

PIONEER CAREER AND TECHNOLOGY CENTER
27 Ryan Road
Shelby, OH 44875

Mansfield City Schools
856 W. Cook Road
Mansfield, OH 44907

MEMORANDUM OF UNDERSTANDING

The Mansfield City School District and Pioneer Career and Technology Center (collectively “parties”) have collaboratively planned and designed delivery of an Adult Diploma/22+ Welding Program as a program of Pioneer Career and Technology Center at Mansfield Senior High School. The parties agree that the Mansfield City School District has the option of operating its own welding program during the school day for its students using the equipment and other resources described in this MOU. It is the understanding of the parties that the purpose of this cooperative venture is to enhance and improve the educational opportunities available for Mansfield students.

The following points are designed to clarify the duties and responsibilities of each of the school districts in providing this career-technical program.

The Mansfield City School District agrees to:

1. Permit Pioneer to market the Welding Program with the goal of 8 students in the Adult Diploma/22+ program instructor’s course sections daily.
2. Provide an acceptable facility and utilities for the program, including reasonable insurance coverage.
3. Provide reasonable security for equipment and materials provided for the program.

Pioneer Career and Technology Center agrees to:

1. Operate the career-technical program in compliance with standards provided by the Ohio Department of Education.
2. Provide and maintain the equipment and other resources necessary to operate a high quality program, including specialized equipment, replacement equipment, special furnishing for the facility, textbooks, and supplies.
3. Provide program leadership, curriculum development, supervision of instruction, staff development, and faculty evaluation.
4. Provide for teacher travel expenses, professional meeting expenses, and other operational expenses for teacher(s) of the Adult Diploma/22+ program.

5. Complete a Building Use Permit and meet specified requirements, including insurance coverage.
6. Issue faculty contracts which coincide with the Mansfield City School District High School calendar with provisions for coordination throughout the school year with any schedule conflicts to be resolved by the Pioneer Career and Technology Center Supervisor in consultation with the Mansfield Senior High School Principal.

Pioneer Career and Technology Center agrees to maintain the Adult Diploma/22+ program for a minimum of three (3) years from its inception, assuming enrollment in the program is adequate. Evaluation of the delivery system and curriculum components will be continuous and conform to ODE and Pioneer Career and Technology Center review processes. In the event of serious concerns regarding instructional delivery, instructional management, curriculum, or availability of resources, an acceptable plan of action will be mutually established by the parties' superintendents (or designees) with the expectation that issues will be resolved satisfactorily. If resolution is not reached within a period of twelve (12) months from the date of written notification of concern on the part of either district, this Memorandum of Understanding will become void and the program will be closed at the start of the next school year.

It is the intent of the Pioneer Career and Technology Center to maintain the Adult Diploma/22+ program indefinitely according to the provisions outlined in this document. If the Pioneer Career and Technology Center or Mansfield City School District elect to close the program, formal notification will be made a minimum of twelve (12) months in advance of the closure. The program may be closed prior to the twelve (12) month timeline upon agreement of both parties. If, for any reason, this program is closed, all inventory and property of the Pioneer Career and Technology Center will be returned to Pioneer Career and Technology Center.

Superintendent	Date
Pioneer Career and Technology Center	

Superintendent	Date
Mansfield City School District	

President, Board of Education	Date
Pioneer Career and Technology Center	

President, Board of Education	Date
Mansfield City School District	