

# Pioneer Career and Technology Center Board Meeting

Board Office Conference Room  
Monday, July 21, 2014  
7:00pm

Pioneer Board of Education Board Meeting  
Monday, July 21, 2014  
7:00 pm

**Present:** Glenna Cannon, Superintendent; Becki Kimmel, Secretary, Board of Education; Mr. Tom Clutter, Board Member; Mrs. Mary Dixon, Board Member; Mr. Bill Hope, Board Member; Mr. Dennis Leader, Board Member; Mr. Thomas Showman, Board Member; Mrs. Sandra Stone, Board Member; Mrs. Mary Jean Theaker, Board Member; Mr. Douglas Theaker, Board Vice President; Mr. Howard Koons, Board President; Jim Grubbs, Director of Business Affairs; Greg Nickoli, Director of Operations; Mr. Dennis Long, Board Member; Linda Schumacher, Treasurer; Mr. Mike Grady, Board Member

**Absent:** Mary Lee Barr, Supervisor; Jim Calhoon, Supervisor; Martin Dzugan, Supervisor; Jason Fortman, Food Service Manager; Dena Kirby, Supervisor; Kris Kowalski, Assistant Director, High School; Mike Martin, Supervisor; Cindy Markley, Adult Education Site Coordinator; Stephen Raphael, EAP President

## 1 Roll Call

**Mr. Howard Koons, Board President**

### Minutes

#### Approved

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		

## 2 Pledge to the Flag

**Mr. Howard Koons, Board President**

## 3 Moment of Silence

**Mr. Howard Koons, Board President**

## 4 Approval of Minutes

**Mr. Howard Koons, Board President**

 [June Board Meeting Minutes 2014.pdf](#) (private)

### Minutes

June board mtg minutes approval.

#### Approved

**Motioned:** Mr. Douglas Theaker, Board Vice President

**Seconded:** Mrs. Mary Dixon, Board Member

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		

#### 4.1 APPROVE MINUTES OF JULY SPECIAL BOARD MEETING

**Mr. Howard Koons, Board President**

 [SPEC.mtg. minutes 7.2014.pdf](#) (private)

##### **Minutes**

##### **Approved**


**Motioned:** Mr. Dennis Long, Board Member

**Seconded:** Mr. Dennis Leader, Board Member

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member			X
Mrs. Sandra Stone, Board Member			X
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		

## 5 Financial Report

**Linda Schumacher, Treasurer**

 [June Financial Report.2014.pdf](#) (private)

##### **Minutes**

##### **Approved**

**Motioned:** Mr. Bill Hope, Board Member

**Seconded:** Mrs. Mary Jean Theaker, Board Member

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Tom Clutter, Board Member	X		

Mrs. Mary Dixon, Board Member	X
Mr. Bill Hope, Board Member	X
Mr. Dennis Leader, Board Member	X
Mr. Thomas Showman, Board Member	X
Mrs. Sandra Stone, Board Member	X
Mrs. Mary Jean Theaker, Board Member	X
Mr. Douglas Theaker, Board Vice President	X
Mr. Howard Koons, Board President	X
Mr. Dennis Long, Board Member	X
Mr. Mike Grady, Board Member	X

## 6 Recognition of Guests

**Glenna Cannon, Superintendent**

## 7 EAP Representative

**Stephen Raphael, EAP President**

## 8 Public Input

**Glenna Cannon, Superintendent**

Board Policy Manual Section 0164

## 9 Correspondence

**Glenna Cannon, Superintendent**

## 10 BOARD GOAL SUMMATION 2013-2014

**Glenna Cannon, Superintendent**

## 11 Legislative Liason Report

**Mrs. Sandra Stone, Board Member**

## 12 Superintendent's Report

**Glenna Cannon, Superintendent**

 [July Superintendent's Report.2014.pdf](#) (private)

## 13 APPROVE PERSONNEL RECOMMENDATIONS

**Mr. Howard Koons, Board President**

Recommendation of Superintendent Glenna R. Cannon that the following personnel recommendations be approved:

- Approve supplemental contracts of certificated personnel for Professional Development/Technology Extended Service.
- Approve stipend contracts of certificated personnel.
- Approve stipend contract for VLA Summer School instructor.
- Approve employment of Adult Education instructors.

