

# Pioneer Career and Technology Center Board Meeting

Board Office Conference Room  
Monday, August 17, 2015  
7:00pm

Pioneer Board of Education Board Meeting  
Monday, August 17, 2015  
Walk Thru - Tour of Pioneer Building - 6:15 pm  
Meeting begins at 7:00 pm

**Present:** Mr. Tom Clutter, Board Member; Mrs. Mary Dixon, Board Member; Mr. Bill Hope, Board Member; Mr. Dennis Leader, Board Member; Mr. Thomas Showman, Board Member; Mrs. Mary Jean Theaker, Board Member; Mr. Douglas Theaker, Board Vice President; Mr. Howard Koons, Board President; Martin Dzugan, Supervisor; Jason Fortman, Food Service Manager; Jim Grubbs, Director of Business Affairs; Dena Kirby, Supervisor; Kris Kowalski, Director of Operations, High School; Mike Martin, Supervisor; Gregory D. Nickoli, Superintendent; Mr. Dennis Long, Board Member; Linda Schumacher, Treasurer; Mr. Mike Grady, Board Member; Dr. Paul Johnson, Board Member; Jim Calhoon, Assistant Director, High School; Matt Parr, Supervisor; Donald Paullin, Supervisor; Jolene Young, Supervisor

**Absent:** Becki Kimmel, Secretary, Board of Education; Stephen Raphael, EAP President

## 1 Roll Call

**Mr. Howard Koons, Board President**

### Minutes

Thomas Showman absent - arrived late at 7:13 pm

### Approved

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member			
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		

## 2 Pledge to the Flag

**Mr. Howard Koons, Board President**

## 3 Moment of Silence

**Mr. Howard Koons, Board President**

## 4 Approval of Minutes

**Mr. Howard Koons, Board President**



[July 2015 Board Minutes.pdf](#) (private)

### Minutes

### Approved

**Motioned:** Mr. Douglas Theaker, Board Vice President

**Seconded:** Mrs. Mary Dixon, Board Member

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member			
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		

## 5 Financial Report

**Linda Schumacher, Treasurer**



[July 2015 Financial Report.pdf](#) (private)

### Minutes

#### Approved

**Motioned:** Mr. Mike Grady, Board Member

**Seconded:** Mrs. Mary Jean Theaker, Board Member

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		

## 6 Recognition of Guests

**Gregory D. Nickoli, Superintendent**

## 7 EAP Representative

**Stephen Raphael, EAP President**

## 8 Public Input

**Gregory D. Nickoli, Superintendent**

Board Policy Manual Section 0164

## 9 Correspondence

**Mr. Gregory D. Nickoli, Superintendent**

## 10 Presentation

**Director, Assistant Director & Supervisors**

- Adult Education Student Handbook - Martin Dzugan, Supervisor
- Employee Handbook - Kris Kowalski, Director, High School
- Student Handbook - Kris Kowalski, Director, High School
- Student Services Plan - Dena Kirby, Supervisor
- Early Childhood Education Infant/Toddler Room Handbook - Kris Kowalski, Director, High School
- Early Childhood Education Preschool Handbook - Kris Kowalski, Director, High School
- Emergency Action Plan - Jim Calhoon, Assistant Director of High School
- Explanation of Nutrition Standards & USDA Guidelines for 2015-2016 School year - Jason Fortman, Food Service Mgr.

## 11 Legislative Liason Report

**Mrs. Mary Dixon, Board Member**

## 12 Superintendent's Report

**Gregory D. Nickoli, Superintendent**



[August 2015 Superintendent Report.pdf](#) (private)

## 13 APPROVE PERSONNEL RECOMMENDATIONS

**Mr. Howard Koons, Board President**

Recommendation of Superintendent Gregory D. Nickoli that the following personnel recommendations be approved:

- Approve stipend contracts of Administrative personnel.
- Approve conference period pay of Certificated personnel.
- Approve Supplemental contracts of Certificated personnel.
- Approve Supplemental contracts for payment of unused personal leave from 2014-2015
- Approve Stipend contracts for Certificated personnel.
- Approve employment of Substitute Instructors
- Accept resignation of Part-time Classified personnel.
- Approve employment of Part-time Classified personnel.
- Approve Supplemental contracts of Classified personnel.
- Approve employment of bus drivers.
- Approve employment of Adult Education instructors
- Approve employment of Substitute Classified personnel.
- Approve employment of student workers.



