

Pioneer Career and Technology Center

Board Meeting

Board Office Conference Room
Monday, May 20, 2013
7:00pm

Pioneer Board of Education Meeting

Present: Glenna Cannon, Superintendent; Becki Kimmel, Secretary, Board of Education; Mr. Tom Clutter, Board Member; Mrs. Mary Dixon, Board Member; Mr. Bill Hope, Board Member; Mr. Dennis Leader, Board Member; Mrs. JoAnn Nelson, Board Member; Mr. Thomas Showman, Board Member; Mrs. Sandra Stone, Board Member; Mrs. Mary Jean Theaker, Board Member; Mr. Douglas Theaker, Board Vice President; Mr. Howard Koons, Board President; Jim Grubbs, Director of Business Affairs; Kris Kowalski, Assistant Director, High School; Greg Nickoli, Director of Operations; Mr. Dennis Long, Board Member; Linda Schumacher, Treasurer

Absent: Mary Lee Barr, Supervisor; Jim Calhoon, Supervisor; Martin Dzugan, Supervisor; Jason Fortman, Food Service Manager; Bob Hartwell, Technology Coordinator; Dena Kirby, Supervisor; Mike Martin, Supervisor; Cindy Markley, Adult Education Site Coordinator

1 Roll Call

Mr. Howard Koons, Board President

Minutes

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

2 Pledge to the Flag

Mr. Howard Koons, Board President

3 Moment of Silence

Mr. Howard Koons, Board President

4 Approval of Minutes

Mr. Howard Koons, Board President



[APRIL Board Meeting Minutes.pdf](#)

Minutes

Approved

Motioned: Mr. Douglas Theaker, Board Vice President

Seconded: Mrs. Sandra Stone, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		

Mr. Bill Hope, Board Member	X
Mr. Dennis Leader, Board Member	X
Mrs. JoAnn Nelson, Board Member	X
Mr. Thomas Showman, Board Member	X
Mrs. Sandra Stone, Board Member	X
Mrs. Mary Jean Theaker, Board Member	X
Mr. Douglas Theaker, Board Vice President	X
Mr. Howard Koons, Board President	X
Mr. Dennis Long, Board Member	X

5 Financial Report

Linda Schumacher, Treasurer



[April Financial Report 2013.pdf](#)



[Five-Year Forecast.pdf](#)



[Crawford Mechanical Disbursement of Funds.pdf](#)

Minutes

Approved

Motioned: Mrs. Mary Jean Theaker, Board Member

Seconded: Mr. Tom Clutter, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

6 Recognition of Guests

Mr. Howard Koons, Board President

7 EAP Representative

Rick Stephens, EAP President

8 Public Input

Mr. Howard Koons, Board President

Board Policy Manual Section 0164

9 Correspondence

Mr. Howard Koons, Board President

10 Presentation

Martin Dzugan, Supervisor

Logan Brummage - Pioneer Alumni; Welding Completer

11 Student Achievement Report

Mrs. Mary Jean Theaker, Board Member



[May Student Achievement Liaison Report.Dena Kirby.pdf](#)



[Scholarship Winners 2012-2013.pdf](#)



[2013 Awards Winners Pioneer May 2.pdf](#)

12 Administrative Board Goal Progress Reports

Greg Nickoli, Director of Operations

13 Legislative Liason Report

Mrs. Sandra Stone, Board Member

14 Superintendent's Report

Glenna Cannon, Superintendent



[May Superintendent s Report.pdf](#)

15 ENTER INTO EXECUTIVE SESSION FOR THE DISCUSSION OF NEGOTIATIONS AND OUR SECURITY PLAN

Mr. Howard Koons, Board President

Enter into Executive Session for discussion of Negotiations and our Security Plan

Minutes

Entered into Executive Session: 8:01 pm

Returned to Regular Session :

Approved

Motioned: Mr. Douglas Theaker, Board Vice President

Seconded: Mrs. Mary Dixon, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

16 ADOPT MASTER AGREEMENT

Mr. Howard Koons, Board President

Recommendation of Superintendent Glenna R. Cannon that the Master Agreement as negotiated with the Education Association of Pioneer Career and Technology Center effective July 1, 2013

through June 30, 2015 as presented by adopted.

Minutes

Approved

Motioned: Mr. Dennis Long, Board Member

Seconded: Mrs. Mary Dixon, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

17 APPROVE SECURITY PLAN

Mr. Howard Koons, Board President

Recommendation of Superintendent Glenna R. Cannon that the Security Plan for the Pioneer Career and Technology Center; as presented be approved.

Minutes

Approved

Motioned: Mrs. JoAnn Nelson, Board Member

Seconded: Mrs. Mary Jean Theaker, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

18 APPROVE PERSONNEL RECOMMENDATIONS

Mr. Howard Koons, Board President

**Minutes****Approved****Motioned:** Mrs. Sandra Stone, Board Member**Seconded:** Mr. Dennis Leader, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

19 ADOPT REVISION OF STRS PICKUP PLANS**Mr. Howard Koons, Board President**

Recommendation of Superintendent Glenna R. Cannon that the employer pick up plans filed with STRS be revised to follow the "current rate in effect".

Minutes**Approved****Motioned:** Mr. Douglas Theaker, Board Vice President**Seconded:** Mr. Tom Clutter, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

20 APPROVE REVISION TO MEDICAL INSURANCE DEDUCTIBLE**Mr. Howard Koons, Board President**

Recommendation of Superintendent Glenna R. Cannon that we increase the internal pool deductible to \$50,000.

