

May, 2019 Board of Education Meeting

Pioneer Career and Technology Center Board of Education Meeting

Pioneer CTC Board of Education Conference Room
Monday, May 20, 2019
7:00pm

Present: Mr. Tom Clutter, Board Member; Mrs. Mary Dixon, Board Member; Mrs. Mary Jean Theaker, Board Member; Kowalski Kris, Director of Operations, High School; Gregory Nickoli, Superintendent; Linda Schumacher, Treasurer; Dr. Paul Johnson, Board Member; Jim Calhoun, Assistant Director, High School; Mary Lee Barr, Interim Administrator; Mr. Royden Smith, Board Member; Mr. Richard Prater, Board Vice President; Mr. Douglas Theaker, Board Member; Mrs. Margie Prater, Board Member; Mr. Bill Hope, Board Member; Mr. Dennis Long, Board Member

Absent: Mr. Mike Grady, Board Member; Colton Penwell, EAP President

1 ROLL CALL

Douglas Theaker, Board President

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Vice President	X		
Mr. Douglas Theaker, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		

2 PLEDGE TO THE FLAG

Douglas Theaker, Board President

3 MOMENT OF SILENCE

Douglas Theaker, Board President

4 CONSENT AGENDA

Douglas Theaker, Board President

Minutes:

No questions or discussion. Sent to vote.

Motioned: Mr. Richard Prater

Seconded: Mrs. Mary Dixon

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Vice President	X		
Mr. Douglas Theaker, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		

4.1 Approve April, 2019 Board of Education Meeting Minutes

Douglas Theaker, Board President

Attachments:

[April 2019 Board Mtg. Minutes.pdf](#)

4.2 Approve Medical, Dental and Life Insurance Rates

Mr. Douglas Theaker, Board President

Attachments:

[medicaldentallife ins rates 2019.pdf](#)

4.3 Adopt Resolution for Approval of Student Insurance

Mr. Douglas Theaker, Board President

Attachments:

[Resolution 24.19 Student Accident Insurance.pdf](#)

4.4 Adopt Textbooks

Mr. Douglas Theaker

Recommendation of Superintendent Gregory D. Nickoli that the attached listing of textbooks be adopted.

Attachments:

[Textbook Requisition Spreadsheet 2019.2020.pdf](#)

4.5 Approve Memorandum of Understanding between Pioneer CTC Board of Education and the Education Association of Pioneer

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the Memorandum of Understanding between the Pioneer CTC Board of Education and the Education Association of Pioneer as attached be approved.

Attachments:

[MOU Regarding Employee Pay Schedule.pdf](#)

4.6 Approve additions to Hourly Pay Schedule

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the additions to the Hourly Pay Schedule for employees not covered by the Master Agreement be approved.

Attachments:

[hourly PAY Schedule May 2019.pdf](#)

4.7 Accept Donations

Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that following donations be accepted:

- **Andrea Webb, Mansfield, OH;** generous monetary donation of \$50 to help offset the cost for Benjamin Miller to attend BPA National Competition in Anaheim, CA.
- **Anonymous;** generous monetary donation of \$35 to the Auto Tech Level 1 program. This generous donation will be used to purchase detailing supplies for the Auto Tech Level 1 lab.

4.8 Approve Student Participation in Competitive Events

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the following student participation in competitive events be approved:

• **FFA State Convention, Ohio State Fairgrounds, Columbus, OH; May 2 & 3, 2019**

- **WYNFORD HS AG STUDENTS:** Levi Hartschuh, James McCurry, Thomas Rindfuss, Cameron Moone, Carson Heinlen, Zoltan Feldman, Caleb Rausch, Kim Tuck, Addison Wood, Rylee Alspach, Katie Tuck, Emily Rudd, Kearston Hulysmeyer and Riley Lusk. **CHAPERONES:** Tessa Martin, Ag Instructor/FFA Advisor and Mike Hoffman, Ag Instructor/FFA Advisor.
- **SHELBY HS AG STUDENTS:** Nicole Pickard, Alexis Eldridge, Ryleigh Chase, Whitney Arms, Jacob Harrison, Cory Myers, Michael Adkins, Jaden Sickmiller and Logan Hockenberry.
- **PIONEER STUDENTS:** Lexi Surgener, Criminal Justice, Plymouth HS; Claudia Caudill, Criminal Justice, Plymouth HS; Gunner Christman, Precision Machining, Willard HS; Dylan Finnigan, Industrial Diesel, Shelby HS and Owen Wallace, Engineering Design Technologies, Shelby HS. **CHAPERONES:** Randy Eisenhauer, Ag Instructor, Shelby HS/FFA Advisor and

Vickie Hunt, Career Pathways Coordinator.