[August 2015 Personnel Recommendations.pdf](#) (private)

### Minutes

#### Approved

**Motioned:** Mr. Dennis Long, Board Member

**Seconded:** Mr. Mike Grady, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		

Mr. Thomas Showman, Board Member	X
Mrs. Mary Jean Theaker, Board Member	X
Mr. Douglas Theaker, Board Vice President	X
Mr. Howard Koons, Board President	X
Mr. Dennis Long, Board Member	X
Mr. Mike Grady, Board Member	X
Dr. Paul Johnson, Board Member	X

## 14 ADOPT 2015-2016 BOARD GOALS

Mr. Howard Koons, Board President



[2015.2016 Board Goals.pdf](#)

### Minutes

#### Approved

**Motioned:** Mrs. Mary Jean Theaker, Board Member

**Seconded:** Mr. Tom Clutter, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		

## 15 APPROVE PARTICIPATION IN NATIONAL SCHOOL LUNCH PROGRAM AND SCHOOL BREAKFAST PROGRAM FOR THE 2015-2016 SCHOOL YEAR

Mr. Howard Koons, Board President

Recommendation of Superintendent Gregory D. Nickoli that we participate in the National School Lunch and Breakfast program for the 2015-2016 school year.

### Minutes

#### Approved

**Motioned:** Mr. Tom Clutter, Board Member

**Seconded:** Mr. Thomas Showman, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		

Mr. Thomas Showman, Board Member	X
Mrs. Mary Jean Theaker, Board Member	X
Mr. Douglas Theaker, Board Vice President	X
Mr. Howard Koons, Board President	X
Mr. Dennis Long, Board Member	X
Mr. Mike Grady, Board Member	X
Dr. Paul Johnson, Board Member	X

## 16 APPROVE NUTRITION STANDARDS FOR CAFETERIA FOR 2015-2016 SCHOOL YEAR

Mr. Howard Koons, Board President

 [USDA All Foods Sold in Schools Standards 2 .pdf](#)

 [Meal Pattern Charts 15.16.pdf](#)

### Minutes

#### Approved

**Motioned:** Mr. Mike Grady, Board Member

**Seconded:** Mr. Tom Clutter, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		

## 17 ADOPT HANDBOOKS FOR THE 2015-2016 SCHOOL YEAR

Mr. Howard Koons, Board President

Adopt Adult Education Student Handbook; Employee Handbok; Student Handbook, Student Services Plan; Early Childhood Education Infant/Toddler Room Handbook; Early Childhood Education Preschool Handbook and Emergency Action Plan.

### Minutes

#### Approved

**Motioned:** Mr. Douglas Theaker, Board Vice President

**Seconded:** Mr. Dennis Long, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		

Mr. Bill Hope, Board Member	X
Mr. Dennis Leader, Board Member	X
Mr. Thomas Showman, Board Member	X
Mrs. Mary Jean Theaker, Board Member	X
Mr. Douglas Theaker, Board Vice President	X
Mr. Howard Koons, Board President	X
Mr. Dennis Long, Board Member	X
Mr. Mike Grady, Board Member	X
Dr. Paul Johnson, Board Member	X

## 18 ADOPT RESOLUTION TO PARTICIPATE IN WORKERS' COMPENSATION GROUP RATING PROGRAM

Mr. Howard Koons, Board President



[Resolution 16-15 Workers Compensation.pdf](#) (private)

### Minutes

#### Approved

**Motioned:** Mr. Thomas Showman, Board Member

**Seconded:** Mrs. Mary Dixon, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		

## 19 APPROVE CONTRACTED SERVICES

Mr. Howard Koons, Board President

Recommendation of Superintendent Gregory D. Nickoli that the following contracted services be approved as follows:

- Bradley Ream - Work Evaluation Testing

### Minutes

#### Approved

**Motioned:** Mrs. Mary Jean Theaker, Board Member

**Seconded:** Mr. Mike Grady, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		

Mrs. Mary Dixon, Board Member	X
Mr. Bill Hope, Board Member	X
Mr. Dennis Leader, Board Member	X
Mr. Thomas Showman, Board Member	X
Mrs. Mary Jean Theaker, Board Member	X
Mr. Douglas Theaker, Board Vice President	X
Mr. Howard Koons, Board President	X
Mr. Dennis Long, Board Member	X
Mr. Mike Grady, Board Member	X
Dr. Paul Johnson, Board Member	X

## 20 APPROVE SCHEDULE OF College Credit Plus (CCP) CLASSES FOR 2015-2016 SCHOOL YEAR

**Mr. Howard Koons, Board President**

Recommendation of Superintendent Gregory D. Nickoli that approval be given for College Credit Plus classes as listed to be taught at Pioneer during the 2015-2016 school year.

