

Pioneer Career and Technology Center

Board Meeting

W119 Classroom - West Building
Monday, December 15, 2014
7:00pm

Pioneer Board of Education Board Meeting
Monday, December 15, 2014 - 7:05 pm

Present: Glenna Cannon, Superintendent; Becki Kimmel, Secretary, Board of Education; Mr. Tom Clutter, Board Member; Mrs. Mary Dixon, Board Member; Mr. Bill Hope, Board Member; Mr. Dennis Leader, Board Member; Mr. Thomas Showman, Board Member; Mrs. Sandra Stone, Board Member; Mrs. Mary Jean Theaker, Board Member; Mr. Douglas Theaker, Board Vice President; Mr. Howard Koons, Board President; Jim Grubbs, Director of Business Affairs; Greg Nickoli, Director of Operations; Mr. Dennis Long, Board Member; Linda Schumacher, Treasurer; Mr. Mike Grady, Board Member

Absent: Mary Lee Barr, Supervisor; Jim Calhoon, Supervisor; Martin Dzugan, Supervisor; Jason Fortman, Food Service Manager; Dena Kirby, Supervisor; Kris Kowalski, Assistant Director, High School; Mike Martin, Supervisor; Cindy Markley, Adult Education Site Coordinator; Stephen Raphael, EAP President

1 Roll Call

Mr. Howard Koons, Board President

Minutes

Approved

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		

2 Pledge to the Flag

Mr. Howard Koons, Board President

3 Moment of Silence

Mr. Howard Koons, Board President

4 Approval of Minutes

Mr. Howard Koons, Board President



[SPEC.mtg. minutes 11.2014.pdf](#) (private)



[November 2014 Board Minutes.pdf](#) (private)

Minutes

Approved

Motioned: Mr. Douglas Theaker, Board Vice President

Seconded: Mrs. Mary Dixon, Board Member

Voter	Yes	No	Abstaining
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Mr. Tom Clutter, Board Member	X
Mrs. Mary Dixon, Board Member	X
Mr. Bill Hope, Board Member	X
Mr. Dennis Leader, Board Member	X
Mr. Thomas Showman, Board Member	X
Mrs. Sandra Stone, Board Member	X
Mrs. Mary Jean Theaker, Board Member	X
Mr. Douglas Theaker, Board Vice President	X
Mr. Howard Koons, Board President	X
Mr. Dennis Long, Board Member	X
Mr. Mike Grady, Board Member	X

5 Financial Report

Linda Schumacher, Treasurer



[November 2014 Financial Report.pdf](#) (private)

Minutes

Approved

Motioned: Mr. Dennis Leader, Board Member

Seconded: Mrs. Mary Jean Theaker, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		

6 Recognition of Guests

Glenna R. Cannon, Superintendent

7 EAP Representative

Stephen Raphael, EAP President

8 Public Input

Glenna R. Cannon, Superintendent

Board Policy Manual Section 0164

9 SUPERINTENDENT'S REPORT

Glenna R. Cannon, Superintendent



[December 2014 Superintendent s Report.pdf](#) (private)

10 APPROVE PERSONNEL RECOMMENDATIONS

Mr. Howard Koons, Board President

Recommendation of Superintendent Glenna R. Cannon that the following personnel recommendations be approved:

- Approve employment of Interim Administrative personnel.
- Approve supplemental contracts for certificated personnel.
- Approve stipend contracts for certificated personnel.
- Approve employment of substitute instructors.
- Approve employment of Adult Education instructors.



[Personnel Recommendations Dec.2014.doc](#) (private)

Minutes

Approved

Motioned: Mr. Dennis Long, Board Member

Seconded: Mr. Douglas Theaker, Board Vice President

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		

11 ADOPT RESOLUTION OF COMMENDATION FOR SUPERINTENDENT GLENNA R. CANNON

Mr. Howard Koons, Board President



[Resolution 19-14 Commendation.pdf](#)

Minutes

Approved

Motioned: Mrs. Sandra Stone, Board Member

Seconded: Mr. Tom Clutter, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		

Mr. Dennis Leader, Board Member	X
Mr. Thomas Showman, Board Member	X
Mrs. Sandra Stone, Board Member	X
Mrs. Mary Jean Theaker, Board Member	X
Mr. Douglas Theaker, Board Vice President	X
Mr. Howard Koons, Board President	X
Mr. Dennis Long, Board Member	X
Mr. Mike Grady, Board Member	X

12 APPROVE REVISION TO LOCAL PROFESSIONAL DEVELOPMENT COMMITTEE

Mr. Howard Koons, Board President

Recommendation of Superintendent Glenna R. Cannon that Martin Dzugan be approved to complete Mary Lee Barr's term on the Local Professional Development Committee commencing January 1, 2015 through June 30, 2016.

Minutes

Approved

Motioned: Mr. Douglas Theaker, Board Vice President

Seconded: Mrs. Mary Dixon, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		

13 ADOPT REVISION TO THE SECTION 125 FLEXIBLE BENEFIT PLAN FOR PIONEER CAREER AND TECHNOLOGY CENTER FOR SECTION 125 FLEXIBLE BENEFIT PLAN

Mr. Howard Koons, Board President

Recommendation of Superintendent Glenna R. Cannon that revisions to the Section 125 Flexible Fringe Benefits plan for the employees of Pioneer Career and Technology Center to be effective on January 1, 2015.



