

RCTB Richland County Transit Board

19 N. Main St.

Phone: 419-774-5684

Mansfield, Ohio 44902

Fax: 419-774-5685

August 4, 2021

Mayor Steven Schag, City of Shelby

CFO Lori McKee, North Central State College

Superintendent Greg Nickoli, Pioneer Career and Technology Center

Thank you Steve, Lori and Greg, for your organization's longstanding support for and partnership with RCT. Your partnership is essential to RCT, and I am looking forward to our opportunity to discuss the future during our Zoom meeting tomorrow at 11am. Below you will find the following documents that we can review during our meeting:

- Proposed Transportation Agreement
- Route 13 map with Dial-A-Ride service area & schedule of service
- Cost projections for July 2021 through June 2022
- Ridership figures for Route 13 and for the NCSC/OSU free student trips

But first, it is worth a moment to highlight how valuable your support is. Your contributions provide these **benefits to your students/constituents and community:**

- **Supports the Shelby fixed route service to NCSC and Pioneer (Route 13):** as noted on the attached Service Cost analyses, the full costs for this route are estimated to be \$131,590 over the coming year.
- **Supports the Dial-A-Ride service in Shelby:** RCT Dial-A-Ride services for disabled and elderly are available in Shelby because this service is required by the FTA wherever fixed routes are offered.
- **Provides free transportation to NCSC and OSU students system-wide:** Since NCSC/OSU students ride free on all the routes, the value of these free trips is above and beyond the service cost projections that were provided for Route 13.
- **Enables RCT to maintain public transit service in our community:** Local funding is essential for our entire system, and helps us to match and maximize the use of federal funds.
- **Supports planning efforts to reduce transportation barriers and improve workforce development:** Local partners will be guiding our Transit Development Plan, which will help RCT to maximize transit services for people going to school and work, as well as other appointments.

I look forward to discussing these opportunities with you tomorrow.



Jean Taddie, Transit Development Manager

TRANSPORTATION AGREEMENT

THIS AGREEMENT made and entered into for transit service provided during the period of July 1, 2021, through June 30, 2022, by and between the Richland County Transit Board, hereinafter referred to as "RCTB", the City of Shelby, Ohio, hereinafter referred to as "Shelby", North Central State College, hereinafter referred to as "NCSC", and Pioneer Career and Technology Center, hereinafter referred to as "Pioneer".

NOW, THEREFORE, BE IT AGREED BETWEEN THE PARTIES AS FOLLOWS:

SECTION 1. That the RCTB agrees to provide public transportation service as follows:

Regularly scheduled, fixed route transit service four (4) times per each weekday (Monday - Friday), on a route that has been mutually agreed to by all parties; that will include service from/to downtown Mansfield, the main campus of NCSC, the Kehoe Center of NCSC, Pioneer and downtown Shelby.

The service will be operated at times that have been mutually agreed to by all parties, and with consideration being given to NCSC and Pioneer class schedules and the availability of transit vehicles and staff. A copy of the current time schedule and route map is attached here. The service location (route) and times will not be changed by the RCTB unless and until such changes have been agreed upon by all parties.

Service for persons with disabilities: Any person living within three-quarters of a mile of the regular route, who is disabled in such a way that they are not able to travel using the fixed route service, upon completion of the proper documentation as required by the Americans with Disabilities Act of 1990, may receive door-to-door service, during the same service hours as the fixed route service. This service must be reserved by contacting the RCT operations office prior to 12:00pm on the day before the ride is desired.

This service shall be open to the general public. The general public fare for this service, both fixed route and door-to-door, will be established at the sole discretion of the RCTB.

At no time will there be any fare collected from any student that provides documentation of current enrollment at NCSC or The Ohio State University-Mansfield. The preferred documentation shall be a current Student Identification card. The transit driver reserves the right to request presentation of the documentation at each and every boarding.

The services described in this section were originally commenced on Monday, August 27, 2012, and will continue until such time as terminated per section three (3) below.

SECTION 2. That in consideration of the aforementioned service, NCSC, Pioneer, and Shelby, agree to pay the RCTB a total of forty-two thousand eight hundred ninety-eight dollars (\$42,898) as local support funds to support the service for the twelve (12) month period. This payment shall be made in a mutually agreeable manner, with the funding provided by NCSC in the amount of \$27,884 (65%), and by Pioneer in the amount of \$8,580 (20%), and by Shelby in the amount of \$6,435 (15%). Should there be a significant increase or decrease in operational costs, such as the cost of fuel, by mutual agreement of all parties, the amount of local matching funds may be amended. The amount of local matching funds to be provided by NCSC, Pioneer, and Shelby to support this service will be evaluated at least annually.

SECTION 3. That this Agreement shall go into effect upon its approval by all parties, and shall remain in effect until such time as it is terminated by any party. Any party may terminate the agreement by providing notice to the other parties within thirty (30) days of such termination. Upon termination, payment shall be made for the services actually rendered on a prorated basis, or a refund provided for services not yet rendered.