• **HOSA International Leadership Conference, Orlando, FL, June 18-23, 2019**

• **STUDENTS:** Cloey Albright, Dental Assisting, Willard HS; Janell Clark, Dental Assisting, Ontario HS; Maycie Creveling, Dental Assisting, Plymouth HS; Brooke Reynolds, Dental Assisting, Crestline HS; Alexuss Brown, Dental Assisting, Lexington HS; Derek Wuthrich, Exercise Science, Crestview HS; Abigail Brocwell, Medical Technology, Col. Crawford; Natalie Conkel, Health Assistant, Galion HS; Savana Etgen, Health Assistant, Galion HS; Chelsea Hoffman, Exercise Science, Galion HS; Natalie Iracheta, Medical Technology, Willard HS; Zoie Myers, Medical Technology, Galion HS; Kelley Weaver, Dental Assisting, Wynford HS; Brianna Fox, Exercise Science, Ontario HS; and Hannah Hardman, Exercise Science, Plymouth HS. **CHAPERONES:** Grant Brocwell, Masonry Instructor; Mike Millward, HOSA Advisor/Ex. Science Instructor; Bobbi Eggeman, Language Arts Instructor and Lindsay Neumann, Language Arts Instructor.

• **FCCLA National Leadership Conference, Anaheim, CA, June 29- July 5, 2019**

• **EARLY CHILDHOOD EDUCATION STUDENTS:** Kendra Cole, Plymouth HS and Samantha Carroll, Ontario HS. **CHAPERONE(S):** Melinda Meisse, ECE Instructor/FCCLA Advisor.

• **SkillsUSA Summer Leadership Camp, Ohio State University, Columbus, OH, July 15-29, 2019**

• **STUDENTS:** Gianna Cannavaro, Graphic Arts, Plymouth HS; Matthew Stevens, Graphic Arts, Crestview HS and Cheyenne Tackett, Graphic Arts, Willard OH. **CHAPERONE:** Stephanie Gwin, Lead SkillsUSA Advisor.

5 FINANCIAL REPORT

Linda Schumacher, Treasurer

Minutes:

Treasurer Schumacher reported -

Pioneer's health insurance increase for FY20 is 2.73% and the dental is 7.09% for a composite increase of 2.98%.

We rolled the CDAR that came due in April to another 6 mo CDAR at 2.50%. It looks like we will definitely be looking to buy longer maturity investments. As soon as Star Ohio begins to decrease, we will look at other options. From all presentations at the OASBO conference, nothing is going up and everything looks to most likely go down. Keeping a very close eye on things. This has been too good of a year to go backwards.

As reflected on the fund Balance report, the inventory is way down, which it should be at this time of year.

All Real Estate taxes are in. We are just waiting on Richland County's homestead and rollback payments. That is usually a little over \$100,000.

All expenditures are in-line with the appropriations. The only exception would be Purchased Services and we have only been charged for approximately half of the CCP that we are expecting. I would venture to say they will take the remainder in June. May is a 3-pay month, so the personnel services and benefits should be aligned in May.

Budget bill update – Just a few weeks ago we learned that the Governor's Bill and the House Finance committee have both chosen to freeze foundation funding. H.B. 166 reads, "Suspends the use of the current law foundation aid formula for JVSDs for FY 2020 and FY 2021 and, instead provides every JVSD with the same amount of foundation aid as the district received in FY2019." If I am interpreting this correctly, even schools whose enrollment decreases in FY20 & FY21 will receive the same amount of foundation payments as FY19 in FY20 & 21. We have yet to be told whether the Career Tech weighted funding will be kept outside the foundation payment and whether or not it will be computed on current enrollment of each FY. The budget is still a work in progress.

FIVE-YEAR FORECAST

May 20, 2019

Just my friendly reminder to read the assumptions that follow the five-year forecast.

The General Property Tax is forecasted with a small increase each with the assumption that new construction will continue and farm values have leveled off. In 2018, throughout our districts we had over \$12,000,00 in new construction.

PUPP Tax – We collected approximately \$330,000 from Rover Pipeline in FY19. That was for half of the pipeline. In FY20 the other half of the pipeline and the transfer station in Buckeye Central School District will be collected. Rover Pipeline has stated that they will be paying their entire PUPP tax bill in the first payment of every calendar year. We have assumed that the second half of the pipeline will be valued the same as the first half and have added to that estimate for the transfer station. So, revenue from Rover Pipeline will more than double next year.

Foundation payments – unrestricted and restricted – Both the governor's bill and the bill from the house freeze foundation payments to all schools at last year's amounts. Nothing has been discussed about leaving the career tech weighted funding being left out of the core foundation and paid at enrollment numbers. The only increase in funding from the State will be in wraparound services. Therefore, we have projected only a slight increase in the next 2 years. Wraparound services.

