

Pioneer Career and Technology Center

Board Meeting

Kehoe Center, Room 164
Monday, September 21, 2015
6:15pm

6:15 pm - Tour of RAMTEC & Machine Shop at Kehoe Bldg.

7:00 pm - September Board Meeting

Present: Mr. Tom Clutter, Board Member; Mrs. Mary Dixon, Board Member; Mr. Bill Hope, Board Member; Mr. Dennis Leader, Board Member; Mr. Thomas Showman, Board Member; Mrs. Mary Jean Theaker, Board Member; Mr. Douglas Theaker, Board Vice President; Mr. Howard Koons, Board President; Martin Dzugan, Supervisor; Jim Grubbs, Director of Business Affairs; Kris Kowalski, Director of Operations, High School; Gregory D. Nickoli, Superintendent; Mr. Dennis Long, Board Member; Linda Schumacher, Treasurer; Dr. Paul Johnson, Board Member; Jim Calhoon, Assistant Director, High School; David Such, EAP President

Absent: Becki Kimmel, Secretary, Board of Education; Jason Fortman, Food Service Manager; Dena Kirby, Supervisor; Mr. Mike Grady, Board Member; Matt Parr, Supervisor; Donald Paullin, Supervisor; Jolene Young, Supervisor; Beckie Stacklin, Assistant Treasurer

1 Roll Call

Mr. Howard Koons, Board President

Minutes

Approved

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member			
Dr. Paul Johnson, Board Member	X		

2 Pledge to the Flag

Mr. Howard Koons, Board President

3 Moment of Silence

Mr. Howard Koons, Board President

4 Approval of Minutes

Mr. Howard Koons, Board President



[August 2015 Board Minutes.pdf](#)

Minutes

Approved

Motioned: Mr. Douglas Theaker, Board Vice President

Seconded: Mrs. Mary Dixon, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		

Mrs. Mary Dixon, Board Member	X
Mr. Bill Hope, Board Member	X
Mr. Dennis Leader, Board Member	X
Mr. Thomas Showman, Board Member	X
Mrs. Mary Jean Theaker, Board Member	X
Mr. Douglas Theaker, Board Vice President	X
Mr. Howard Koons, Board President	X
Mr. Dennis Long, Board Member	X
Mr. Mike Grady, Board Member	
Dr. Paul Johnson, Board Member	X

5 Financial Report

Linda Schumacher, Treasurer



[August Financial Report 2015.pdf](#)

Minutes

Approved

Motioned: Mr. Bill Hope, Board Member

Seconded: Dr. Paul Johnson, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member			
Dr. Paul Johnson, Board Member	X		

6 Recognition of Guests

Gregory D. Nickoli, Superintendent

7 EAP Representative

David Such, EAP President

8 Public Input

Gregory D. Nickoli, Superintendent

Board Policy Manual Section 0164

9 Correspondence

Mr. Gregory D. Nickoli, Superintendent

10 Presentation

Martin Dzugan, Supervisor

- Mr. Robert Flannery, Industrial Engineering Technology Instructor - tour of RAMTEC facility with John and JJ Burkhart at the Kehoe Center.

- Ms, Darcy Carns, CollegeNOW Engineering Technology Instructor - CollegeNOW Student trip to Malawi, Africa

11 Report on 2015-2016 Board Goals

Kris Kowalski, Director of Operations, High School

12 Student Achievement Report

Mrs. Mary Jean Theaker, Board Member



[Student Achievement Liaison Report Dena Kirby September 21 2015.pdf](#)

13 Legislative Liason Report

Mrs. Mary Dixon, Board Member

14 Superintendent's Report

Gregory D. Nickoli, Superintendent



[September 2015 Superintendent s report.pdf](#)

15 APPROVE FINAL FY16 APPROPRIATIONS

Linda Schumacher, Treasurer



[FY16 Appropriations.pdf](#)



[certificate.pdf](#)

Minutes

Approved

Motioned: Mr. Dennis Leader, Board Member

Seconded: Mr. Thomas Showman, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member			
Dr. Paul Johnson, Board Member	X		

16 APPROVE PERSONNEL RECOMMENDATIONS

Mr. Howard Koons, Board President

Recommendation of Superintendent Gregory D. Nickoli that the following personnel recommendations be approved:

- Accept resignation of Certificated personnel.
- Approve Salary adjustments of Certificated personnel.
- Approve Continuing contracts of Certificated personnel.
- Approve Conference Period pay for Certificated personnel.
- Approve voluntary transfer of Certificated personnel.
- Approve Supplemental Contracts for Certificated personnel.
- Approve Stipend contracts for Certificated personnel.
- Approve employment of substitute instructors.
- Approve employment of Part-time Classified staff.
- Approve employment of Substitute Classified staff.
- Approve employment of Adult Education instructors
- Approve employment of student workers.



