

# Pioneer Career and Technology Center Board Meeting

Board Office Conference Room  
Monday, September 15, 2014  
7:00pm

Pioneer Board of Education Board Meeting  
Monday, September 15, 2014  
7:00 pm

**Present:** Glenna Cannon, Superintendent; Becki Kimmel, Secretary, Board of Education; Mr. Tom Clutter, Board Member; Mrs. Mary Dixon, Board Member; Mr. Bill Hope, Board Member; Mr. Dennis Leader, Board Member; Mr. Thomas Showman, Board Member; Mrs. Sandra Stone, Board Member; Mrs. Mary Jean Theaker, Board Member; Mr. Douglas Theaker, Board Vice President; Mr. Howard Koons, Board President; Jim Calhoon, Supervisor; Jim Grubbs, Director of Business Affairs; Kris Kowalski, Assistant Director, High School; Greg Nickoli, Director of Operations; Mr. Dennis Long, Board Member; Linda Schumacher, Treasurer

**Absent:** Mary Lee Barr, Supervisor; Martin Dzugan, Supervisor; Jason Fortman, Food Service Manager; Dena Kirby, Supervisor; Mike Martin, Supervisor; Cindy Markley, Adult Education Site Coordinator; Stephen Raphael, EAP President; Mr. Mike Grady, Board Member

## 1 Roll Call

**Mr. Howard Koons, Board President**

### Minutes

#### Approved

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member			

## 2 Pledge to the Flag

**Mr. Howard Koons, Board President**

## 3 Moment of Silence

**Mr. Howard Koons, Board President**

## 4 Approval of Minutes

**Mr. Howard Koons, Board President**



[AUGUST 2014 Board Mtg. Minutes.pdf](#) (private)

### Minutes

#### Approved

**Motioned:** Mr. Douglas Theaker, Board Vice President

**Seconded:** Mrs. Mary Dixon, Board Member

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member			

## 5 Financial Report

**Linda Schumacher, Treasurer**



[August 2014 Financial Report.pdf](#) (private)

### Minutes

#### Approved

**Motioned:** Mrs. Sandra Stone, Board Member

**Seconded:** Mr. Thomas Showman, Board Member

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member			

## 6 Recognition of Guests

**Glenna Cannon, Superintendent**

### Minutes

Jim Calhoon - Masonry & Alan Kilgore - Technology

## 7 EAP Representative

**Stephen Raphael, EAP President**

### Minutes

none

## 8 Public Input

Glenna Cannon, Superintendent

Board Policy Manual Section 0164

## 9 Correspondence

Glenna Cannon, Superintendent

## 10 Presentation

Alan Kilgore, Technology Coordinator and Jim Calhoon, Supervisors

Alan Kilgore, Technology Coordinator - Security Technology

Jim Calhoon, Supervisor - Masonry Program

## 11 Administrative Board Goal Progress Reports

Greg Nickoli, Director of Operations

## 12 Student Achievement Report

Mrs. Mary Jean Theaker, Board Member



[Student Achievement Liaison Report Dena Kirby September 15 2014.pdf](#) (private)

## 13 Legislative Liason Report

Mrs. Sandra Stone, Board Member

## 14 Superintendent's Report

Glenna Cannon, Superintendent



[CAMPAIGN PLAN 2014.pdf](#) (private)



[September 2014 Superintendent s Report.pdf](#) (private)

## 15 APPROVE FINAL FY15 APPROPRIATIONS

Linda Schumacher, Treasurer



[Appropriations FY15.pdf](#) (private)



[412 CERTIFICATES.pdf](#) (private)

### Minutes

#### Approved

**Motioned:** Mr. Douglas Theaker, Board Vice President

**Seconded:** Mr. Dennis Long, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member			

## 16 APPROVE PERSONNEL RECOMMENDATIONS

**Mr. Howard Koons, Board President**

Recommendation of Superintendent Glenna R. Cannon that the following personnel recommendations be approved:

- Accept retirement resignation of Administrative personnel.
- Approve salary adjustments of certificated personnel.
- Approve continuing contracts of certificated personnel.
- Approve Professional Development/New Technology extended time supplemental contracts for certificated personnel.
- Approve supplemental contracts of certificated personnel.
- Approve stipend contracts of certificated personnel.
- Approve employment of substitute instructors.
- Accept resignation of Adult Education instructor
- Approve employment of Adult Education instructors.
- Approve employment of student workers.



