date