[September 2015 Personnel recommendations.pdf](#) (private)

Minutes

Approved

Motioned: Mr. Douglas Theaker, Board Vice President

Seconded: Mrs. Mary Dixon, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member			
Dr. Paul Johnson, Board Member	X		

17 APPROVE CONTRACTED SERVICES

Mr. Howard Koons, Board President

Recommendation of Superintendent Gregory D. Nickoli that the contracted services for 2015-2016 school year as outlined below be approved:

- Dr. Michael Patton- Social Worker

Minutes

Approved

Motioned: Mr. Dennis Long, Board Member

Seconded: Mr. Bill Hope, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		

Mr. Bill Hope, Board Member	X
Mr. Dennis Leader, Board Member	X
Mr. Thomas Showman, Board Member	X
Mrs. Mary Jean Theaker, Board Member	X
Mr. Douglas Theaker, Board Vice President	X
Mr. Howard Koons, Board President	X
Mr. Dennis Long, Board Member	X
Mr. Mike Grady, Board Member	
Dr. Paul Johnson, Board Member	X

18 APPROVE REVISIONS AND ABOLISHMENT OF JOB DESCRIPTIONS

Mr. Howard Koons, Board President

Recommendation of Superintendent Gregory D. Nickoli that the following updates to job descriptions be approved:

- Career Technical Program - Teacher Aide
- Payroll and General Office Clerk
- Food Service Manager
- Food Service Employee
- Part-Time Cafeteria/Banquet worker
- Family & Civic Engagement Coordinator
- Job Training Coordinator
- Technology Coordinator
- Part-time Parts Pickup / Bus Driver
- Secretary - Adult Education
- Secretary - Attendance Office
- Support Secretary
- Secretary, Supervisor / Welcome Center - **ABOLISH**

Minutes

Approved

Motioned: Dr. Paul Johnson, Board Member

Seconded: Mr. Tom Clutter, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member			
Dr. Paul Johnson, Board Member	X		

19 ADOPT STUDENT ACTIVITY FUND PURPOSES AND BUDGETS

**Minutes****Approved****Motioned:** Mr. Douglas Theaker, Board Vice President**Seconded:** Mrs. Mary Jean Theaker, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member			
Dr. Paul Johnson, Board Member	X		

20 APPROVE ACTIVITY REIMBURSEMENT SCHEDULE FOR CLUB ADVISORS FOR 2015-2016**Mr. Howard Koons, Board President****Minutes****Approved****Motioned:** Mrs. Mary Dixon, Board Member**Seconded:** Dr. Paul Johnson, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member			
Dr. Paul Johnson, Board Member	X		

21 APPROVE TRAVEL ALLOWANCE FOR CLUB ADVISORS**Mr. Howard Koons, Board President**

Minutes

Approved

Motioned: Mrs. Mary Jean Theaker, Board Member

Seconded: Mr. Thomas Showman, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member			
Dr. Paul Johnson, Board Member	X		

22 APPROVE CAREER TECHNICAL PROGRAMS TO COURSES

Mr. Howard Koons, Board President

Recommendation of Superintendent Gregory D. Nickoli that Career Technical Programs be moved to Courses per the directives of the Ohio Department of Education as outlined on attached document.

Minutes

Approved

Motioned: Mr. Dennis Leader, Board Member

Seconded: Mrs. Mary Dixon, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member			
Dr. Paul Johnson, Board Member	X		

23 APPROVE ADDITIONAL COLLEGE CREDIT (CCP) COURSES FOR 2015-2016 SCHOOL YEAR

Mr. Howard Koons, Board President

Recommendation of Superintendent Gregory D. Nickoli that the following courses be approved as College Credit Plus (CCP) courses for the 2015-2016 school year:

North Central State College -

- ITEC1820 HTML and CSS
- ITEC2810 Visual Basic NET Programming

Minutes

Approved

Motioned: Mr. Douglas Theaker, Board Vice President

Seconded: Mrs. Mary Jean Theaker, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member			
Dr. Paul Johnson, Board Member	X		

24 ADOPT RESOLUTION OF SUPPORT TO OSBA AMENDMENTS TO HOUSE BILL 70

Mr. Howard Koons, Board President

 [Resolution 18-15 Opposition to HB 70.pdf](#) (private)

Minutes

Approved

Motioned: Mrs. Mary Dixon, Board Member

Seconded: Mrs. Mary Jean Theaker, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

Mr. Mike Grady, Board Member	
Dr. Paul Johnson, Board Member	X

25 ADOPT RESOLUTION FOR RED RIBBON WEEK

Mr. Howard Koons, Board President

 [Resolution 19-15 Red Ribbon Week.pdf](#) (private)

Minutes

Approved

Motioned: Mr. Thomas Showman, Board Member


Seconded: Mr. Tom Clutter, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member			
Dr. Paul Johnson, Board Member	X		

26 APPROVE SPARC COUNCIL / U-CAN ADVISOR AGREEMENT OF SERVICES CONTRACT

Mr. Howard Koons, Board President

Recommendation of Superintendent Gregory D. Nickoli that the attached Sparc/U-CAN Advisor Agreement of Services contract be approved.

