

# Pioneer Career and Technology Center Board Meeting

Board Office Conference Room  
Wednesday, January 13, 2016  
7:00pm

Pioneer Board of Education Organizational Meeting  
Wednesday, January 13, 2016  
7:00 PM

**Present:** Mr. Tom Clutter, Board Member; Mrs. Mary Dixon, Board Member; Mr. Bill Hope, Board Member; Mrs. Mary Jean Theaker, Board Member; Mr. Douglas Theaker, Board Vice President; Mr. Howard Koons, Board President; Kris Kowalski, Director of Operations, High School; Gregory D. Nickoli, Superintendent; Linda Schumacher, Treasurer; Mr. Mike Grady, Board Member; Jim Calhoon, Assistant Director, High School; Jolene Young, Supervisor; David Such, EAP President; Mary Lee Barr, Interim Administrator

**Absent:** Becki Kimmel, Secretary, Board of Education; Mr. Dennis Leader, Board Member; Martin Dzugan, Supervisor; Jason Fortman, Food Service Manager; Dena Kirby, Supervisor; Mr. Dennis Long, Board Member; Dr. Paul Johnson, Board Member; Matt Parr, Supervisor; Donald Paullin, Supervisor; Beckie Stacklin, Assistant Treasurer

## 1 Roll Call

**Mr. Howard Koons, Board President Pro Tem**

### Minutes

#### Approved

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member			
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member			

## 2 Pledge to the Flag

**Mr. Howard Koons, Board President Pro Tem**

## 3 Moment of Silence

**Mr. Howard Koons, Board President Pro Tem**

## 4 ADOPT RESOLUTIONS OF NEW AND RE-APPOINTMENT OF BOARD MEMBERS

**Mr. Howard Koons, Board President Pro Tem**

 [Resolution 1-16 MOESC acceptance of appointment.pdf](#) (private)

 [Resolution 02-16 Crestline appointment.pdf](#) (private)

 [Resolution 03-16 Willard Appointment.pdf](#) (private)

### Minutes

#### Approved

**Motioned:** Mr. Bill Hope, Board Member

**Seconded:** Mrs. Mary Jean Theaker, Board Member

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member			
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member			

## 5 ADMINISTER OATH OF OFFICE TO NEW AND RE-APPOINTED BOARD MEMBERS

**Linda Schumacher, Treasurer**

- Tom Clutter, Crestline Exempted Village Schools; 2016, 2017 & 2018
- Royden Smith, Willard City Schools; 2016, 2017 & 2018
- Mary Dixon, Mid-Ohio Educational Service Center; 2016, 2017 & 2018
- Bill Hope, Mid-Ohio Educational Service Center; 2016, 2017 & 2018
- Dennis Leader, Mid-Ohio Educational Service Center; 2016, 2017 & 2018
- Douglas Theaker, Mid-Ohio Educational Service Center; 2016, 2017 & 2018

## 6 ELECTION OF PIONEER BOARD OF EDUCATION PRESIDENT

**Mr. Howard Koons, Board President Pro Tem**

Chair received nominations for the Office of President.

Mary Jean Theaker moved the nomination of Howard Koons for office of President. Bill Hope moved that nominations be closed.

Howard Koons was elected President of the Pioneer Career and Technology Center; a Joint Vocational School District Board of Education for 2016.

### Minutes

#### Approved

**Motioned:** Mr. Bill Hope, Board Member

**Seconded:** Mrs. Mary Jean Theaker, Board Member

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member			
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member			

## 7 ELECTION OF PIONEER DISTRICT BOARD OF EDUCATION VICE PRESIDENT

**Mr. Howard Koons, Board President**

Chair accepted nominations for the office of Vice-President.

Mary Dixon nominated Bill Hope for the office of Vice-President. Tom Clutter moved to close nominations.

Bill Hope was elected Vice-President of the Pioneer Career and Technology Center; a Joint Vocational School District Board of Education for 2016.

