



**EOLA of OHIO**  
JOINT VOCATIONAL SCHOOL DISTRICTS

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**BOARD OF EDUCATION**  
**SCHOOL DISTRICT**

OPERATIONS  
8420/page 1 of 3

**REVISED POLICY - VOL. 34, NO. 1**

**EMERGENCY SITUATIONS AT SCHOOLS**

The Board of Education is committed to providing a safe learning and work environment. Unfortunately, natural and man-made disasters do occur. Such emergencies are best met by preparedness and planning.

The Board directs that a system of emergency preparedness be developed that addresses the following goals and/or objectives:

- (✓) the health and safety of students and staff are safeguarded
- (✓) the time necessary for instructional purposes is not unduly diverted
- (✓) minimum disruption to the educational program occurs
- (✓) students are helped to learn self-reliance and trained to respond sensibly to emergency situations

All threats to the safety of District facilities shall be identified by appropriate personnel and responded to promptly in accordance with the plan for emergency preparedness.

The Board also directs that fire, tornado, and school safety drills be conducted during the school year in accordance with State law. ~~Fire drills shall be conducted nine (9) times a school year at the times and frequency prescribed by the State Fire Marshal. However, no fire drills are required to be conducted in any month that a school safety drill is conducted. Tornado drills shall be conducted on a regular basis during the tornado season in the spring.~~

**Fire drills or rapid dismissals shall be conducted six (6) times a school year at the times and frequency prescribed by the State Fire Marshal with the first fire drill being conducted within ten (10) days of the beginning of classes. However, no fire drills are required to be conducted in any month that a school safety drill is conducted. Tornado drills shall be conducted on a regular basis during the tornado season in the spring. Times and frequencies of drills must be varied.**

[Note: If a school does not have smoke detectors or a sprinkler system, fire drills or rapid dismissals must continue to be conducted nine (9) times a school year. Such drills, however, may be combined with the three (3) required school safety drills (discussed below).]



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\_\_\_\_\_  
**SCHOOL DISTRICT**

**OPERATIONS**  
8420/page 2 of 3

School safety drills shall be conducted ~~on or before December 1st of~~ **at least three (3) times during** each school year. During the school safety ~~drill~~ **drills**, students must be instructed in the appropriate procedures to follow in situations where students must be secured in their building **or rapidly evacuated in response to** ~~(rather than evacuated), including:~~

- A. a threat to the school involving terrorism;
- B. a person in possession of a deadly weapon or dangerous ordnance on school property; and
- C. other acts of violence.

**At least one (1) safety drill shall include a scenario where pupils must be secured in the school building rather than rapidly evacuated.**

**School safety drills (including drills and theoretical drills) shall be conducted in conjunction with the District's emergency management plan.**

*Asst Director, HS*  
**The ~~Director~~ must conduct at least one (1) drill or rapid dismissal or one (1) school safety drill during each month of the school year. A drill or rapid dismissal may be conducted during the same month as a school safety drill. All building occupants must participate in the drill.**

*Asst Director, HS*  
**Additionally, the ~~Director~~ shall conduct a theoretical school safety drill at least once during the school year to provide instruction to school faculty and staff regarding procedures to be followed in such situations. The theoretical drill does not need to include student participation and may be conducted at the required annual employee school safety drill training session.**

**Each safety drill shall be conducted in conjunction with law enforcement officials.**



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JOINT VOCATIONAL SCHOOL DISTRICTS

**BOARD OF EDUCATION**  
**SCHOOL DISTRICT**

OPERATIONS  
8420/page 3 of 3

*the Asst Director, LHS*  
Prior to conducting the annual school safety ~~drill~~**drills**, ~~each Director~~ shall:

- A. provide advance written notice of each school safety drill (**actual and theoretical**) to the municipal or township police chief or other chief law enforcement officer (or in the absence of such officer, the county sheriff);

Such notice shall be provided no later than seventy-two (72) hours prior to the date the drill will be held, be sent by mail, facsimile, or electronic submission, and include the address of the school and the date and time the drill will be conducted.

- B. provide follow-up written certification of the date and time the drill was conducted **during the previous school year as well as the date and time each drill will be conducted during the current school year** to the municipal or township police chief or other chief law enforcement officer (or in the absence of such officer, the county sheriff);

The certification of ~~each completed drill~~ must be submitted by mail **facsimile or electronically** by December 5th each ~~school~~ **calendar** year.

- C. hold annual training sessions for school employees regarding the procedures to follow during school safety drills.

*The Asst Director, LHS*  
~~Each Director~~ shall keep a written record of the date and time of each drill conducted.

Procedures shall be developed for the handling of all emergency evacuations.

R.C. 3737.73

A.C. 1301:7-7-01, **1301:7-7-04, 3301-5-01**~~3301-35-03(D), 3301-83-15~~