

# **REPORT OF THE SUPERINTENDENT TO THE BOARD OF EDUCATION**

**June 15, 2015**

## **YEAR-END/SCHOOL IS OUT!**

It is hard to believe that the 2014 – 2015 school year has already ended. Each year the school year seems to go by faster and faster. We had 497 seniors complete the requirements for their Career Technical certificates and graduate from their high schools. It will be exciting to see the paths that these graduates will choose as they continue their careers.

As usual, the staff breakfast went very well, thanks to Jason Fortman, our Food Service Manager and his Food Service Staff for catering the breakfast and Vickie Hunt and Katie Stone for preparation of the agenda, awards, and gifts. Many staff awards were given out to recognize and thank the staff for a very exciting year. Thank you to Mr. Theaker, Mrs. Theaker, and Mr. Long for attending. And a special thank you to Mr. Theaker for speaking on behalf of the Board.

We have completed our last commencement exercise and awards assembly. Now, the administrative staff can begin to prepare for next year. The next few months will be filled with getting new staff on board; normal summer preparations and professional development. I appreciate the administrative staff's hard work in preparation for the new 2015 – 2016 school year.

## **ADMINISTRATIVE WORK SESSION**

The End-of-Year Administrative Work Session was held on June 5<sup>th</sup>. At that time, the administrative team reviewed 2014 – 2015 accomplishments; reviewed staff surveys; and began planning for the 2015 -2016 school year. Our planning for next year included a revision of the administrative assignments to accommodate our recent hiring of three new administrators. We also participated in a professional development activity entitled "Who owns the sandbox?" which was led by Dena Kirby. It was designed to help our newest administrators better understand responsibilities and processes here at Pioneer.

## **SUMMER HOURS**

The Pioneer Administrators and support staff went to summer hours last week. We work extended hours four days per week and take Fridays off. We have used this schedule for a number of years and it has worked satisfactorily for everyone. Our office hours are Monday through Thursday, 7:30 am to 4:30 pm for eight weeks and ending July 31st.

## **TEMPORARY APPROPRIATIONS**

Linda Schumacher, Treasurer, will recommend the adoption of temporary appropriations for this year. Our financial status remains okay and expenditures are in line. We want to continue putting dollars into permanent improvement. Linda will give a complete report at the Board of Education Meeting.

## **INSURANCE RATES**

We received word that there will be a 4.5% increase in our insurance rates for the coming year. It should be noted that we had no increase last year and a significant decrease the year before. There have been a no increases in Dental insurance, Vision or Life insurance.

## **PROFESSIONAL DEVELOPMENT COMMITTEE**

The Local Professional Development Committee (LPDC) reviews and approves professional development for certification. The newly appointed members are on the Board Agenda to be approved this month.

## **REDUCTION-IN-FORCE**

Last month I provided you a list of potential RIF's and Grace Period Notices. Enrollment numbers are continue to be high for next year. Projected enrollment is once again over 1100 students at our Pioneer and Kehoe Center facilities with thirteen (13) programs with waiting lists. Satellite program numbers are just beginning to be reported. Satellite enrollment typically represents 12% - 15% FTE enrollment.

From the recommendations for the Reduction-In-Force (RIF letters issued on April 30<sup>th</sup>).

I am recommending the following programs to be RIF'ed:

<b>PROGRAM</b>	<b>TEACHER</b>	<b>TYPE OF LETTER</b>	<b>DESCRIPTION</b>
<b>Medical Office</b>	<b>Pam Bell</b>	<b>RIF</b>	<b>Program reduced from full-time to 5/8 contract</b>
<b>Collision Repair</b>	<b>Paul Brown</b>	<b>RIF</b>	<b>2<sup>nd</sup> Year Grace 12 – 1<sup>st</sup> year 11 – 2<sup>nd</sup> year</b>
<b>Industrial Electricity</b>	<b>Rob Flannery</b>	<b>RIF</b>	<b>1<sup>st</sup> Year Grace 13 – 1<sup>st</sup> year 10 – 2<sup>nd</sup> year</b>
<b>Masonry</b>	<b>Grant Brocwell</b>	<b>RIF</b>	<b>Combined with no 1/8 pay 6 – 1<sup>st</sup> year 5 – 2<sup>nd</sup> year</b>
<b>Home Remodeling</b>	<b>Rick Stephens</b>	<b>RIF</b>	<b>1<sup>st</sup> Year Grace 11 – 1<sup>st</sup> year 10 – 2<sup>nd</sup> year</b>
<b>CAD Technician</b>	<b>Matt Hanning</b>	<b>RIF</b>	<b>1<sup>st</sup> Year Grace 9 – 1<sup>st</sup> year 11 – 2<sup>nd</sup> year</b>

All other programs met or exceeded the minimum enrollment requirements for their programs. At least 13 of our programs are full with waiting list for the 2015 – 2016 school year.

## **PERSONNEL**

We are asking you to approve the hiring of two employees at this board meeting. They are familiar names whose retirement resignations we recently accepted. We are recommending for employment:

Pam Bell, as Medical Office Instructor. Ms. Bell will be returning for one year and teaching on a 5/8 contract to allow us to offer the second year of the Medical Office Program. Her program is currently on the RIF list due to low enrollment in the first year of the program. We intend to use this year to review the program to determine how best to restructure it to meet area employment needs and hire an appropriate replacement.

Mike Cauley, as Satellite Industrial Technology Instructor at Colonel Crawford High School. This position is partially funded (30%) by Colonel Crawford and we are rehiring Mr. Cauley in collaboration with the Colonel Crawford Administration and Board of Education.

We are very excited that these individuals will continue to be a part of our staff.

All other personnel items are normal for this time of year.

## **EXECUTIVE SESSION**

We will enter into executive session for the purpose of discussing the evaluations of the Superintendent and Treasurer and the self-evaluation of the Board of Education