

Pioneer Career and Technology Center Board Meeting

Board Office Conference Room
Monday, August 20, 2012
7:00pm

RECORD OF PROCEEDINGS

Minutes of PIONEER CAREER AND TECHNOLOGY CENTER
AUGUST BOARD OF EDUCATION MEETING

HELD: Pioneer Board of Education Conference Room; Monday, August 20, 2012. BUILDING TOUR - 6:30 PM
Board Meeting - 7:00 PM

Present: Glenna Cannon, Superintendent; Becki Kimmel, Secretary, Board of Education; Mr. Tom Clutter, Board Member; Mrs. Mary Dixon, Board Member; Mr. Bill Hope, Board Member; Mr. Dennis Leader, Board Member; Mr. Thomas Showman, Board Member; Mrs. Sandra Stone, Board Member; Mrs. Mary Jean Theaker, Board Member; Mr. Douglas Theaker, Board Vice President; Mr. Howard Koons, Board President; Jim Grubbs, Director of Business Affairs; Kris Kowalski, Assistant Director, High School; Greg Nickoli, Director of Operations, High School; Mr. Dennis Long, Board Member; Linda Schumacher, Treasurer

Absent: Mrs. JoAnn Nelson, Board Member; Mary Lee Barr, Supervisor; Jim Calhoon, Supervisor; Martin Dzugan, Supervisor; Jason Fortman, Food Service Manager; Bob Hartwell, Technology Coordinator; Dena Kirby, Supervisor; Mike Martin, Supervisor

1 Roll Call

Mr. Howard Koons, Board President

Minutes

Meeting called to order at 7:15 pm upon completion of Building tour.

Approved

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member			X
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

2 Pledge to the Flag


Mr. Howard Koons, Board President

3 Moment of Silence

Mr. Howard Koons, Board President

4 Approval of Minutes

Mr. Howard Koons, Board President

 [July Board Minutes.pdf](#)

Minutes

Approved

Motioned: Mr. Douglas Theaker, Board Vice President

Seconded: Mrs. Mary Dixon, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member			
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

5 Financial Report

Linda Schumacher, Treasurer



[July Financial Report.pdf](#)

Minutes

Approved

Motioned: Mrs. Sandra Stone, Board Member

Seconded: Mrs. Mary Jean Theaker, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member			
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

6 Recognition of Guests

Glenna Cannon, Superintendent

7 EAP Representation

8 Public Input*

Mr. Howard Koons, Board President

Board Policy Manual Section 0164

9 Correspondence

Glenna Cannon, Superintendent

10 Legislative Liaison Report

Mrs. Sandra Stone, Board Member

11 The Superintendent's Report

Glenna Cannon, Superintendent



[August Superintendent's Report.pdf](#)

12 APPROVE PERSONNEL RECOMMENDATIONS.

Mr. Howard Koons, Board President

- Approve stipends for Administrative personnel.
- Accept retirement resignation of Certificated personnel.
- Approve employment of Certificated personnel.
- Approve conference period pay.
- Approve supplemental contracts for Certificated personnel.
- Approve unused personal leave pay.
- Approve stipend contracts for Certificated personnel.
- Approve Professional Development/New Technology Extended Service contract.
- Approve employment of Virtual Learning Academy Instructor.
- Approve employment of substitute instructors.
- Approve employment of Classified personnel.
- Approve supplemental contracts for Classified personnel.
- Approve employment of Pioneer bus drivers.
- Accept resignation of Adult Education instructors.
- Approve employment of Adult Education instructors.
- Approve employment of substitute Classified personnel.
- Approve employment of student help.



[August Personnel Recommendations.pdf](#)

Minutes

Approved

Motioned: Mrs. Mary Dixon, Board Member

Seconded: Mrs. Mary Jean Theaker, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member			
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member			X
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

13 APPROVE PARTICIPATION IN NATIONAL SCHOOL LUNCH PROGRAM AND

SCHOOL BREAKFAST PROGRAM FOR THE 2012-2013 SCHOOL YEAR.

Mr. Howard Koons, Board President

Minutes

Approved

Motioned: Mr. Dennis Long, Board Member

Seconded: Mr. Tom Clutter, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member			
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

14 ADOPT HANDBOOKS FOR 2012-2013 SCHOOL YEAR

Mr. Howard Koons, Board President

Adopt Adult Education Student Handbook; Employee Handbook; Student Handbook; Student Services Plan; Early Childhood Education Infant/Toddler Room Handbook; Early Childhood Education Preschool Handbook; Treasurer's Handbook and Emergency Action Plan.