 [July Personnel 2014.pdf](#) (private)

### Minutes

#### Approved

**Motioned:** Mrs. Sandra Stone, Board Member

**Seconded:** Mr. Douglas Theaker, Board Vice President

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		

Mrs. Mary Dixon, Board Member	X
Mr. Bill Hope, Board Member	X
Mr. Dennis Leader, Board Member	X
Mr. Thomas Showman, Board Member	X
Mrs. Sandra Stone, Board Member	X
Mrs. Mary Jean Theaker, Board Member	X
Mr. Douglas Theaker, Board Vice President	X
Mr. Howard Koons, Board President	X
Mr. Dennis Long, Board Member	X
Mr. Mike Grady, Board Member	X

#### 14 APPROVE CONTRACTED SERVICES OF ADJUNCT INSTRUCTORS / PERFORMING ARTS

**Mr. Howard Koons, Board President**

Recommendation of Superintendent Glenna R. Cannon that the following Adjunct Instructors be approved for the Performing Arts Career Technical program for the 2014-2015 school year:

- David Crane
- Jennifer Latham
- Dauphney Maloney
- Cody Nichols
- Kayla Rounsevel
- Lori Turner
- Frank Purtiman
- Theresa Purtiman

##### Minutes

**Motioned:** Mrs. Mary Dixon, Board Member

**Seconded:** Mr. Mike Grady, Board Member

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		

#### 15 APPROVE COST OF CAFETERIA LUNCH AND MILK PRICES

**Mr. Howard Koons, Board President**

Recommendation of Superintendent Glenna R. Cannon that the following cafeteria breakfast and lunch costs for 2014-2015 school year, be approved:

- Type A Breakfast - \$1.25

- Student Type A Lunch - \$2.75
- Student Type B Lunch - \$2.75 (substitute french fries in place of vegetable)
- Adult Lunch - \$3.00 - no beverage
- Student Milk - \$.50
- Adult Milk - \$.50

#### Minutes

**Motioned:** Mrs. Mary Jean Theaker, Board Member

**Seconded:** Mrs. Sandra Stone, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		

## 16 NOMINATE OFFICIAL DELEGATE AND ALTERNATE TO ANNUAL OSBA BUSINESS MEETING

**Mr. Howard Koons, Board President**

Bill Hope moved, seconded by Mary Jean Theaker that Dennis Leader and Sandra Stone be elected as official delegate and alternate, respectively, from the Pioneer Career and Technology Center Board of Education to the 2014 OSBA Annual Business Meeting and Conference to be held in Columbus, OH November 9-12, 2014 and that expenses be approved according to Section 3315.15 ORC and the Board-adopted policy.

#### Minutes

##### Approved

**Motioned:** Mr. Bill Hope, Board Member

**Seconded:** Mrs. Mary Jean Theaker, Board Member


Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

**17 ADOPT RESOLUTION TO PROCEED WITH LEVY****Mr. Howard Koons, Board President** [Resolution 12-14 Proceed with Levy.pdf](#) (private)**Minutes****Approved****Motioned:** Mrs. Sandra Stone, Board Member**Seconded:** Mrs. Mary Jean Theaker, Board Member

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		

**18 ADOPT RESOLUTION FOR CALAMITY DAY ALTERNATIVE MAKE-UP PLAN****Mr. Howard Koons, Board President**

Recommendation of Superintendent Glenna R. Cannon that the following Resolution be adopted for the use of blizzard bags as a Calamity Day Alternative Make-up Plan.

 [Resolution 13-14 Blizzard Bags.pdf](#) (private)**Minutes****Approved****Motioned:** Mr. Douglas Theaker, Board Vice President**Seconded:** Mrs. Mary Dixon, Board Member

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		

Mr. Howard Koons, Board President	X
Mr. Dennis Long, Board Member	X
Mr. Mike Grady, Board Member	X

## 19 APPROVE PROGRAM NAME CHANGE

**Mr. Howard Koons, Board President**

Recommendation of Superintendent Glenna R. Cannon that the follow program name change be approved:

- *Meat Processing to Food Science*

### Minutes

#### Approved

**Motioned:** Mr. Tom Clutter, Board Member

**Seconded:** Mrs. Mary Dixon, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		

## 20 ACCEPT GRANTS

**Mr. Howard Koons, Board President**

Recommendation of Superintendent Glenna R. Cannon that the following grant be accepted:

- Tech Prep Support and Expanded Enrollment Grant (Mini-Grant) - \$3,272

### Minutes

#### Approved

**Motioned:** Mr. Dennis Leader, Board Member

**Seconded:** Mr. Thomas Showman, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		

Mr. Douglas Theaker, Board Vice President	X
Mr. Howard Koons, Board President	X
Mr. Dennis Long, Board Member	X
Mr. Mike Grady, Board Member	X

