

# Pioneer Career and Technology Center

## Board Meeting

Board Office Conference Room  
Monday, August 15, 2016  
7:00pm

Pioneer Board of Education Board Meeting  
Monday, August 15, 2016  
BUILDING TOUR - 6:15 PM  
MEETING: 7:00 pm

**Present:** Mr. Tom Clutter, Board Member; Mrs. Mary Dixon, Board Member; Mrs. Mary Jean Theaker, Board Member; Mr. Howard Koons, Board President; Kris Kowalski, Director of Operations, High School; Gregory D. Nickoli, Superintendent; Mr. Dennis Long, Board Member; Linda Schumacher, Treasurer; Mr. Mike Grady, Board Member; Dr. Paul Johnson, Board Member; Jim Calhoon, Assistant Director, High School; Mary Lee Barr, Interim Administrator; Mr. Royden Smith, Board Member; Mr. Richard Prater, Board Member; Mr. Douglas Theaker, Board Member; Mr. Bill Hope, Board Vice President

**Absent:** Becki Kimmel, Secretary, Board of Education; Martin Dzugan, Supervisor; Jason Fortman, Food Service Manager; Dena Kirby, Supervisor; Matt Parr, Supervisor; Donald Paullin, Supervisor; Jolene Young, Supervisor; David Such, EAP President; Beckie Stacklin, Assistant Treasurer

### 1 ROLL CALL

Mr. Howard Koons, Board President

#### Minutes

##### Approved

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Member	X		
Mr. Douglas Theaker, Board Member	X		
Mr. Bill Hope, Board Vice President	X		

### 2 PLEDGE TO THE FLAG

Mr. Howard Koons, Board President

### 3 MOMENT OF SILENCE

Mr. Howard Koons, Board President

### 4 APPROVAL OF MINUTES

Mr. Howard Koons, Board President

 [July 2016 Board Minutes.pdf](#) (private)

#### Minutes

##### Approved

**Motioned:** Mrs. Mary Dixon, Board Member

**Seconded:** Mr. Richard Prater, Board Member

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Member	X		
Mr. Douglas Theaker, Board Member	X		
Mr. Bill Hope, Board Vice President	X		

## 5 FINANCIAL REPORT

**Linda Schumacher, Treasurer**

 [July 2016 Financial Report.pdf](#) (private)

### Minutes

#### Approved

**Motioned:** Mr. Royden Smith, Board Member

**Seconded:** Mr. Mike Grady, Board Member

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Member	X		
Mr. Douglas Theaker, Board Member	X		
Mr. Bill Hope, Board Vice President	X		

## 6 RECOGNITION OF GUESTS

**Gregory D. Nickoli, Superintendent**

## 7 EAP REPRESENTATIVE

**David Such, EAP President**

## 8 PUBLIC INPUT

**Gregory D. Nickoli, Superintendent**

Board Policy Section 0164

## 9 CORRESPONDENCE

**Gregory D. Nickoli, Superintendent**

## 10 PRESENTATION

**Director, Superintendent & EMIS Coordinator**

## 11 LEGISLATIVE LIAISON REPORT

**Mrs. Mary Dixon, Board Member**

## 12 SUPERINTENDENT'S REPORT

**Gregory D. Nickoli, Superintendent**

 [August 2016 Superintendents report.pdf](#) (private)

## 13 PERSONNEL RECOMMENDATIONS

**Mr. Howard Koons, Board President**

Recommendation of Superintendent Gregory D. Nickoli that the following personnel recommendations be approved:

- Approve stipend contracts for Administrative personnel.
- Approve employment of retire-rehire Certificated personnel.
- Approve conference period pay of Certificated personnel.
- Approve Supplemental contracts of Certificated personnel.
- Approve Professional Development/New Technology Extended Service contracts for Certificated personnel.
- Approve Unused Personal Leave pay for Certificated and Classified personnel.
- Approve Stipend contracts for Certificated personnel.
- Approve Van Driver Certification and Re-Certification Training stipends.
- Approve employment of Substitute Instructors
- Approve employment of Part-time Classified personnel.
- Approve Supplemental contracts for Classified personnel.
- Approve employment of Pioneer bus drivers.
- Approve employment of Substitute Classified personnel.
- Approve employment of Adult Education personnel.
- Approve employment of Student Workers.

 [August 2016 Personnel Recommendations.pdf](#) (private)

### Minutes

#### Approved

**Motioned:** Mr. Douglas Theaker, Board Member

**Seconded:** Mr. Mike Grady, Board Member


Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Member	X		
Mr. Douglas Theaker, Board Member	X		

Mr. Bill Hope, Board Vice President	X
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#### 14 ADOPT 2016-2017 BOARD GOALS

Mr. Howard Koons, Board President

Recommendation of Gregory D. Nickoli that the 2016-2017 Board Goals be adopted.