IN WITNESS WHEREOF, the parties have hereunto set their hands on the date, as indicated below.

FOR RICHLAND COUNTY TRANSIT BOARD

Jean Taddie, Fiscal Officer Date

FOR THE CITY OF SHELBY

Steven L. Schag, Mayor Date

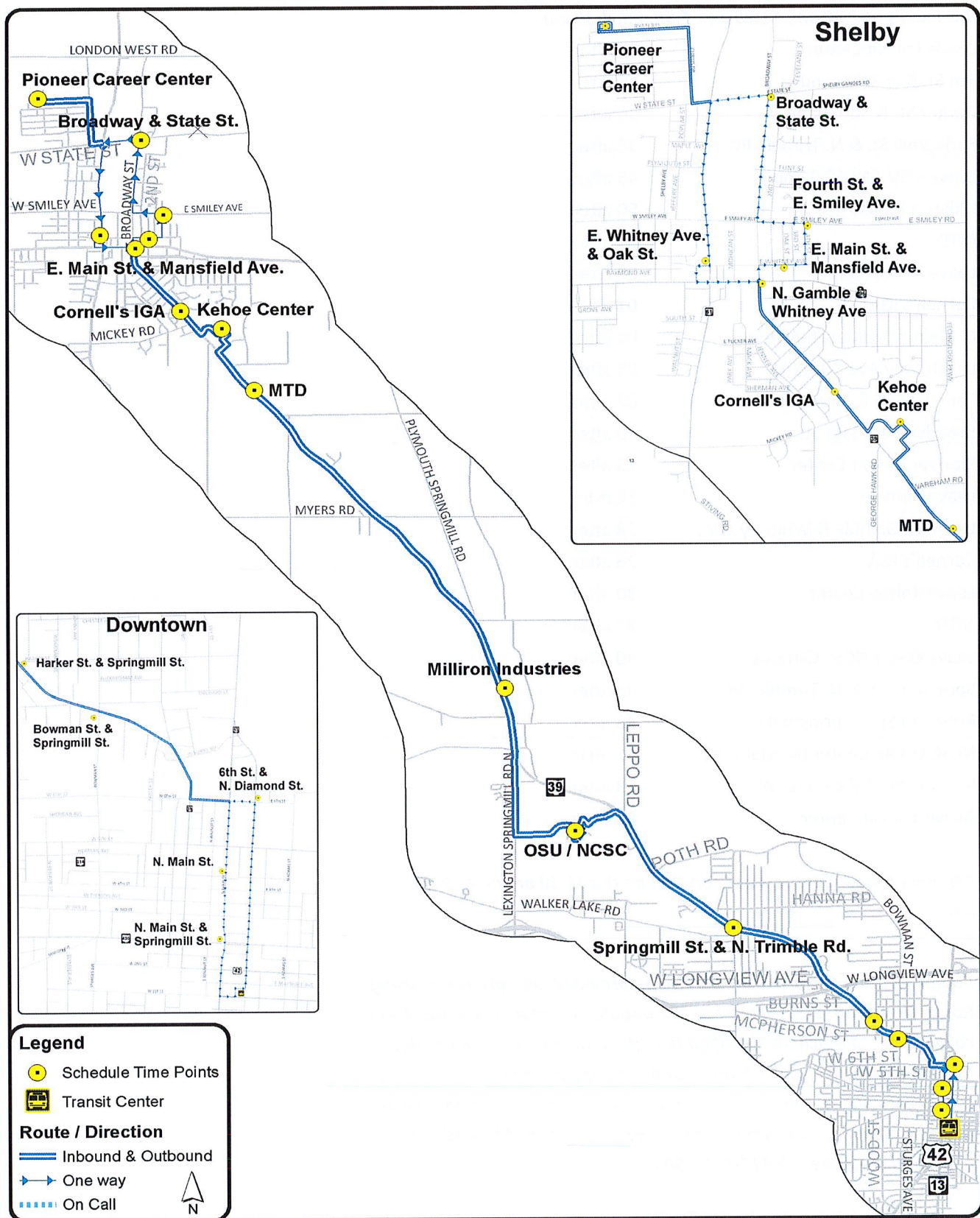
FOR NORTH CENTRAL STATE COLLEGE

Lori McKee, Chief Financial Officer Date

FOR PIONEER CAREER AND TECHNOLOGY CENTER

Greg Nickoli, Superintendent Date

Route 13 - Shelby, Kehoe, NCSC/OSU



Route 13 - Shelby



Bus leaves at 7:30 am, 11:30 am, 1:30 pm, 4:30 pm

Leave Transit Center	30 after
6th St. & N. Diamond St.	33 after
Harker St. & Springmill St.	36 after
Springmill St. & N. Trimble Rd.	38 after
Leave OSU / NCSC Campus	45 after
Milliron Industries	50 after
MTD	55 after
Leave Kehoe Center	00 after
Cornell's IGA	01 after
E. Main St. & Mansfield Ave.	03 after
E. Whitney Ave & Oak St.	05 after
Fourth St. & E. Smiley Ave.	07 after
Broadway & State St.	10 after
Pioneer Career Center	15 after
Leave Pioneer	18 after
Leave N. Gamble & Whitney Ave.	23 after
Cornell's IGA	26 after
Leave Kehoe Center	30 after
MTD	32 after
Leave OSU / NCSC Campus	40 after
Springmill St. & N. Trimble Rd.	45 after
Bowman St. & Springmill St.	48 after
NCSC Urban Center (N. Main St.)	51 after
N. Main St. & Park Ave. W.	53 after
Arrive Transit Center	55 after

****Pioneer Career Center is not serviced on the 11:30 am or 4:30 pm hour***

Complimentary para-transit service is provided on this route using Route Deviation. Please only request a route deviation if you are physically unable to reach an identified time point on the route. Route deviations are available up to 1 mile from the mapped route. Due to time constraints please call no less than (2) business days prior to your requested deviation. Deviations are subject to availability and are not guaranteed. Please call 419-522-4504.

Route 13 Service Costs - projected for the period of July 2021 through June 2022

No changes in service from the prior year Shelby, NCSC, Pioneer agreement

Description	# of days	Total miles / day*	Miles	Cost / mile	Mileage cost	Hours / day	Hours	Cost / hour	Hours cost
Days w/ Pioneer	182	123.6	22,495	\$1.72	\$38,692	6	1,092	\$50.57	\$55,222