Minutes

Approved

Motioned: Mr. Thomas Showman, Board Member

Seconded: Mr. Bill Hope, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

21 APPROVE AGREEMENT FOR THE RELEASE OF DISBURSING ACCOUNT FUNDS

Mr. Howard Koons, Board President

Recommendation of Superintendent Glenna R. Cannon that the Board of Education approve the agreement for the release of disbursing account funds.

Minutes

Approved

Motioned: Mrs. JoAnn Nelson, Board Member

Seconded: Mrs. Sandra Stone, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

22 ADOPT REVISION TO BOARD POLICY ADMINISTRATION 1530 REGARDING

Recommendation of Superintendent Glenna R. Cannon that the revision to Administration 1530; Evaluation of Directors and Other Administrators be adopted.

Minutes

Approved

Motioned: Mrs. Sandra Stone, Board Member

Seconded: Mrs. Mary Dixon, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

23 APPROVE ADDITIONAL GRANTS MONIES

Recommendation of Superintendent Glenna R. Cannon that additional monies as listed below be accepted:

- Carl D. Perkins Grant - \$4,579.04
- Improving Teacher Quality Grant - \$2,859.82

Minutes

Approved

Motioned: Mrs. Mary Jean Theaker, Board Member

Seconded: Mrs. Mary Dixon, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		

24 ADOPT TEXTBOOKS**Mr. Howard Koons, Board President**

Recommendation of Superintendent Glenna R. Cannon, that textbooks, per attached document, in the total amount of \$21,699.37 be adopted.



[Textbook Requisition Spreadsheet 2013.pdf](#)

Minutes**Approved**

Motioned: Mrs. Sandra Stone, Board Member

Seconded: Mrs. JoAnn Nelson, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

25 APPROVE COURSES OF STUDY**Mr. Howard Koons, Board President**

Recommendation of Superintendent Glenna R. Cannon that the following courses of study be approved:

- Industrial & Engineering Systems - Manufacturing
- Industrial & Engineering Systems - Transportation
- Industrial & Engineering Systems - Construction
- Facilities Services
- Performing Arts

Minutes**Approved**

Motioned: Mr. Thomas Showman, Board Member

Seconded: Mr. Douglas Theaker, Board Vice President

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		

Mrs. JoAnn Nelson, Board Member	X
Mr. Thomas Showman, Board Member	X
Mrs. Sandra Stone, Board Member	X
Mrs. Mary Jean Theaker, Board Member	X
Mr. Douglas Theaker, Board Vice President	X
Mr. Howard Koons, Board President	X
Mr. Dennis Long, Board Member	X

26 APPROVE STUDENT ACCIDENT INSURANCE

Mr. Howard Koons, Board President



[RESOLUTION 05-13 Student Insurance.pdf](#)

Minutes

Approved

Motioned: Mrs. Mary Jean Theaker, Board Member

Seconded: Mr. Tom Clutter, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

27 APPROVE REVISIONS TO JOB DESCRIPTIONS

Mr. Howard Koons

Recommendation of Superintendent Glenna R. Cannon that the revisions to existing job description be approved as outlined below:

- Custodial Security
- Maintenance Coordinator



[Custodial Security.pdf](#)



[Maintenance Coordinator.pdf](#)

Minutes

Approved

Motioned: Mr. Douglas Theaker, Board Vice President

Seconded: Mrs. Mary Dixon, Board Member

Voter	Yes	No	Abstaining
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Mr. Tom Clutter, Board Member	X
Mrs. Mary Dixon, Board Member	X
Mr. Bill Hope, Board Member	X
Mr. Dennis Leader, Board Member	X
Mrs. JoAnn Nelson, Board Member	X
Mr. Thomas Showman, Board Member	X
Mrs. Sandra Stone, Board Member	X
Mrs. Mary Jean Theaker, Board Member	X
Mr. Douglas Theaker, Board Vice President	X
Mr. Howard Koons, Board President	X
Mr. Dennis Long, Board Member	X

28 ACCEPT DONATIONS

Mr. Howard Koons, Board President

Recommendation of Superintendent Glenna R. Cannon that the following donations be accepted.

- Glenna R. Cannon, 7326 St. Rt. 19, Unit 2312, Mt. Gilead; generous monetary donation of \$45 to sponsor three Adult Education students' induction into the National Adult Honor Society.
- Education Association of Pioneer, 27 Ryan Rd., Shelby; generous monetary donation of \$75 to sponsor six Adult Education students' induction into the National Adult Honor Society.
- Garland Gates, 41 4th Street, Shelby; generous monetary donation of \$30 to sponsor two Adult Education students' induction into the National Adult Honor Society.
- Angela Porter, 45 Prospect St., Shiloh; generous donation of a hospital bed to the Health Assistant lab with an estimated value of \$2,500. This hospital bed will be used for instructional use with our Health Assistant students.

Minutes

Approved

Motioned: Mrs. Mary Jean Theaker, Board Member

Seconded: Mr. Dennis Leader, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

29 APPROVE STUDENT PARTICIPATION IN COMPETITIVE EVENTS

Mr. Howard Koons, Board President

Recommendation of Superintendent Glenna R. Cannon that the following students be approved for participation in competitive events.



[STUDENT PARTICIPATION MAY 2013.pdf](#)

Minutes

Approved

Motioned: Mrs. Mary Jean Theaker, Board Member

Seconded: Mr. Dennis Long, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

30 ADJOURN MEETING

Mr. Howard Koons, Board President

Minutes

Approved

Motioned: Mr. Douglas Theaker, Board Vice President

Seconded: Mrs. Mary Dixon, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mrs. JoAnn Nelson, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		