[Section125.flex plan.pdf](#)

Minutes

Approved

Motioned: Mr. Mike Grady, Board Member

Seconded: Mrs. Sandra Stone, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		

14 APPROVE REVISION TO HOURLY PAY SCHEDULE

Mr. Howard Koons, Board President

 [PAY SCHEDULE Dec 2015.pdf](#)

Minutes

Approved

Motioned: Mr. Douglas Theaker, Board Vice President

Seconded: Mr. Mike Grady, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		

15 APPROVE DATE OF ORGANIZATIONAL & REGULAR JANUARY BOARD OF EDUCATION MEETING

Mr. Howard Koons, Board President

Recommendation of Superintendent Glenna R. Cannon that the meeting date for the January Board of Education Organizational and Regular meetings be changed to on or before Thursday, January 15, 2015 at 7 pm in the Pioneer Career and Technology Center Board of Education conference room; in accordance with ORC 3313.14.

Minutes

Motion made by Douglas Theaker that the January organizational meeting be held on Wednesday, January 14, 2014 at 7:00 pm in the Pioneer Board of Education Conference Room. Seconded by Dennis Leader.

Approved

Motioned: Mr. Douglas Theaker, Board Vice President

Seconded: Mr. Dennis Leader, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		

16 ELECT BOARD PRESIDENT PRO-TEM FOR THE JANUARY 2015 ORGANIZATIONAL MEETING

Mr. Howard Koons, Board President

Recommendation of Superintendent Glenna R. Cannon and motion made by Tom Clutter; seconded by Dennis Long that Howard Koons be elected President Pro-Tem for the January Board of Education Organizational meeting until the new Board of Education President is elected.

Minutes

Approved

Motioned: Mr. Tom Clutter, Board Member

Seconded: Mr. Dennis Long, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President			X
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		

17 APPROVE STUDENT PARTICIPATION IN COMPETITIVE EVENTS

Mr. Howard Koons, Board President

Recommendation of Superintendent Glenna R. Cannon students be approved to participate in competitive events

- **BPA STATE FALL LEADERSHIP CONFERENCE, November 19, 2014**
- **STUDENTS:** Alyssa Agin, Medical Office, Bucyrus HS; Erika Alspach, Web Page Design, Bucyrus HS; Robert Bigley, IT Support, Lexington HS; Peyton Borders, IT Support, Galion HS; Chris Collins, IT Support, Willard HS; Amelia Frost, Medical Office, Madison HS; Wade Martin, IT Support, Galion HS; Grant Nichols, IT Support, Lexington HS; Jessica Palm, Medical Office, Crestline HS; Cameron Ratliff, IT Support, Plymouth HS; Austin Reyes, IT Support, Galion HS; David Sabo, IT Support, Bucyrus HS; Caleb Sand, IT Support, Col. Crawford HS; Sean Spayde, IT Support, Willard HS; and Natalie Stake, Medical Office, Galion HS. **CHAPERONES:** Marianne Ritchie and Dan Foss, Instructors.
- **WESTERN NATIONAL ROUNDUP, Denver, CO and Greely, CO, January 8-12, 2015**
- **STUDENTS:** Alexis Beck, Food Science, Galion HS; Julia Heifner, Food Science, Shelby HS; Becca Hostetter, Food Science, Shelby HS; and Alexis Manning, Food Science, Shelby HS. **CHAPERONES:** Phil Johnson, Instructor; Vickie Hunt and Jim Calhoon.

Minutes

Approved

Motioned: Mrs. Mary Dixon, Board Member

Seconded: Mrs. Mary Jean Theaker, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		

18 ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSION OF EMPLOYMENT SEARCH OF SUPERINTENDENT

Mr. Howard Koons, Board President

Minutes

Douglas Theaker moved, seconded by Dennis Long that they move into Executive Session at 7:19 pm. Returned to Regular Session at 10:24 pm.

Approved

Motioned: Mr. Douglas Theaker, Board Vice President

Seconded: Mr. Dennis Long, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		

Mrs. Mary Dixon, Board Member	X
Mr. Bill Hope, Board Member	X
Mr. Dennis Leader, Board Member	X
Mr. Thomas Showman, Board Member	X
Mrs. Sandra Stone, Board Member	X
Mrs. Mary Jean Theaker, Board Member	X
Mr. Douglas Theaker, Board Vice President	X
Mr. Howard Koons, Board President	X
Mr. Dennis Long, Board Member	X
Mr. Mike Grady, Board Member	X

19 APPROVE THE DEDICATION OF THE GLENNA R. CANNON ADMINISTRATIVE CENTER

Mr. Howard Koons, Board President

Recommendation of Board President Howard A. Koons; in honor of Superintendent Glenna R. Cannon's 28 years of dedication and service to Pioneer Career and Technology Center; that the Central Entrance be renamed and dedicated as:

"Glenna R. Cannon Administrative Center"

In recognition of Superintendent Cannon's vision and leadership throughout her tenure at Pioneer Career and Technology Center.

Minutes

Approved

Motioned: Mr. Bill Hope, Board Member

Seconded: Mr. Mike Grady, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		

20 APPROVE SPECIAL MEETING DATE FOR HIRING OF SUPERINTENDENT

Mr. Howard Koons, Board President

Motion made by Bill Hope, seconded by Dennis Leader; that a special board meeting be held Monday, December 22 at 7:00 pm in the Pioneer Career and Technology Center Board of Education Conference Room for the purpose of hiring of Superintendent.

Minutes

Approved

Motioned: Mr. Bill Hope, Board Member

Seconded: Mr. Dennis Leader, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		

21 ADJOURN MEETING

Mr. Howard Koons, Board President

Minutes

Approved

Motioned: Mr. Douglas Theaker, Board Vice President

Seconded: Mr. Mike Grady, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		