 [SparcUCan agreement 2015.16.pdf](#) (private)

Minutes

Motioned: Mr. Dennis Long, Board Member

Seconded: Dr. Paul Johnson, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		

Mr. Dennis Long, Board Member	X
Mr. Mike Grady, Board Member	
Dr. Paul Johnson, Board Member	X

27 APPROVE MEMBERSHIP IN PROFESSIONAL RELATED ORGANIZATION

Mr. Howard Koons, Board President

Recommendation of Superintendent Gregory D. Nickoli that approval of membership in Shelby Area Kiwanis be approved with annual dues of \$100.

Minutes

Approved

Motioned: Mr. Tom Clutter, Board Member

Seconded: Dr. Paul Johnson, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member			
Dr. Paul Johnson, Board Member	X		

28 ACCEPT DONATIONS

Mr. Howard Koons, Board President

Recommendation of Superintendent Gregory D. Nickoli that the following donations be accepted:

- Albright, Dino Perrella, Wooster, OH; generous donation of condiments with a value of \$27.75 for the Career-Tech Student Organization cookout.
- Dawn Wright, Wells Fargo Matching Gifts Program, St. Paul, MN; generous monetary donation of \$60. This generous donation will be deposited in the Alumni fund which is used for annual student scholarships.
- Galloway Brothers, Doug Galloway, Sandusky; generous donation of hotdog buns with a value of \$70 for use for the Career-Tech Student Organization cookout.
- Gorman Rupp Co., 600 S. Airport Rd., Mansfield; generous monetary donation of \$350. This generous donation will be deposited in the Principal's fund and used for student activities.
- OE Myers, Todd Garver, Galion; generous donation of hot dogs and chips with a value of \$261 for the Career-Tech Student Organization cookout.
- Tramec-Sloan, Carolina Hartsockm, Galion; generous donation of bottle water with a value of \$89 for the Career-Tech Student Organization cookout.

Minutes

Approved

Motioned: Mrs. Mary Jean Theaker, Board Member

Seconded: Mrs. Mary Dixon, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member			
Dr. Paul Johnson, Board Member	X		

29 APPROVE STUDENT PARTICIPATION IN CLUB AND CLASS ACTIVITIES AND EVENTS

Mr. Howard Koons, Board President

Recommendation of Superintendent Gregory D. Nickoli that the following student field trip be approved:

Regional Dairy Products FFA CDE Invitational, September 28-30, 2015, Madison, WI

- **LUCAS HS FFA STUDENTS:** Celeste Weisman, Gregg Spoerr, Wyatt Alt, Jacob Edwards, Issac Selvey, Brooke Sauder, and Jack Gottel. **CHAPERONE:** Ken Wolf, Instructor; and Lynn Spoerr.

FCCLA Leadership Camp, October 12-13, 2015, Heartland Retreat Center, Marengo, OH

- **LUCAS HS STUDENTS:** Tori Fanello, Ashley Robertson, Brook Niswander, Abby Miller, Blis Carroll, Kaleigh Kerr, Abbie Johnson, Breanna Flannigan, Dylan Purdy, Bryce Hall and Noah Krupka. **CHAPERONES:** Maleesa Warner, Instructor.

FCCLA Cluster Convention, November 20-22, 2015, Marriott Downtown, Indianapolis, IN

- **LUCAS HS STUDENTS:** Tori Fanello, Ashley Robertson, Brook Niswander, Abby Miller, Emily Niswander, Cassie Baker, Michelle Flannigan, Bliss Carroll, Frankie Depue, Kaleigh Kerr, Abbie Johnson, Breanna Flannigan, Dylan Purdy, Bryce Hall and Noah Krupa. **CHAPERONES:** Maleesa Warner, Instructor and Barb Neal.

CollegeNOW Engineering Trip to Malawi, Africa, December 28, 2015 - January 9, 2016

- **STUDENTS:** Trevor Reed, Buckeye Central HS; Carter Bishop, Buckeye Central HS; Justin Leach, Clearfork HS. **CHAPERONE:** Ken Ekegren, CollegeNOW Instructor

Minutes

Approved

Motioned: Mrs. Mary Jean Theaker, Board Member

Seconded: Mr. Douglas Theaker, Board Vice President

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		

Mr. Bill Hope, Board Member	X
Mr. Dennis Leader, Board Member	X
Mr. Thomas Showman, Board Member	X
Mrs. Mary Jean Theaker, Board Member	X
Mr. Douglas Theaker, Board Vice President	X
Mr. Howard Koons, Board President	X
Mr. Dennis Long, Board Member	X
Mr. Mike Grady, Board Member	
Dr. Paul Johnson, Board Member	X

30 ADJOURN MEETING

Mr. Howard Koons, Board President

Minutes

Approved

Motioned: Mr. Douglas Theaker, Board Vice President

Seconded: Mrs. Mary Dixon, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member			
Dr. Paul Johnson, Board Member	X		