

Pioneer Career and Technology Center Board Meeting

Board Office Conference Room
Monday, June 17, 2013
7:00pm

Monday, June 17, 2013
7:00 pm

Present: Glenna Cannon, Superintendent; Becki Kimmel, Secretary, Board of Education; Mr. Tom Clutter, Board Member; Mrs. Mary Dixon, Board Member; Mr. Bill Hope, Board Member; Mr. Dennis Leader, Board Member; Mrs. JoAnn Nelson, Board Member; Mr. Thomas Showman, Board Member; Mrs. Sandra Stone, Board Member; Mrs. Mary Jean Theaker, Board Member; Mr. Douglas Theaker, Board Vice President; Mr. Howard Koons, Board President; Jim Grubbs, Director of Business Affairs; Kris Kowalski, Assistant Director, High School; Greg Nickoli, Director of Operations; Mr. Dennis Long, Board Member; Linda Schumacher, Treasurer

Absent: Mary Lee Barr, Supervisor; Jim Calhoon, Supervisor; Martin Dzugan, Supervisor; Jason Fortman, Food Service Manager; Bob Hartwell, Technology Coordinator; Dena Kirby, Supervisor; Mike Martin, Supervisor; Cindy Markley, Adult Education Site Coordinator

1 Roll Call Minutes

Mr. Howard Koons, Board President

Approved

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

2 Pledge to the Flag


Mr. Howard Koons, Board President

3 Moment of Silence

Mr. Howard Koons, Board President

4 Approval of Minutes

Mr. Howard Koons, Board President

 [May 2013 Board Mtg. Minutes.pdf](#)

Minutes

Approved

Motioned: Mr. Douglas Theaker, Board Vice President

Seconded: Mrs. Mary Dixon, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member			

5 Financial Report

Linda Schumacher, Treasurer

-  [May Financial Report 2013.pdf](#)
-  [Year.End Advances June 2013.pdf](#)
-  [Appropriation Ammendment.pdf](#)
-  [Amended Certificate Request.pdf](#)

Minutes

Dennis Long arrived late at 7:01 pm

Approved

Motioned: Mrs. Mary Jean Theaker, Board Member

Seconded: Mrs. Sandra Stone, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

6 Recognition of Guests

Mr. Howard Koons, Board President

7 EAP Representative

Rick Stephens, EAP President

8 Public Input

Mr. Howard Koons, Board President

9 Correspondence


Mr. Howard Koons, Board President

10 Legislative Liason Report

Mrs. Sandra Stone, Board Member

11 Superintendent's Report

Glenna Cannon, Superintendent

 [June Superintendent's Report.pdf](#)

12 ENTER INTO EXECUTIVE SESSION

Mr. Howard Koons, President

Enter into Executive Session for the purpose of discussion of following items:

- Discipline of personnel;
- Evaluation of Superintendent, Treasurer and the self-evaluation of the Board.

Minutes

Time entered: 7:36 pm

Returned to Regular session: 7:55

Approved

Motioned: Mr. Douglas Theaker, Board Vice President

Seconded: Mrs. Mary Dixon, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

13 ADOPTED RESOLUTION FOR TERMINATION OF CERTIFICATED PERSONNEL

Mr. Howard Koons, Board President

 [resolution 09-13 termination.pdf](#)

Minutes

Approved

Motioned: Mr. Dennis Long, Board Member

Seconded: Mrs. JoAnn Nelson, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

14 APPROVE TEMPORARY APPROPRIATIONS FOR 2013-2014

Mr. Howard Koons, Board President

Recommendation of Superintendent Glenna R. Cannon that the temporary appropriations as presented by Treasurer Linda Schumacher, be approved.



[Temporary Appropriations 2013.14.pdf](#)

Minutes

Approved

Motioned: Mr. Dennis Leader, Board Member

Seconded: Mr. Tom Clutter, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

15 APPROVE PERSONNEL RECOMMENDATIONS

Mr. Howard Koons, Board President



[June Personnel Approvals 2013.pdf](#)

Minutes

Approved

Motioned: Mrs. Mary Dixon, Board Member

Seconded: Mrs. Mary Jean Theaker, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

16 APPROVE REDUCTION-IN-FORCE (RIF)

Mr. Howard Koons, Board President

 [resolution 07-13 abolishment of programs.pdf](#)

Minutes

Approved

Motioned: Mr. Douglas Theaker, Board Vice President

Seconded: Mrs. Sandra Stone, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

17 APPROVE MEDICAL, DENTAL AND LIFE INSURANCE RATES

Mr. Howard Koons, Board President

 [medicaldentallife ins rates 2013.pdf](#)

Minutes

Approved

Motioned: Mr. Tom Clutter, Board Member

Seconded: Mr. Thomas Showman, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

18 ADOPT RESOLUTION TO APPROVE END OF COURSE EXAMS FOR AMERICAN HISTORY/AMERICAN GOVERNMENT

Mr. Howard Koons, Board President



[resolution 08-13 approve end of course exams ss.pdf](#)

Minutes

Approved

Motioned: Mrs. Sandra Stone, Board Member

Seconded: Mrs. Mary Dixon, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

19 APPROVE LIST OF EVALUATORS FOR OTES

Mr. Howard Koons, Board President

Recommendation of Superintendent Glenna R. Cannon that the following administrators be approved as Evaluators for OTES:

- Gregory Nickoli
- Kris Kowalski
- Mary Lee Barr
- Jim Calhoon
- Martin Dzugan
- Mike Martin
- Dena Kirby

Minutes

Approved

Motioned: Mr. Dennis Long, Board Member

Seconded: Mrs. Mary Jean Theaker, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

20 ADOPT USE OF OHIO PRINCIPAL'S EVALUATION SYSTEM AND APPROVE EVALUATORS

Mr. Howard Koons, President

Recommendation of Superintendent Glenna R. Cannon the Ohio Principal's Evaluation System be adopted for use of evaluation of Administrators with Glenna R. Cannon as the Evaluator.

