

# Pioneer Career and Technology Center Board Meeting

Board Office Conference Room  
Monday, May 18, 2015  
7:00pm

Pioneer Board of Education Board Meeting  
Monday, May 18, 2015  
7:00 pm

**Present:** Mr. Tom Clutter, Board Member; Mrs. Mary Dixon, Board Member; Mr. Bill Hope, Board Member; Mr. Thomas Showman, Board Member; Mrs. Mary Jean Theaker, Board Member; Mr. Douglas Theaker, Board Vice President; Mr. Howard Koons, Board President; Martin Dzugan, Supervisor; Kris Kowalski, Director of Operations, High School; Gregory D. Nickoli, Superintendent; Mr. Dennis Long, Board Member; Linda Schumacher, Treasurer; Mr. Mike Grady, Board Member; Jim Calhoon, Assistant Director, High School

**Absent:** Becki Kimmel, Secretary, Board of Education; Mr. Dennis Leader, Board Member; Jason Fortman, Food Service Manager; Jim Grubbs, Director of Business Affairs; Dena Kirby, Supervisor; Mike Martin, Supervisor; Stephen Raphael, EAP President; Jacque Daup, Interim Supervisor; Lorin Weaver, Interim Supervisor; Dr. Paul Johnson, Board Member

## 1 Roll Call

Mr. Howard Koons, Board President Pro Tem

### Minutes

#### Approved

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member			
Mr. Thomas Showman, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member			

## 2 Pledge to the Flag

Mr. Howard Koons, Board President Pro Tem

## 3 Moment of Silence

Mr. Howard Koons, Board President Pro Tem

## 4 Approval of Minutes

Mr. Howard Koons, Board President



[April 2015 Board Mtg. Minutes.pdf](#) (private)

### Minutes

#### Approved

**Motioned:** Mr. Douglas Theaker, Board Vice President

**Seconded:** Mr. Dennis Long, Board Member

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member			X
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member			
Mr. Thomas Showman, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member			

## 5 Financial Report

**Linda Schumacher, Treasurer**

 [April 2015 Financial Report.pdf](#) (private)

 [Five-year Forecast.pdf](#) (private)

### Minutes

#### Approved

**Motioned:** Mr. Mike Grady, Board Member

**Seconded:** Mr. Bill Hope, Board Member

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member			
Mr. Thomas Showman, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member			

## 6 Recognition of Guests

**Gregory D. Nickoli, Superintendent**

## 7 EAP Representative

**Stephen Raphael, EAP President**

## 8 Public Input

**Gregory D. Nickoli, Superintendent**

Board Policy Manual Section 0164

## 9 Correspondence

**Mr. Gregory D. Nickoli, Superintendent**

## 10 Report on 2014-2015 Board Goals

Kris Kowalski, Director of Operations, High School

## 11 Presentation

Gregory D. Nickoli, Superintendent

Martin Dzugan presentation on Adult Education

Cindy Markley and Pat Weaver

## 12 Student Achievement Report

Mrs. Mary Jean Theaker, Board Member



[Student Achievement Liaison Report.Dena Kirby May 18 2015.pdf](#)



[Scholarship Winners 2014-2015.pdf](#)

## 13 Legislative Liason Report

Mrs. Mary Dixon, Board Member

## 14 Superintendent's Report

Gregory D. Nickoli, Superintendent



[May 2015 Superintendent s Report.pdf](#) (private)

## 15 ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSION OF NEGOTIATIONS

Mr. Howard Koons, Board President

Recommendation of Superintendent Gregory D. Nickoli that we move into Executive Session for the purpose of discussion of negotiations.

Entered into Executive Session at 8:31 pm.

Returned to Regular Session at 9:04 pm

### Minutes

#### Approved

**Motioned:** Mrs. Mary Dixon, Board Member

**Seconded:** Mr. Dennis Long, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member			
Mr. Thomas Showman, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member			

## 16 ADOPT MASTER AGREEMENT

Mr. Howard Koons, Board President

Recommendation of Superintendent Gregory D. Nickoli that the Master Agreement as negotiated

with the Education Association of Pioneer Career and Technology Center effective July 1, 2015 through June 30, 2018, as presented be adopted.