 [2016.2017 Board Goals.pdf](#) (private)

##### Minutes

##### Approved

**Motioned:** Mr. Tom Clutter, Board Member

**Seconded:** Mr. Richard Prater, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Member	X		
Mr. Douglas Theaker, Board Member	X		
Mr. Bill Hope, Board Vice President	X		

#### 15 APPROVE PARTICIPATION IN NATIONAL SCHOOL LUNCH PROGRAM AND SCHOOL BREAKFAST PROGRAM FOR THE 2016-2017 SCHOOL YEAR

Mr. Howard Koons, Board President

Recommendation of superintendent Gregory D. Nickoli that we participate in the National School Lunch and Breakfast program for the 2016-2017 school year.

##### Minutes

##### Approved

**Motioned:** Mr. Mike Grady, Board Member

**Seconded:** Mr. Richard Prater, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		

Mr. Royden Smith, Board Member	X
Mr. Richard Prater, Board Member	X
Mr. Douglas Theaker, Board Member	X
Mr. Bill Hope, Board Vice President	X

## 16 APPROVE NUTRITION STANDARDS FOR CAFETERIA FOR 2016-2017 SCHOOL YEAR

Mr. Howard Koons, Board President



### Minutes

#### Approved

**Motioned:** Mrs. Mary Dixon, Board Member

**Seconded:** Mr. Tom Clutter, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Member	X		
Mr. Douglas Theaker, Board Member	X		
Mr. Bill Hope, Board Vice President	X		

## 17 ADOPT HANDBOOKS FOR THE 2016-2017 SCHOOL YEAR

Mr. Howard Koons, Board President

Recommendation of Superintendent Gregory D. Nickoli that the following handbooks be adopted:

- Adult Education Student Handbook
- Employee Handbook
- Student Handbook
- Student Services Handbook
- Early Childhood Education Infant/Toddler Room Handbook
- Early Childhood Preschool Handbook
- Emergency Action Plan

### Minutes

#### Approved

**Motioned:** Mr. Douglas Theaker, Board Member

**Seconded:** Mrs. Mary Jean Theaker, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		

Mrs. Mary Jean Theaker, Board Member	X
Mr. Howard Koons, Board President	X
Mr. Dennis Long, Board Member	X
Mr. Mike Grady, Board Member	X
Dr. Paul Johnson, Board Member	X
Mr. Royden Smith, Board Member	X
Mr. Richard Prater, Board Member	X
Mr. Douglas Theaker, Board Member	X
Mr. Bill Hope, Board Vice President	X

## 18 ADOPT RESOLUTION TO PARTICIPATE IN WORKERS' COMPENSATION GROUP RATING PROGRAM

Mr. Howard Koons, Board President

 [Resolution 13-16 Workers Comp.pdf](#) (private)

### Minutes

#### Approved


**Motioned:** Mr. Royden Smith, Board Member

**Seconded:** Mr. Mike Grady, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Member	X		
Mr. Douglas Theaker, Board Member	X		
Mr. Bill Hope, Board Vice President	X		

## 19 ADOPT RESOLUTION FOR OSBA COMMITTEE PARTICIPATION OF BOARD MEMBER

Mr. Howard Koons, Board President

 [RESOLUTION 14-16 osba.P.Johnson.pdf](#) (private)

### Minutes

#### Approved

**Motioned:** Mr. Richard Prater, Board Member

**Seconded:** Mr. Mike Grady, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		

Mrs. Mary Jean Theaker, Board Member	X
Mr. Howard Koons, Board President	X
Mr. Dennis Long, Board Member	X
Mr. Mike Grady, Board Member	X
Dr. Paul Johnson, Board Member	X
Mr. Royden Smith, Board Member	X
Mr. Richard Prater, Board Member	X
Mr. Douglas Theaker, Board Member	X
Mr. Bill Hope, Board Vice President	X

## 20 APPROVE SCHEDULE OF COLLEGE CREDIT PLUS (CCP) CLASSES FOR 2016-2017 SCHOOL YEAR

**Mr. Howard Koons, Board President**

Recommendation of Superintendent Gregory D. Nickoli that approval be given for College Credit Plus (CCP) classes as listed to be taught at Pioneer during the 2016-2017 school year.