Other Operating revenues – This includes open enrollment and associated services which we are assuming will be included in the freeze since the only added monies for schools is \$250M in FY 2020 and an additional \$50M in FY21 for wraparound services. Interest income is also included in this line item and has been presented with the assumption that as our cash balance grows the next couple of years, interest income may increase, but actual interest rates are not forecasted to increase during this five-year period.

Personnel Services- We will be at the end of our 3-year contract in FY 2021. Fiscal years 2019 and 2020 include a 2.5% increase each year plus steps. Fiscal year 2021 includes a 2.0% increase plus steps according to the negotiated agreement. We have used a 2.0% increase in the last 2 years of the forecast.

Fringe Benefits – This forecast provides for a health insurance increase of 2.73% in FY 2019 and 2.98% in FY 2020. The remaining three years are forecasted at 5%.

For Purchased Services, Supplies and Materials and Other Objects we used a 3% inflationary increase.

Motioned: Mr. Bill Hope

Seconded: Mr. Richard Prater

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Vice President	X		
Mr. Douglas Theaker, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Bill Hope, Board Member	X		

Mr. Dennis Long, Board Member	X		
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Attachments:

- [April 2019 Financial Report.pdf](#)
- [May 2019 Five Year Forecast.pdf](#)

6 RECOGNITION OF GUESTS

Gregory Nickoli, Superintendent

Minutes:

Superintendent Nickoli introduced Mr. Matt Dotson, candidate for Agri-Science instructor at Lucas High School

7 EAP REPRESENTATIVE

Colton Penwell, EAP President

Minutes:

Mr. Penwell thanked the Board for their approval of the new 24 pays per year schedule

8 PUBLIC INPUT

Gregory Nickoli, Superintendent

Board Policy Section 0164

9 CORRESPONDENCE

Gregory Nickoli, Superintendent

10 REPORT ON 2018-2019 BOARD GOALS

Kris Kowalski, Director of Operations, High School

Minutes:

Mr. Kowalski reported the following -

1.Ensure a safe and secure environment for all District students, staff, and visitors and to ensure the school district is prepared to effectively respond to all emergencies that might affect safety or security of students and staff.

Successfully completed all required Safety Drills for the year. Mr. Calhoon attended the Crawford County Crisis Team meeting.

2.Cultivate Life-Long learners by modeling a culture of professionalism and employability and providing access to career fields of interest in an environment that encourages innovation.

Handshakes, looking people in the eye

Bring Your A Game

Taking risks on activities like Sr. projects that are innovative

Over 100 Senior students attended Job Fair at Mid-Ohio Educational Service Center. Each student participated in mock interviews and meetings prior to attendance.

Project Search graduation at Ohio Health – 8 out of 9 students are currently placed at job sites.

3. PCTC employees will identify and incorporate current trends in business and industry across curriculum to ensure program relevance in each career pathway.

Speakers for Juniors during Senior Moments

4. PCTC staff and students will work to foster a responsive, caring, and inclusive environment where everyone feels valued, supported and empowered.

Students participated in Student Appreciation Day last Friday – popcorn, snacks, military activities, corn hole and car show.

5. Foster community relationships and communications to advance student opportunities and achievement while boosting Pioneer's image and outreach.

Plan core meeting – presentation on updates of the Strategic Objectives presented to Core Team. Summer STEM Camp will start June 3rd through the 6th for grades 4-6. Another Little Red Bookshelf went to Shelby Hospital. Volunteering at Food Bank and the Friends of Library in Willard.

6. Impact educational attainment of our communities in order to meet personal, local, and global workforce demands.

Ohio Department of Commerce visit, tour and presentation to students during In- Demand Jobs week. Adult Diploma graduates and Adult Education Certifications next Thursday May 30th – 73 students.

7. Sustain fiscal stability by optimizing current resources, exploring alternative resources, maintaining facilities to meet staff, student, and community needs. Home Remodeling continues to perform work on the new Performing Arts location in Mansfield.

11 PRESENTATION

Jim Calhoon, Assistant Director, High School

Health and Safety Committee Update

Minutes:

Mr. Jim Calhoon gave an update on the Health and Safety Committee

12 STUDENT ACHIEVEMENT REPORT

Mrs. Mary Jean Theaker, Board Member

Attachments:

[May 2019 Student Achievement Report.pdf](#)

13 LEGISLATIVE LIAISON REPORT

Mr. Mike Grady, Board Member

14 SUPERINTENDENT'S REPORT

Gregory Nickoli, Superintendent

Minutes:

Superintendent Nickoli reported that as usual, this is a very busy time of the year with all the end-of-year

responsibilities including partner school award assemblies and graduations. The Pioneer Awards Assembly was held on Thursday, May 2 in the Gale Leimbach Arena. Pioneer students have been awarded over \$3.2 million in scholarships this year!