## 21 ACCEPT DONATIONS

**Mr. Howard Koons, Board President**

Recommendation of Superintendent Glenna R. Cannon that the following donations be accepted:

- **Carrie Witwer, Sally Beauty Supply**, Mansfield; generous donation of color tube, tone-on-tone and developer products valued at \$152 to be used for educational purposes in our Cosmetology Career-Technical program.
- **Jack Cottrill**, Mansfield; donation of tools with an estimated value of \$350 to be used for educational purposes in our Precision Machining Career Technical program.
- **John Ritchie, Advanced Auto Parts**, Shelby; Advance Auto Parts bucket, Microfiber sponge, air freshners, Turtle Wax paste wax, Turtle Wax car wash, Tough Stuff Foam Cleaner, STP Multipurpose Gas Treatment, Armorall Spray Protectorant. These items were generously donated for the Pioneer Student Car show winners.
- **Mark Lewis, NAPA**, Mansfield; generous donation of a clock and NAPA banks with cloths in them for the participants in the Pioneer Student Car show held on Student Appreciation Day.
- **Cindy Bodkin**, Shelby; generous donation of two Indy Grand Prix t-shirts, Indianapolis Motor Speedway hat and shirt combo; Corvette Tee Shirt; Red Bull Indianapolis Grand Prix lanyards, Meguiar's Microfiber towels, bug sponge, easy grip wash sponge, Meguiar's Gold Class Car Wash and car wash bucket with a value of \$154. These items were used for the participants in the Pioneer Student Car Show held on Student Appreciation Day.
- **Jim Gorman, Gorman Family Foundation**, Mansfield; generous monetary donation of \$25,000. This donation is to be used for educational purposes for Pioneer Career Technical programs.
- **Rotary Club of Bucyrus, Virginia Hammontree**, Bucyrus; generous donation of \$100 for the Criminal Justice Career Technical program. This donation was made for participation and help with the November 22, Bucyrus Santa Parade. This donation is to be used for equipment and supplies in the Criminal Justice Career Technical program.
- **Mr. & Mrs. Charles Lockwood**, Shelby; generous donation of Roze Stand-Up lift by Invacare, with an approximate value of \$2,300. This lift to be used in our Health Academy Career Technical labs.
- **Shelby HS Alumni Association**, Shelby; generous monetary donation of \$300 to Shelby HS FCCLA to help towards the travel costs for students travelling to the National FCCLA Convention being held in San Antonio, TX, July 7-11, 2014.
- **Glen's Surplus**, Shelby; generous monetary donation of \$100 to Shelby HS FCCLA to help towards the travel costs for students travelling to the National FCCLA Convention being held in San Antonio, TX, July 7-11, 2014.
- **St. Mary's Church**, Shelby; generous monetary donation of \$275 to Shelby HS FCCLA to help towards the travel costs for students travelling to the National FCCLA Convention being held in San Antonio, TX, July 7-11, 2014.
- **Anonymous**; generous monetary donation of \$676 to Shelby HS FCCLA to help towards the travel costs of students travelling to the National FCCLA Convention being held in San Antonio, TX, July 7-11, 2014.
- **Cornell's IGA**, Shelby; generous monetary donation of \$200 to Shelby HS FCCLA to help towards the travel costs of students travelling to National FCCLA Convention being held in San Antonio, TX, July 7-11, 2014.

**Minutes**

**Approved**



**Motioned:** Mrs. Mary Jean Theaker, Board Member

**Seconded:** Mrs. Sandra Stone, Board Member

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		

## **22 ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSION OF PERSONNEL**

**Mr. Howard Koons, Board President**

### **Minutes**

Entered into Executive Session: 8:09 pm

Returned to Regular Session : 8:21 pm

### **Approved**

**Motioned:** Mr. Douglas Theaker, Board Vice President

**Seconded:** Mr. Dennis Leader, Board Member

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		

## **23 ADJOURN MEETING**

**Mr. Howard Koons, Board President**

### **Minutes**

### **Approved**

**Motioned:** Mr. Douglas Theaker, Board Vice President

**Seconded:** Mr. Dennis Leader, Board Member

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
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Mr. Tom Clutter, Board Member	X
Mrs. Mary Dixon, Board Member	X
Mr. Bill Hope, Board Member	X
Mr. Dennis Leader, Board Member	X
Mr. Thomas Showman, Board Member	X
Mrs. Sandra Stone, Board Member	X
Mrs. Mary Jean Theaker, Board Member	X
Mr. Douglas Theaker, Board Vice President	X
Mr. Howard Koons, Board President	X
Mr. Dennis Long, Board Member	X
Mr. Mike Grady, Board Member	X