Minutes

Approved

Motioned: Mrs. JoAnn Nelson, Board Member

Seconded: Mrs. Sandra Stone, Board Member


Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

21 APPROVE CHANGES TO JOB DESCRIPTION

Mr. Howard Koons, Board President

Recommendation of Superintendent Glenna R. Cannon that the changes be approved to the following job description.

- Library/Media/Career Development Aide

 [Job Description Library.Media.Career Dev.pdf](#)

Minutes

Approved

Motioned: Mr. Thomas Showman, Board Member

Seconded: Mr. Dennis Leader, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

22 APPROVE CONTRACT FOR NURSING SERVICES WITH THE MANSFIELD/ONTARIO/RICHLAND COUNTY HEALTH DEPT.

Mr. Howard Koons, Board President

 [Contract for School Nursing 2013.2014.pdf](#)

Minutes

Approved

Motioned: Mr. Douglas Theaker, Board Vice President

Seconded: Mr. Tom Clutter, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		

23 APPROVE LOCAL PROFESSIONAL DEVELOPMENT COMMITTEE**Mr. Howard Koons, Board President**[APPROVE LOCAL PROFESSIONAL DEVELOPMENT COMMITTEE 2013.pdf](#)**Minutes****Approved****Motioned:** Mrs. Sandra Stone, Board Member**Seconded:** Mrs. Mary Dixon, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

24 APPROVE LIABILITY, FLEET AND PROPERTY INSURANCE COVERAGE**Mr. Howard Koons, Board President**[june liability fleet prop ins cov.pdf](#)**Minutes****Approved****Motioned:** Mr. Dennis Leader, Board Member**Seconded:** Mr. Douglas Theaker, Board Vice President

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

25 ACCEPT DONATIONS

Mr. Howard Koons, Board President

Recommendation of Superintendent Glenna R. Cannon that the following donations be accepted:

- **Maxine Bachrach**, P.O. Box 3, Plymouth; generous monetary donation of \$500 towards the Bachrach Scholarship awarded annually to a Pioneer senior.
- **Chris Bibbs, Buckeye Central HS**, 938 S. Kibler St., New Washington; generous donation of wheel chair lift for school buses to be used educational training for students in our Industrial Diesel Career Technical program.
- **Tina Hurst**, 4941 St. Rt. 39, Crestline; generous monetary donation of \$25 to the Pioneer Work Ethic Fund. These monies are used to benefit the Pioneer student body through the Work Ethic program.
- **Joyce Leimbach**, 4402 Woodridge Dr., Sandusky; generous monetary donation of \$500 towards the Gale J. Leimbach scholarship awarded annually to a Pioneer senior.
- **Sue Salyers**, 39200 Sabal Ave., Zephyrhills, FL; generous donation of Girl Positive and Firelight movies to the Schuman Learning Center with an approximate value of \$30; and Vidal Sassoon; Sally's Salon Game/DVD; ABC Cutting Hair the Sassoon Way Book/DVD set and Milady's Standard Cosmetology DVD set with an estimated value of \$1,500 to the Cosmetology Career Technical program.

Minutes

Approved

Motioned: Mrs. Mary Jean Theaker, Board Member

Seconded: Mrs. JoAnn Nelson, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

26 APPROVE STUDENT PARTICIPATION

Mr. Howard Koons, Board President

Recommendation of Superintendent Glenna R. Cannon that the following student participation be approved:

Skills USA Leadership Camp, Hocking Hills College, Nelsonville, July 15-19, 2013

STUDENTS: Paul Burton, CAD Technician, Crestline HS; Emile Campbell, Criminal Justice, Ontario HS; Michael Miller, Welding, Willard HS; Tyler Quibel, Carpentry, Northmor HS; and Kelsey Saum, Graphic Arts, Crestline HS. **CHAPERONES:** Katie Eichorn and Jim Calhoon.

Minutes

Approved

Motioned: Mrs. JoAnn Nelson, Board Member

Seconded: Mr. Tom Clutter, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

27 RE-ENTERED EXECUTIVE SESSION

Mr. Howard Koons, Board President

Re-entered Executive Session for the purpose of evaluation of the Superintendent, Treasurer and Self-evaluation of the Board of Education.

Minutes

Re-entered at 8:05 pm

Returned to Regular Session at 8:20 pm

Approved

Motioned: Mr. Douglas Theaker, Board Vice President

Seconded: Mr. Dennis Long, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

28 ADJOURN MEETING

Mr. Howard Koons, Board President

Minutes

Approved

Motioned: Mr. Douglas Theaker, Board Vice President

Seconded: Mrs. JoAnn Nelson, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		