**Linda Schumacher, Treasurer, administered the Oath of Office to Howard Koons, Pioneer Career and Technology Center Board of Education President and Bill Hope, Pioneer Career and Technology Center Board of Education Vice-President for 2016.**

**Minutes**

**Approved**

**Motioned:** Mrs. Mary Dixon, Board Member

**Seconded:** Mr. Tom Clutter, Board Member

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member			
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member			

**8 ESTABLISH PIONEER BOARD OF EDUCATION REGULAR MEETING TIME AND PLACE**

**Mr. Howard Koons, Board President**

Recommendation of Superintendent Gregory D. Nickoli that the regular meeting of the Pioneer Career and Technology Center; A Joint Vocational School District; Board of Education be held at 7:00 pm on the 3rd Monday of each month at the Pioneer Career and Technology Center Board of Education Conference Room.

**Minutes**

**Approved**

**Motioned:** Mr. Douglas Theaker, Board Vice President

**Seconded:** Mrs. Mary Jean Theaker, Board Member

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member			
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		

Mr. Howard Koons, Board President	X
Mr. Mike Grady, Board Member	X
Dr. Paul Johnson, Board Member	

## 9 APPOINT LEGISLATIVE LIAISON

**Mr. Howard Koons, Board President**

Mike Grady nominated Mary Dixon for Legislative Liaison, seconded by Mary Jean Theaker, and moved that nominations be closed.

### Minutes

#### Approved

**Motioned:** Mr. Mike Grady, Board Member

**Seconded:** Mrs. Mary Jean Theaker, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member			
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member			

## 10 APPOINT STUDENT ACHIEVEMENT LIAISON

**Mr. Howard Koons, Board President**

Bill Hope nominated Mary Jean Theaker for Student Achievement Liaison. Mary Dixon seconded and moved that nominations be closed.

### Minutes

#### Approved

**Motioned:** Mr. Bill Hope, Board Member

**Seconded:** Mrs. Mary Dixon, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member			
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member			

## 11 APPOINT FINANCIAL AUDIT COMMITTEE

Mr. Howard Koons, Board President

Recommendation of Superintendent Gregory D. Nickoli that Howard Koons, Bill Hope, Douglas Theaker and Paul Johnson be appointed as the Financial Audit Committee.

### Minutes

#### Approved

**Motioned:** Mr. Mike Grady, Board Member

**Seconded:** Mr. Douglas Theaker, Board Vice President

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member			
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member			

## 12 APPOINT ROUTINE ANNUAL BUSINESS

Mr. Howard Koons, Board President

### 12.1 Authorize Treasurer to pay outstanding bills.

that Treasurer; Linda Schumacher, be authorized to pay outstanding contractual obligations for the year 2016 when due, including such items as utilities, bonded debt, salaries, and all other obligations, including invoices for supplies, equipment and services.

### Minutes

#### Approved

**Motioned:** Mr. Bill Hope, Board Member

**Seconded:** Mrs. Mary Jean Theaker, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member			
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member			

### 12.2 Authorize Treasurer to invest interim monies

that Pioneer Career and Technology Center; a Vocational School District Board of Education Treasurer, Linda Schumacher, be authorized to invest interim and inactive deposits up to \$25,000,000; when surplus is available at the Civista Bank; and/or PNC Bank; and/or US

Bank, NA, Shelby Branch, Shelby, OH; and/or United Bank, Bucyrus, OH; and/or Farmers Citizens Bank, Bucyrus, OH; and/or Huntington Bank, Mansfield, OH; and/or STAR OHIO/STAR PLUS, State Treasurers Investments Pool, Columbus, OH; and/or Richland Bank, Division of Park National Bank, and, in all allowable investments under ORC 135.03, 135.08, 135.14, 135.032, 135.142 and 135.45 including certificates of deposits with FDIC insurance through Multibank Securities with any bank domiciled in Ohio and Subject to inspection by the Ohio Superintendent of Financial Institutions.