W/O Pioneer	74	119.6	8,850	\$1.72	\$15,223	6	444	\$50.57	\$22,453
Total	256		31,346		\$53,914		1,536		\$77,676

*Miles per day

Days w/ Pioneer	\$93,914	W/Pioneer (2 trips @35.1, 2 trips @30.9)	123.6
W/O Pioneer	\$37,676	No Pioneer days (4 trips @ 30.9)	119.6

TOTAL \$131,590 Estimated annual net cost for Route 13

TYPICAL YEAR FUNDING (50% match for operations)

		FTA	Local match	
Maintenance (29.3%)	\$ 38,556	\$ 34,700	\$ 3,856	**80-100% Fed reimbursement (used 90% average)
Planning (11.3%)	\$ 14,870	\$ 11,896	\$ 2,974	80% Fed reimbursement
ADA related (5.1%)	\$ 6,711	\$ 5,369	\$ 1,342	80% Fed reimbursement
Operations & Gen Admin	\$71,453			
Less Farebox (est)	\$ 2,000			
NET Operating	\$ 69,453	\$ 34,727	\$ 34,727	Fed reimbursement @ 50% of net
		TOTAL	\$ 42,898	

CARES/ARPA FUNDING (0% match for operations)

		FTA	Local match	
Maintenance (29.3%)	\$ 38,556	\$ 34,700	\$ 3,856	**80-100% Fed reimbursement (used 90% average)
Planning (11.3%)	\$ 14,870	\$ 11,896	\$ 2,974	80% Fed reimbursement
ADA related (5.1%)	\$ 6,711	\$ 5,369	\$ 1,342	80% Fed reimbursement
Operations & Gen Admin	\$71,453			
Less Farebox (est)	\$ 2,000			
NET Operating	\$ 69,453	\$ 69,453.34	\$ -	Fed reimbursement at 100% through CARES/ARPA
		TOTAL	\$ 8,172	Supported by ODOT

**CY2021 FEDERAL REIMBURSEMENT RATE FOR MAINTENANCE IS 100% FOR A PORTION OF THE EXPENSES, AND 80% FOR A PORTION REIMBURSEMENT RATE FOR CY 2022 IS EXPECTED TO BE 80%

Local share splits

NCSC	27,884	65%
Shelby	6,435	15%
Pioneer	8,580	20%

TOTAL check 42,898
per month \$ 3,575

Ridership for Route 13 Shelby	2019	2020*	2021*
January	317	532	251
February	394	476	233
March	473	285	291
April	431	82	265
May	367	89	271
June	252	118	131
July	245	148	
August	353	189	
September	474	346	
October	563	325	
November	448	245	
December	356	86	
YTD total for Route 13	4673	2921	1442

NCSC/OSU Student free rides

January	405	498	113
February	521	562	117
March	483	191	134
April	503	29	138
May	207	35	64
June	182	42	48
July	217	38	23
August	300	87	
September	618	162	
October	617	157	
November	476	99	
December	235	79	
Total free trips for NCSC/OSU - all routes	4764	1979	637

*Months highlighted red were during the pandemic
All routes ran as scheduled