### North Central State College

- Math 1110 College Algebra
- Math 1150 - Calculus I
- Math 1130 - Trigonometry
- Math 1151 - Calculus 2
- BIOL 1101 - Nutrition
- CRMJ1110 - Criminal Investigation 1
- ENRD2150 - Computer Aided Design 1
- MFGT1010- Industrial Blueprint Reading
- MFGT 1120 - Advanced Machining
- MECT1300 - Welding & Welding Equipment
- MFGT 2640 - Computer Aided Manufacturing
- ELET1710 - Introduction to Robotics
- ITEC 1820 - Writing Web Pages using HTML & CSS
- ITEC 2810 - Visual Basic Net Programming

### Marion Technical College

- ALH1110 - Medical Terminology
- SOC1200 - Sociology
- PSY1100 - General Psychology
- PSY2100 - Human Growth and Development
- ENG1400 - Oral Communications

### Minutes

#### Approved

**Motioned:** Mrs. Mary Dixon, Board Member

**Seconded:** Mr. Bill Hope, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		

Mr. Thomas Showman, Board Member	X
Mrs. Mary Jean Theaker, Board Member	X
Mr. Douglas Theaker, Board Vice President	X
Mr. Howard Koons, Board President	X
Mr. Dennis Long, Board Member	X
Mr. Mike Grady, Board Member	X
Dr. Paul Johnson, Board Member	X

## 21 ADOPT PROFESSIONAL DEVELOPMENT AND MEETING DATES FOR 2015-2016 SCHOOL YEAR

Mr. Howard Koons, Board President



[PD Calendar 2015-2016.pdf](#) (private)



[2015-2016 Professional Development Diagram.pdf](#) (private)

### Minutes

#### Approved

**Motioned:** Mr. Douglas Theaker, Board Vice President

**Seconded:** Mr. Dennis Leader, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		

## 22 ACCEPT GRANTS

Mr. Howard Koons, Board President

Recommendation of Superintendent Gregory D. Nickoli that the following Grant be accepted:

- **HSTW Mini Grant** - \$2,000

### Minutes

#### Approved

**Motioned:** Mrs. Mary Jean Theaker, Board Member

**Seconded:** Mr. Mike Grady, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		



Mr. Dennis Leader, Board Member	X
Mr. Thomas Showman, Board Member	X
Mrs. Mary Jean Theaker, Board Member	X
Mr. Douglas Theaker, Board Vice President	X
Mr. Howard Koons, Board President	X
Mr. Dennis Long, Board Member	X
Mr. Mike Grady, Board Member	X
Dr. Paul Johnson, Board Member	X

## 23 ACCEPT DONATIONS

**Mr. Howard Koons, Board President**

Recommendation of Superintendent Gregory D. Nickoli that the following donations be accepted:

- Dawn Wright, Wells Fargo Community Support Campaign, St. Paul, MN; generous monetary donation of \$60. This donation will be deposited in the Alumni fund to be used for annual student scholarships.

### Minutes

#### Approved

**Motioned:** Mrs. Mary Jean Theaker, Board Member

**Seconded:** Mr. Mike Grady, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		

## 24 APPROVE CHANGE IN LOCATION FOR SEPTEMBER BOARD OF EDUCATION MEETING

**Mr. Howard Koons, Board President**

Recommendation of Superintendent Gregory D. Nickoli that the Regular September Board meeting be held at the Kehoe Center beginning at 7 pm.

### Minutes

#### Approved

**Motioned:** Mr. Bill Hope, Board Member

**Seconded:** Mrs. Mary Dixon, Board Member

Voter	Yes	No	Abstaining
-------	-----	----	------------

Mr. Tom Clutter, Board Member	X
Mrs. Mary Dixon, Board Member	X
Mr. Bill Hope, Board Member	X
Mr. Dennis Leader, Board Member	X
Mr. Thomas Showman, Board Member	X
Mrs. Mary Jean Theaker, Board Member	X
Mr. Douglas Theaker, Board Vice President	X
Mr. Howard Koons, Board President	X
Mr. Dennis Long, Board Member	X
Mr. Mike Grady, Board Member	X
Dr. Paul Johnson, Board Member	X

## 25 ADJOURN MEETING

**Mr. Howard Koons, Board President**

### Minutes

#### Approved

**Motioned:** Mr. Douglas Theaker, Board Vice President

**Seconded:** Mr. Bill Hope, Board Member

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		
Dr. Paul Johnson, Board Member	X		