## Minutes

### Approved

**Motioned:** Mr. Bill Hope, Board Member

**Seconded:** Mrs. Mary Jean Theaker, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member			
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member			

## 12.3 Request Advance Payment on Current Collection of Taxes

that the Auditors of Richland, Crawford, Huron, Morrow, Ashland, Wyandot, Marion and Seneca counties be requested to issue an order to the Treasurers of Richland, Crawford, Huron, Morrow, Ashland, Wyandot, Marion and Seneca counties to pay the Treasurer of all Pioneer Career and Technology Center; A Vocational School District Board of Education all funds as may be available for distribution to the General Fund and to the Bond Retirement Fund; this warrant being an advance payment of the current collection of taxes due Pioneer Career and Technology Center; A Vocational School District from the February and August 2016 settlements.

## Minutes

### Approved

**Motioned:** Mr. Bill Hope, Board Member

**Seconded:** Mrs. Mary Jean Theaker, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member			
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member			

#### 12.4 Authorize Treasurer to prepare Blanket Certificates

that Treasurer, Linda Schumacher, may prepare so called "blanket" certificates for a sum not exceeding \$350,000 against any specific line item account over a period not extending beyond the end of the current fiscal year. The Blanket Certificate may, but need not, be limited to a specific vendor.

##### Minutes

##### Approved

**Motioned:** Mr. Bill Hope, Board Member

**Seconded:** Mrs. Mary Jean Theaker, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member			
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member			

#### 12.5 Approve Board of Education Expenses (Service Fund)

that an amount of \$15,000 be approved to Fund 001-2310-433/434, in accordance with R.C. 3315.15 ORC.

##### Minutes

##### Approved

**Motioned:** Mr. Bill Hope, Board Member

**Seconded:** Mrs. Mary Jean Theaker, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member			
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member			

#### 12.6 Appoint Purchasing Agent

that Mary Lee Barr, Director of Business Affairs, be appointed purchasing agent for the Pioneer Career and Technology Center; A Vocational School District for calendar year 2016 and that in accordance with ORC Section 3313.51, shall be designated as the name required on each check should the Treasurer become incapacitated.

## Minutes

### Approved

**Motioned:** Mr. Bill Hope, Board Member

**Seconded:** Mrs. Mary Jean Theaker, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member			
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member			

## 12.7 Authorize Employment of Personnel

that Gregory D. Nickoli, Superintendent be authorized, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of this Board and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification of this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer; however the Board of Education shall not be required to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who had not satisfied any other prerequisite to employment created by law or Board policy.

## Minutes

### Approved

**Motioned:** Mr. Bill Hope, Board Member

**Seconded:** Mrs. Mary Jean Theaker, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member			
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member			

## 12.8 Authorize Acceptance of Resignations

that Gregory D. Nickoli, Superintendent be authorized, on behalf of the Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.



## Minutes

### Approved

**Motioned:** Mr. Bill Hope, Board Member

**Seconded:** Mrs. Mary Jean Theaker, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member			
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member			

## 12.9 Approve Authorization for Superintendent to Apply for Federal and State Grants

that Gregory D. Nickoli, Superintendent, be authorized to apply for any federal and state grants appropriate for Pioneer Career and Technology Center.

## Minutes

### Approved

**Motioned:** Mr. Bill Hope, Board Member

**Seconded:** Mrs. Mary Jean Theaker, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member			
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member			

## 12.10 Approve Board Member Training Reimbursement

Pioneer new Board Member training, OSBA training or other education-related training workshops, to exclude the OSBA Annual Capital Conference, for Board member training reimbursements when eligible.

## Minutes

### Approved

**Motioned:** Mr. Bill Hope, Board Member

**Seconded:** Mrs. Mary Dixon, Board Member

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member			
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member			

### 13 ADJOURN ORGANIZATIONAL MEETING

**Mr. Howard Koons, Board President**

#### **Minutes**

#### **Approved**

**Motioned:** Mr. Douglas Theaker, Board Vice President

**Seconded:** Mr. Bill Hope, Board Member

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member			
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member			