Minutes

Approved

Motioned: Mr. Douglas Theaker, Board Vice President

Seconded: Mrs. Sandra Stone, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member			
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

15 ADOPT BOARD GOALS 2012-2013

Mr. Howard Koons, Board President

Minutes**Approved****Motioned:** Mrs. Sandra Stone, Board Member**Seconded:** Mr. Dennis Long, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member			
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

16 APPROVE CONTRACTED SERVICES OF ADJUNCT INSTRUCTORS**Mr. Howard Koons, Board President**

Recommendation of Superintendent Glenna R. Cannon that the following instructors be approved as Adjunct Instructor for Performing Arts program:

- STEPHANIE GAINES
- CHRISTINA YOUNG

Minutes**Approved****Motioned:** Mr. Dennis Leader, Board Member**Seconded:** Mrs. Mary Dixon, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member			
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

17 APPROVE MED-CENTRAL WORKABLE AS MEDICAL FACILITY SITE FOR PHYSICALS FOR BUS AND VAN DRIVERS.

Mr. Howard Koons, Board President

Minutes

Approved

Motioned: Mr. Thomas Showman, Board Member

Seconded: Mrs. Mary Dixon, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member			
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

18 ADOPT RESOLUTION TO PARTICIPATE IN WORKERS' COMPENSATION GROUP RATING PLAN.

Mr. Howard Koons, Board President

 [Resolution 14-12 Workers Comp Rating Plan.pdf](#)

Minutes

Approved

Motioned: Mr. Douglas Theaker, Board Vice President

Seconded: Mr. Tom Clutter, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member			
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

19 APPROVE SCHEDULE OF NORTH CENTRAL STATE COLLEGE POST-SECONDARY OPTION CLASSES.

Mr. Howard Koons, Board President

Recommendation of Superintendent Glenna R. Cannon that approval be given for classes as listed to be taught at Pioneer by North Central State College staff:

- Pre-Calculus
- Calculus
- Intro to Sociology

Minutes

Approved

Motioned: Mrs. Sandra Stone, Board Member

Seconded: Mr. Thomas Showman, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member			
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

20 ADOPT PROFESSIONAL DEVELOPMENT AND MEETING DATES FOR 2012-2013 SCHOOL YEAR.

Mr. Howard Koons, Board President

 [2012-2013 Prof.Dev. Calendar.pdf](#)

Minutes

Approved

Motioned: Mr. Douglas Theaker, Board Vice President

Seconded: Mr. Dennis Leader, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member			
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

21 ADOPT RESOLUTION APPROVING HEALTH STUDENTS OF AMERICA CLUB

Mr. Howard Koons, Board President



[Resolution 13-12 HOSA Student Club.pdf](#)

Minutes

Approved

Motioned: Mrs. Mary Dixon, Board Member

Seconded: Mr. Bill Hope, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member			
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

22 ACCEPT DONATIONS

Mr. Howard Koons, Board President

- Angela Phillips, Phillips Mfg. and Tower Co., St. Rt. 61 N., P.O. Box 125, Shelby; generous monetary donation of \$1,000 towards the International trip to Germany.
- Brian Rogers, BAR Enterprises, 2481 Millsboro Rd., Mansfield; generous monetary donation of \$50 towards the International trip to Germany.
- Covert Mfg., Inc., P.O. Box 606, 326 South East Street, Galion; generous monetary donation of \$2,500 towards the International trip to Germany.
- Industrial Workforce Solutions, 513 Newman Street, Mansfield; generous monetary donation of \$100 towards the International trip to Germany.
- Kensel & Opal Clutter, 4032 Pole Lane Rd., Marion; generous monetary donation of \$250 towards the International trip to Germany.
- Kevin & Donita Perry, 285 Lexington-Ontario Road, Mansfield; generous monetary donation of \$100 towards the International trip to Germany.
- MT Business Technologies, Inc., P.O. Box 37, Mansfield; generous monetary donation of \$100 towards the International trip to Germany.
- Tom & Rene'e Kluding; 1 Eagle Creek Drive, Norwalk; generous monetary donation of \$100 towards the International trip to Germany.
- TSC Tractor Supply Co, 2727 West 4th St., Mansfield; donation of 24 gallons and 68 quarts of tractor and implement paint and more than 470 cans of spray paint to our Collision Repair Career-Technical program.
- Tractor Supply Co., #675, ATTN: Robert Price & Judy Alfano, 2727 West 4th Street, Mansfield; generous donation of fasteners, screws, bolts, washers, square stock, stainless steel lock nuts and miscellaneous fasteners with an approximate value of \$4,500 to be used for educational purposes and student projects in our Career Technical programs.
- Wells-Fargo Community Support Campaign, P.O. Box 2157 Princeton, NJ 08543-2157, Dawn Wright-Smith; generous monetary donation of \$82.55 to be used for student activities through the Principal's fund.

Minutes

Approved

Motioned: Mrs. Mary Jean Theaker, Board Member

Seconded: Mrs. Sandra Stone, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member			
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

23 ADJOURNMENT OF MEETING

Mr. Howard Koons, Board President

Minutes

Meeting adjourned at 8:01 pm

Approved

Motioned: Mr. Douglas Theaker, Board Vice President

Seconded: Mr. Dennis Leader, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member			
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		