### **North Central State College**

- ENGL1010 - English Comp I
- ENGL1030 - English Comp II
- HIST1010 - American Culture & History to 1877
- HIST1030 - American Culture & History from 1877
- MATH1010 - Business Mathematics
- MATH1110 - College Algebra
- MATH1130 - Trigonometry
- MATH1150 - Calculus I
- MATH1151 - Calculus II
- STATS1010 - Probability & Statistics
- BIOL1101 - Nutrition
- CRMJ1110 - Criminal Investigation I
- ELET1710 - Intro to Robotics
- ENGR1010 - Intro to Engineering
- ENRD2150 - Computer Aided Design I
- ITEC1820 - HTML & CSS
- ITEC2810 - Visual Basic Net Programming
- MFGT1010 - Industrial Blueprint Reading
- MFGT1120 - Advanced Machining
- MFGT1300 - Welding & Welding Equipment
- MFGT2640 - Computer Aid Manufacturing II
- MECT1150 - Engineering Fundamental Design
- PSYC1010 - Intro to Psychology
- SOCY1010 - Intro to Sociology

### **MARION TECHNICAL COLLEGE**

- ALH1110 - Medical Terminology
- PSY1100 - General Psychology
- PSY2100 - Human Growth & Development
- SOC1200 - Sociology
- ENG1400 - Oral Communications
- HSS2 020 - Ethnic & Cultural Diversity



[Pioneer CCP Listing2016-2017.pdf](#)

### **Minutes**

**Approved**

**Motioned:** Mrs. Mary Jean Theaker, Board Member

**Seconded:** Mrs. Mary Dixon, Board Member

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Member	X		
Mr. Douglas Theaker, Board Member	X		
Mr. Bill Hope, Board Vice President	X		

**21 ADOPT PROFESSIONAL DEVELOPMENT AND MEETING DATES FOR 2016-2017 SCHOOL YEAR**

**Mr. Howard Koons, Board President**



[2016.2017 Professional Development Calendar.pdf](#)

**Minutes**

**Approved**

**Motioned:** Mr. Douglas Theaker, Board Member

**Seconded:** Mr. Richard Prater, Board Member

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Member	X		
Mr. Douglas Theaker, Board Member	X		
Mr. Bill Hope, Board Vice President	X		

**22 ACCEPT DONATIONS**

**Mr. Howard Koons, Board President**

Recommendation of Superintendent Gregory D. Nickoli that the following donations be accepted:

- Judy Alfano, Tractor Supply Co., Mansfield; generous donation of assorted lights and reflectors valued at approximately \$250. these items will be use in our Automotive Technology Career Technical program.



- Devin Hummel, Cintas First Aid & Safety Loc. 0352, Brecksville; generous donation of safety gloves with a estimated value of \$4,129.60. These gloves will be used for our High School and Adult Education students to aid in our safety procedures in handling sharp metals.
- Wells Fargo Community Support Campaign, Dawn Wright, St. Paul, MN; generous monetary donation of \$70 to the Alumni fund.

## Minutes

### Approved

**Motioned:** Mrs. Mary Jean Theaker, Board Member

**Seconded:** Mrs. Mary Dixon, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Member	X		
Mr. Douglas Theaker, Board Member	X		
Mr. Bill Hope, Board Vice President	X		

## 23 ACCEPT GRANTS

**Mr. Howard Koons, Board President**

Recommendation of Superintendent Gregory D. Nickoli to accept Grants as listed below:

- Richland Foundation Grant - STEP Programs - \$2,000

## Minutes

### Approved

**Motioned:** Mrs. Mary Jean Theaker, Board Member

**Seconded:** Mrs. Mary Dixon, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Member	X		
Mr. Douglas Theaker, Board Member	X		

**24 APPROVE STUDENT PARTICIPATION IN COMPETITIVE EVENTS****Mr. Howard Koons, Board President**

Recommendation of Superintendent Gregory D. Nickoli that the following students be approved for participation in competitive events

***The Big E (Eastern States Exposition), West Springfield, MA, September 16-18, 2016***

**STUDENTS:** Macie Pry, Horticulture, Shelby HS; Cheyenne Burton, Horticulture, Shelby HS; Alexis Ballash, Horticulture, Lexington HS; Alexis Longden, Horticulture completer, Crestview HS.

**CHAPERONES:** Sandra Grau, Horticulture Instructor; Jolene Young, Supervisor.

**Minutes****Approved**

**Motioned:** Mr. Douglas Theaker, Board Member

**Seconded:** Mr. Tom Clutter, Board Member

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Member	X		
Mr. Douglas Theaker, Board Member	X		
Mr. Bill Hope, Board Vice President	X		

**25 ADJOURN MEETING****Mr. Howard Koons, Board President****Minutes****Approved**

**Motioned:** Mr. Douglas Theaker, Board Member

**Seconded:** Mr. Bill Hope, Board Vice President

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		

Mr. Royden Smith, Board Member	X
Mr. Richard Prater, Board Member	X
Mr. Douglas Theaker, Board Member	X
Mr. Bill Hope, Board Vice President	X