## Minutes

### Approved

**Motioned:** Mr. Mike Grady, Board Member

**Seconded:** Mrs. Mary Jean Theaker, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member			
Mr. Thomas Showman, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member			

## 17 APPROVE PERSONNEL RECOMMENDATIONS

**Mr. Howard Koons, Board President**

Recommendation of Superintendent Gregory D. Nickoli that the following personnel recommendations be approved:

- Accept resignation of Administrative personnel.
- Approve employment of Administrative personnel.
- Accept resignation of Certificated personnel.
- Accept retirement resignation of Certificated personnel.
- Approve employment of Certificated personnel.
- Approve maternity leave of Certificated personnel.
- Approve Supplemental contracts of Certificated personnel.
- Approve Stipend contracts for Certificated personnel.
- Approve employment of Summer School VLA Instructor
- Approve employment of substitute instructors
- Approve employment of Classified personnel.
- Approve employment of Adult Education instructors
- Approve employment of Summer Custodial workers
- Approve employment of student workers.



[MAY PERSONNEL 2015.pdf](#) (private)

## Minutes

### Approved

**Motioned:** Mr. Tom Clutter, Board Member

**Seconded:** Mr. Douglas Theaker, Board Vice President

Voter	Yes	No	Abstaining
-------	-----	----	------------

Mr. Tom Clutter, Board Member	X
Mrs. Mary Dixon, Board Member	X
Mr. Bill Hope, Board Member	X
Mr. Dennis Leader, Board Member	
Mr. Thomas Showman, Board Member	X
Mrs. Mary Jean Theaker, Board Member	X
Mr. Douglas Theaker, Board Vice President	X
Mr. Howard Koons, Board President	X
Mr. Dennis Long, Board Member	X
Mr. Mike Grady, Board Member	X
Dr. Paul Johnson, Board Member	

## 18 ADOPT TEXTBOOKS

**Mr. Howard Koons, Board President**

Recommendation of Superintendent Gregory D. Nickoli that the textbooks as outlined on attached spreadsheet in the amount of \$9,684.12 be adopted for the 2015-2016 school year.



[Textbook Requisition Spreadsheet 2015-2016.pdf](#) (private)

### Minutes

#### Approved

**Motioned:** Mrs. Mary Dixon, Board Member

**Seconded:** Mr. Thomas Showman, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member			
Mr. Thomas Showman, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member			

## 19 ADOPT JOB DESCRIPTION

**Mr. Howard Koons, Board President**

Recommendation of Superintendent Gregory D. Nickoli that the attached job description be adopted for the Distribution Sales Associate/Bus Driver position.



[Dist.Sales.Assoc.Bus Driver.pdf](#) (private)

### Minutes

#### Approved


**Motioned:** Mr. Dennis Long, Board Member

**Seconded:** Mr. Bill Hope, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member			
Mr. Thomas Showman, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member			

## 20 ADOPT RESOLUTION FOR APPROVAL OF STUDENT ACCIDENT INSURANCE

**Mr. Howard Koons, Board President**

 [Resolution 12-15 Student Insurance.pdf](#) (private)

### Minutes

#### Approved

**Motioned:** Mr. Mike Grady, Board Member

**Seconded:** Mrs. Mary Dixon, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member			
Mr. Thomas Showman, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member			

## 21 APPROVE CONTRACT FOR NURSING SERVICES WITH THE MANSFIELD/ONTARIO/RICHLAND COUNTY HEALTH DEPARTMENT

**Mr. Howard Koons, Board President**

Recommendation of Superintendent Gregory D. Nickoli that the Nursing Services Contract from Richland Public Health department be approved for the 2015-2016 school year.

 [Nursing Services Contract 15.16.pdf](#) (private)

## Minutes

### Approved

**Motioned:** Mr. Tom Clutter, Board Member

**Seconded:** Mr. Thomas Showman, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member			
Mr. Thomas Showman, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member			

## 22 APPROVE REVISIONS TO POLICY

**Mr. Howard Koons, Board President**

Recommendation of Superintendent Gregory D. Nickoli that the following revisions to policy be approved:

- Revision to Policy 1530 - ADMINISTRATION - Evaluation of Directors and Other Administrators
- Revision to Policy 2271 - PROGRAM - College Credit Plus Program
- Revision to Policy 2413 - PROGRAM - Career Advising
- Revision to Policy 5114 - STUDENTS - Nonimmigrant Students and Foreign-Exchange Students
- Revision to Policy 5340 - STUDENTS - Student Accidents
- Revision to Policy 5350 - STUDENTS - Student Suicide
- Revision to Policy 6108 - FINANCES - Authorization to make Electronic Fund Transfers
- Revision to Policy 8390 - OPERATIONS - Animals on District Property
- Revision to Policy 8400 - OPERATIONS - School Safety