[September 2014 personnel recommendations.pdf](#) (private)

### Minutes

#### Approved

**Motioned:** Mrs. Sandra Stone, Board Member

**Seconded:** Mrs. Mary Dixon, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member			

## 17 APPROVE REVISIONS AND ABOLISHMENT OF JOB DESCRIPTIONS

**Mr. Howard Koons, Board President**

Recommendation of Superintendent Glenna R. Cannon the the following updates to job descriptions be approved:

- Technology Aide - *abolished*
- Maintenance Technician Assistant - *abolished*
- UPDATES to the following:
- Secretary, Superintendent & Board of Education
- GRADS Instructor
- Summer School Virtual Learning Coordinator
- Maintenance Security
- Maintenance Technician

- Preschool Teacher / Childcare Center Director

## Minutes

### Approved

**Motioned:** Mr. Dennis Leader, Board Member

**Seconded:** Mr. Dennis Long, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member			

## 18 ADOPT STUDENT ACTIVITY FUND PURPOSES AND BUDGETS

**Mr. Howard Koons, Board President**



[Resolution 15-14 Student Activities Purposes budgets.pdf](#) (private)

## Minutes

### Approved

**Motioned:** Mr. Thomas Showman, Board Member

**Seconded:** Mr. Tom Clutter, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member			

## 19 APPROVE ACTIVITY REIMBURSEMENT SCHEDULE FOR CLUB ADVISORS FOR 2014-2015

**Mr. Howard Koons, Board President**

## Minutes

### Approved

**Motioned:** Mrs. Mary Jean Theaker, Board Member

**Seconded:** Mrs. Mary Dixon, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member			

## 20 APPROVE TRAVEL ALLOWANCE FOR CLUB ADVISORS

**Mr. Howard Koons, Board President**

## Minutes

### Approved

**Motioned:** Mr. Douglas Theaker, Board Vice President

**Seconded:** Mr. Tom Clutter, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member			

## 21 ADOPT RESOLUTION FOR RED RIBBON WEEK

**Mr. Howard Koons, Board President**

## Minutes

### Approved

**Motioned:** Mrs. Sandra Stone, Board Member

**Seconded:** Mr. Bill Hope, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member			

## 22 APPROVE PROGRAM NAME CHANGE

**Mr. Howard Koons, Board President**

Recommendation of Superintendent Glenna R. Cannon that the program name change be approved for the following program.

- *Facilities Services to Environmental Services*

## Minutes

### Approved

**Motioned:** Mrs. Mary Dixon, Board Member

**Seconded:** Mrs. Mary Jean Theaker, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member			

## 23 ACCEPT DONATIONS

**Mr. Howard Koons, Board President**

Recommendation of Superintendent Glenna R. Cannon that the following donations be accepted:

- Ms. Kathleen Bauman, Mansfield; generous donation of \$85.90 toward student costs to attend the BPA National Leadership Academy held in Indianapolis, IN.
- Ms. Ann Pfister, Galion; generous donation of \$25 toward student costs to attend the American Association Leadership Conference.
- Ms. Lou Ann Schroeder, You-Name-It Custom Apparel, Shelby; generous donation of six-station silk screen press, flash cure unit, silk screen chemicals/supplies and rolls of heat set vinyl valued at approximately \$3,500. This equipment will be used for educational purposes in our Graphic Arts Career Technical program.
- Mr. & Mrs. Ron Spon, Mansfield; generous monetary donation of \$100 toward student costs to attend the BPA National Leadership Academy held in Indianapolis, IN.
- Target, Take Charge of Education, Minneapolis, MN; generous monetary donation of \$170.23 to the principal's fund. These monies will be used for student activities throughout the school year.
- Clay Thompson, Imasen Bucyrus Technology Inc., Bucyrus; generous donation of IB-Tech Conveyor valued at approximately \$250. This conveyor will be used for educational purposes in our Industrial Electricity Career Technical program.
- Wells Fargo Foundation, Princetown, NJ; generous monetary donation of \$38.52 to the Pioneer Alumni Association.

## Minutes

### Approved

**Motioned:** Mrs. Mary Jean Theaker, Board Member

**Seconded:** Mrs. Sandra Stone, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member			

## 24 ADJOURN MEETING

**Mr. Howard Koons, Board President**

### Minutes

### Approved

**Motioned:** Mr. Douglas Theaker, Board Vice President

**Seconded:** Mr. Bill Hope, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		



Mr. Thomas Showman, Board Member	X
Mrs. Sandra Stone, Board Member	X
Mrs. Mary Jean Theaker, Board Member	X
Mr. Douglas Theaker, Board Vice President	X
Mr. Howard Koons, Board President	X
Mr. Dennis Long, Board Member	X
Mr. Mike Grady, Board Member	