He reported he has provided four notices of reductions in force and grace periods (labs split out with or without prep period pay depending on enrollment numbers) for next year. Although these RIF letters are delivered by April 30th, all enrollments for these programs will be reviewed prior to the October Board of Education Meeting and final recommendations will be made at that time. The on-campus projected enrollment is once again well over 1,200. Additionally, we have 59 applications for students that have yet to be placed and we will continue to accept applications through the summer. As an update, Industrial Electricity now has enough enrollment to be removed from this list and for clarification, the Meat and Animal Science Program has traditionally been combined for practical purposes.

Mr. Nickoli reported he will be doing the administrator year-end reviews in the next couple of weeks. Most Administrators have been evaluated this year using the Ohio Principal Evaluation System (OPES) that is similar to the Ohio Teacher Evaluation System (OTES). The year-end administrator work session is scheduled for May 31, 2019 at Ontario High School. At that time we will review our 2018 – 2019 progress, review our Strategic Plan, share staff requests, and begin to plan for the 2019-2020 school year. Additionally, our Board Goal Setting Meeting will be set for August 9. Mr. Tom Applegate will once again be leading the discussion at a location to be determined. An invitation will be sent to all including the time, date, and location of the meeting and an Agenda of the activities for the day later in the Summer.

The regular Spring Policy update is available for Board Review this month, and will be submitted for Board approval at the June Board Meeting. These policy changes come after consulting with Mr. Ed Swartz of NEOLA and revolve around Social Media Use.

Pioneer was approached several months ago about taking over the employment and management of the Career Coaches Program that has been a part of the SPARC/Talent Development Board for the past four years. Pioneer will employ, on a 20-hour-a-week basis 13 Career Coaches for 15 school districts.

The Social Studies Staff would like to offer a new elective course entitled "Street Law", and a copy of the proposed Course of Study was made available to Board Members. One intent of this course is to use it to select and train members of our Mock Trial Team for next year.

Superintendent Nickoli brought the board up-to-date on our HVAC Systems. The units have worked very well during the winter months and appear to be doing well as the weather warms up. One issue did arise and is currently being resolved. When the units were initially installed Pioneer insisted on filters being included right at the intake opening. In order to start up the units as quickly as possible and so as not to delay the project temporary filters were supplied. Some of those temporary filters still need to be replaced with the permanent filters.

Mr. Nickoli reminded the Board Members of the following important dates.

May 24 – Last Day for Juniors

May 25 – Teacher Work Day / End-of-Year Breakfast

May 29 – June 1 – Staff Committee Work Days

June 7 – Administrative Work Day

Week of Jun 5 – Summer Hours begin (continues for 8 weeks)

June 14 – Board Goal Setting Work Day

Superintendent Nickoli informed the Board of five resignations, and employment of a new maintenance security employee, a new carpentry instructor and a new Vo-Ag instructor. He also informed the Board of three involuntary transfers. All are included in the personnel report for approval.

Attachments:

15 PERSONNEL REPORT

Mr. Douglas Theaker, Board President

Recommendation of Superintendent Gregory D. Nickoli that the following personnel recommendations be approved:

- Accept resignation of Certificated personnel.
- Approve Voluntary Transfers of Certificated Personnel
- Approve employment of Certificated personnel.
- Approve Supplemental contracts of Certificated personnel.
- Approve Stipend contracts of Certificated personnel.
- Accept resignation of Classified personnel.
- Approve employment of Classified personnel.
- Accept retirement resignation of Part-time Classified personnel.
- Approve employment of Adult Education personnel.
- Approve employment of Student Summer Employment

Minutes:

No questions or discussion. Sent to vote.

Motioned: Mr. Richard Prater

Seconded: Mr. Bill Hope

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member		X	
Mrs. Mary Jean Theaker, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Vice President	X		
Mr. Douglas Theaker, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		

Attachments:

[MAY PERSONNEL 2019.pdf](#)

16 ADJOURN MEETING

Mr. Douglas Theaker, Board President

Motioned: Mr. Richard Prater

Seconded: Mrs. Margie Prater

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Dr. Paul Johnson, Board Member	X		
Mr. Royden Smith, Board Member	X		
Mr. Richard Prater, Board Vice President	X		
Mr. Douglas Theaker, Board Member	X		
Mrs. Margie Prater, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Long, Board Member	X		