 [ADMINISTRATION - 1530 - Evaluation of directors and other Administrators.pdf](#)

 [PROGRAM 2271 - College Credit Plus program.pdf](#)

 [Program - 2413 - Career Advising.pdf](#)

 [STUDENTS - 5114 - Nonimmigrant students and Foreign Exchange Students.pdf](#)

 [STUDENTS - 5340 - Student Accidents.pdf](#)

 [STUDENTS - 5350 - Student Suicide.pdf](#)

 [FINANCES - 6108 - Authorization to make EFT.pdf](#)

 [OPERATIONS - 8390 - Animals on District Property.pdf](#)

 [OPERATIONS - 8400 - School Safety.pdf](#)

## Minutes

## Approved

**Motioned:** Mrs. Mary Dixon, Board Member

**Seconded:** Mr. Dennis Long, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member			
Mr. Thomas Showman, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member			

## 23 ACCEPT DONATIONS

**Mr. Howard Koons, Board President**

Recommendation of Superintendent Gregory D. Nickoli that the following donations be accepted:

- ArcelorMittal, Matt Smedley, Shelby; generous donation of a pallet of material valued at approximately \$2,000. These materials will be used for educational purposes in our Precision Machining Technologies Career Technical program.
- ArcelorMittal, Shelby; generous monetary donation of \$150. This generous donation will be used for student's cost to attend BPA Nationals in Anaheim, CA.
- Stephanie Brown, Bloomville; generous donation of \$100 to the Collision Repair program.
- Civista Bank, Shelby; generous monetary donation of \$500. This generous donation will be used for the Civista Bank Annual scholarship awarded to a Pioneer senior.
- Sally Janca, Mansfield; generous donation of \$30 to the Robert Janca Scholarship fund. This donation will be used for annual scholarship awarded to a Pioneer senior.
- K & P Trucking, LLC, Willard; generous donation of \$500 to the Industrial Diesel Career Technical program.
- Mike Millward, Shelby; generous monetary donation of \$115 to the Robert Janca Scholarship fund. This donation will be used for annual scholarship awarded to a Pioneer senior.
- Dawn Wright-Smith, St. Paul, MN; generous monetary donation of \$60. This donation will be deposited into the Alumni fund for scholarships for students.

## Minutes

### Approved

**Motioned:** Mrs. Mary Jean Theaker, Board Member

**Seconded:** Mrs. Mary Dixon, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member			



Mr. Thomas Showman, Board Member	X
Mrs. Mary Jean Theaker, Board Member	X
Mr. Douglas Theaker, Board Vice President	X
Mr. Howard Koons, Board President	X
Mr. Dennis Long, Board Member	X
Mr. Mike Grady, Board Member	X
Dr. Paul Johnson, Board Member	

## 24 APPROVE STUDENT PARTICIPATION IN COMPETITIVE EVENTS

**Mr. Howard Koons, Board President**

Recommendation of Superintendent Gregory D. Nickoli that the following students be approved to participate in competitive events

### ***SkillsUSA National Championships & Leadership Conference, June 22-27, 2015; Louisville, KY***

- **STUDENTS:** Hayden Shoup, Industrial Diesel, Crestview HS. CHAPERONES: Darin Beal, Instructor, Jim Calhoon, Assistant Director, and Stephanie Gwin, SkillsUSA Lead Advisor.

### ***HOSA National Competition, June 24-28, 2015, Anaheim, CA***

- **STUDENTS:** Kavasea Garrett, Health Assistant, Shelby HS; Andrea Kline, Dental Assisting, Crestview HS; Hannah Stone, Exercise Science, Shelby HS; Jessica Harford, Exercise Science, Galion HS; Cass MacKenzie, Medical Technology, Northmor HS; and Francisca Thompson, Medical Technology, Bucyrus HS. **CHAPERONES:** Dawn Roberts, Instructor and

### **Minutes**

#### **Approved**

**Motioned:** Mrs. Mary Dixon, Board Member

**Seconded:** Mrs. Mary Jean Theaker, Board Member

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member			
Mr. Thomas Showman, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member			

## 25 ADJOURN MEETING

**Mr. Howard Koons, Board President**

### **Minutes**

#### **Approved**

**Motioned:** Mr. Douglas Theaker, Board Vice President

**Seconded:** Mr. Mike Grady, Board Member

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member			
Mr. Thomas Showman, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member			