

REPORT OF THE SUPERINTENDENT TO THE BOARD OF EDUCATION

June 17, 2013

YEAR-END/SCHOOL IS OUT!

It is hard to believe that the 2012–2013 school year has already ended. Each year the school year seems to go by faster and faster. We had 349 seniors complete the requirements for their Career Technical certificates and graduate from their high schools. It will be exciting to see the paths that these graduates will choose as they continue their careers.

As usual, the staff breakfast went very well, thanks to Jason Fortman, our Food Service Manager and his Food Service Staff for catering the breakfast and Katie Stone, Vickie Hunt, and Jessica Ross for preparation of the agenda, awards, and gifts. Many staff awards were given out to recognize and thank the staff for a very exciting year.

We have completed our last commencement exercise and awards assemblies. Now, the Administrative staff can begin to prepare for next year. The next few months will be filled with hiring new staff to fill the openings created by our many retirements; normal summer preparations and professional development. I appreciate the administrative staff's hard work in preparation for the new 2013 – 2014 school year.

ADMINISTRATIVE RETREAT

The Administrative Retreat was held on June 7th. At the retreat, the administrative team reviewed 2012-2013 accomplishments; reviewed staff surveys; and began planning for the 2013-2014 school year. It was a very productive day.

SUMMER HOURS

The Pioneer Administrators and support staff went to summer hours this week. We work extended hours four days per week and take Fridays off. We have done this schedule for a number of years and it has worked satisfactorily for everyone. Our office hours are Monday through Thursday, 7:30 am to 4:30 pm for eight weeks ending August 2nd.

TEMPORARY APPROPRIATIONS

Linda Schumacher, Treasurer, will recommend the adoption of temporary appropriations for this year. Our financial status remains good and expenditures are in line. We want to continue putting dollars into permanent improvement. Linda will give a complete report at the Board of Education Meeting.

INSURANCE RATES

Medical insurance rates have been decreased by .91% due to the increase in our deductible from \$35,000 to \$50,000. This is exceptional since our average increase over a 10 year period is about 8%. There have been a slight increase in Dental insurance, but no increases to the Vision or Life insurance.

PROFESSIONAL DEVELOPMENT COMMITTEE

The Local Professional Development Committee (LPDC) reviews and approves professional development for certification/licensure. The newly appointed members are on the Board Agenda to be approved this month.

REDUCTION-IN-FORCE

Last month I asked you to approve the elimination of several programs. At that time I explained that other programs had been given RIF notices and Grace Period letters. Enrollment numbers are extremely high for next year. Projected enrollment is over 1100 students at Pioneer and Kehoe facilities. Satellite program numbers are just beginning to be reported. Satellite enrollment usually represents 12% - 15% FTE enrollment.

From the recommendations for the Reduction-In-Force (RIF letters issued on April 30th.)

I am recommending the following programs to be RIF'ed:

- CBI – Jim Smith - Elimination of Program (3 students) – Mr. Smith will be filling the Social Studies position vacated by John Swiger's retirement.
- Cosmetology – Elimination of 1 unit through attrition.
- Cosmetology – Reduction from 1 program to 5/8's program through attrition.
- Colonel Crawford Family Consumer Science – Elimination of Program through attrition.
- Wynford Family Consumer Science – Elimination of Program through attrition.
- Medical Office – Pam Bell – 1st year grace (10 – 1st year students, 13 – 2nd year students).
- Success Unlimited – Elimination of Program through attrition

All other programs met or exceeded the minimum enrollment requirements for their programs. At least ten (10) of our programs are full with a waiting list for the 2013 – 2014 school year.

PERSONNEL

We have had a large number of positions to fill this year, but I continue to be very pleased with the quality of applications we have received. We are recommending for employment:

Terri Crain, as the Health Assistant Instructor, she will be taking the position vacated by Jan Walimire who retired. Ms. Crain will finish her Bachelor's Degree from the University of Phoenix in December. She recently has worked at Abraxas as the Nurse Manager of

the Medical/Mental Health unit of Abraxas Juvenile Rehabilitation and Behavioral Health Unit.

Carey Ransom, as the Cosmetology Instructor, she will be taking one of the vacated Cosmetology positions. Carey received her Cosmetology training from Knox County Career Center and received her Managing Cosmetologist License in 1991. She will graduate with a bachelor's degree in Business-Human Resources Management from Western Governors University in December. She currently works at Mount Vernon Board of Education and Finishing Touch Salon and Day Spa and is a substitute teacher for Knox County Career Center.

Nicole Gregory, as the 5/8's position in Cosmetology, she will also be taking a portion of one of the vacated Cosmetology positions. She is a graduate of Wooster Beauty College with a Managing Cosmetology License and has taken courses at the Ohio State University and Ashland University in Psychology and Criminal Justice. She currently works at L.A. Hair Force as a managing cosmetologist and Ashland County Juvenile Court as a Juvenile Probation Officer.

We are very excited to welcome these instructors to our staff.

Last year we eliminated a VOSE (Vocational Special Education) instructor's position, but due to the large increase in enrollment for next year we will have to bring the position back. Karen Davis, our Project Search Instructor has requested to move into that position. This leaves us with two Project Search openings; one was vacated by Adrienne Randall who has taken a position as Director of Student Services with MOESC and the other vacated by Karen. Plus, we still have an Information Technology Support Instructor, Receptionist and a Library/Career Development Aide to hire.

At this Board meeting, we also will ask you to accept the retirement resignation of Dan Dickman, Success Unlimited Coordinator. Dan was hired 22 years ago to begin a program in coordination with Job and Family Services, Private Industry Council and Pioneer Adult Education to serve adults who have had problems reaching their full educational potential. The program has been very successful and has grown tremendously through the years. Although Dan was employed by Pioneer, the program was funded through Job and Family Services. The grant will allow Dan to be hired by North Central State College to continue the program.

All other personnel items are normal for this time of year.

EXECUTIVE SESSION

We will enter into executive session for the purpose of discussing the Superintendent, Treasurer, and self-evaluation of the Board of Education and a staff discipline matter.