

# Pioneer Career and Technology Center

## Board Meeting

Board Office Conference Room  
Monday, June 16, 2014  
7:00pm

Pioneer Board of Education Board Meeting  
Monday, June 16, 2014  
7:00 pm

**Present:** Glenna Cannon, Superintendent; Becki Kimmel, Secretary, Board of Education; Mr. Tom Clutter, Board Member; Mrs. Mary Dixon, Board Member; Mr. Bill Hope, Board Member; Mr. Dennis Leader, Board Member; Mr. Thomas Showman, Board Member; Mrs. Sandra Stone, Board Member; Mrs. Mary Jean Theaker, Board Member; Mr. Douglas Theaker, Board Vice President; Mr. Howard Koons, Board President; Martin Dzugan, Supervisor; Jim Grubbs, Director of Business Affairs; Kris Kowalski, Assistant Director, High School; Greg Nickoli, Director of Operations; Mr. Dennis Long, Board Member; Linda Schumacher, Treasurer; Mr. Mike Grady, Board Member

**Absent:** Mary Lee Barr, Supervisor; Jim Calhoon, Supervisor; Jason Fortman, Food Service Manager; Dena Kirby, Supervisor; Mike Martin, Supervisor; Cindy Markley, Adult Education Site Coordinator; Stephen Raphael, EAP President

### 1 Roll Call

**Mr. Howard Koons, Board President**

#### Minutes

Dennis Long - Absent -- arrived late at 7:02 pm

#### Approved

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member			X
Mr. Mike Grady, Board Member	X		

### 2 Pledge to the Flag


**Mr. Howard Koons, Board President**

### 3 Moment of Silence

**Mr. Howard Koons, Board President**

### 4 Approval of Minutes

**Mr. Howard Koons, Board President**

 [May 2014 Board Minutes.pdf](#)

#### Minutes

#### Approved

**Motioned:** Mr. Douglas Theaker, Board Vice President

**Seconded:** Mrs. Sandra Stone, Board Member

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member			X
Mr. Mike Grady, Board Member	X		

## 5 Financial Report

**Linda Schumacher, Treasurer**

-  [May Financial Report. June mtg. 2014.pdf](#)
-  [Year-end Advances.pdf](#)
-  [JUNE Budgetary Analysis.pdf](#)
-  [JUNE temp.appropriations14.15.pdf](#)

### Minutes

#### Approved

**Motioned:** Mr. Tom Clutter, Board Member

**Seconded:** Mrs. Mary Jean Theaker, Board Member

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		

## 6 Recognition of Guests

**Glenna Cannon, Superintendent**

## 7 EAP Representative

**Stephen Raphael, EAP President**

## 8 Public Input

**Glenna Cannon, Superintendent**

Board Policy Manual Section 0164

## 9 Correspondence

Glenna Cannon, Superintendent

## 10 Presentation

Glenna Cannon, Superintendent

Jennifer Economus, Allerton Hill

## 11 Legislative Liason Report

Mrs. Sandra Stone, Board Member

## 12 Superintendent's Report


Glenna Cannon, Superintendent

 [June Superintendent's Report 2014.pdf](#)

## 13 APPROVE TEMPORARY APPROPRIATIONS FOR 2014-2015

Mr. Howard Koons, Board President

Recommendation of Superintendent Glenna R. Cannon that the temporary appropriations as presented by Treasurer Linda Schumacher, be approved.

 [JUNE temp.appropriations14.15.pdf](#)

### Minutes

#### Approved

**Motioned:** Mrs. Sandra Stone, Board Member

**Seconded:** Mr. Mike Grady, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		


## 14 APPROVE PERSONNEL RECOMMENDATIONS

Mr. Howard Koons, Board President

Recommendation of Superintendent Glenna R. Cannon that the following personnel recommendations be approved:

- Approve maternity leave of certificated personnel.
- Approve employment of certificated personnel.
- Approve in-service education workshop stipends for certificated personnel.
- Approve supplemental contracts for certificated personnel.
- Approve stipend contracts for certificated personnel.
- Approve certificated prep day pay for 2014-2015.

- Approve employment of classified personnel.
- Approve employment of Adult Education instructors/personnel
- Approve employment of Summer Custodial workers.
- Approve employment of student help.

 [June Personnel Approvals 2014.pdf](#)

## Minutes

### Approved


**Motioned:** Mrs. Mary Dixon, Board Member

**Seconded:** Mr. Douglas Theaker, Board Vice President

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		

## 15 APPROVE REDUCTION IN FORCE (RIF)

**Mr. Howard Koons, Board President**

 [resolution 08-14 abolishment of programs.pdf](#)

## Minutes

### Approved

**Motioned:** Mr. Dennis Leader, Board Member

**Seconded:** Mr. Mike Grady, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		

## 16 APPROVE MEDICAL, DENTAL AND LIFE INSURANCE RATES

Mr. Howard Koons, Board President

 [medicaldentallife ins rates 2014.pdf](#)

### Minutes

#### Approved


**Motioned:** Mr. Douglas Theaker, Board Vice President

**Seconded:** Mrs. Mary Dixon, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		

## 17 APPROVE LIABILITY, FLEET AND PROPERTY INSURANCE COVERAGE

Mr. Howard Koons, Board President

 [june liability fleet prop ins cov.pdf](#)

### Minutes

#### Approved

**Motioned:** Mr. Tom Clutter, Board Member

**Seconded:** Mrs. Sandra Stone, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		

## 18 APPROVE UPDATE TO HOURLY PAY SCHEDULE

Mr. Howard Koons

Recommendation of Superintendent Glenna R. Cannon that the changes to the Hourly Pay Schedule for employees not covered by Master Agreement be approved.

 [hourly PAY SCHEDULE JUNE 2014.pdf](#)

### Minutes

#### Approved

**Motioned:** Mrs. Mary Dixon, Board Member

**Seconded:** Mrs. Mary Jean Theaker, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		

## 19 APPROVE LIST OF EVALUATORS FOR OHIO TEACHER'S EVALUATION SYSTEM (OTES)

Mr. Howard Koons, Board President

Recommendation of Superintendent Glenna R. Cannon that the following administrators be approved as Evaluators for Ohio Teacher's Evaluation System (OTES) for the 2014-2015 school year, upon successful completion of the required OTES refresher course.

- Gregory Nickoli
- Kris Kowalski
- Mary Lee Barr
- Jim Calhoon
- Martin Dzugan
- Mike Martin
- Dena Kirby

### Minutes

#### Approved

**Motioned:** Mr. Thomas Showman, Board Member

**Seconded:** Mr. Dennis Leader, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		

Mr. Dennis Leader, Board Member	X
Mr. Thomas Showman, Board Member	X
Mrs. Sandra Stone, Board Member	X
Mrs. Mary Jean Theaker, Board Member	X
Mr. Douglas Theaker, Board Vice President	X
Mr. Howard Koons, Board President	X
Mr. Dennis Long, Board Member	X
Mr. Mike Grady, Board Member	X

## 20 APPROVE EVALUATOR FOR OHIO PRINCIPAL'S EVALUATION SYSTEM (OPES)

**Mr. Howard Koons, Board President**

Approve Glenna R. Cannon, Superintendent as evaluator for the 2014-2015 school year for the Ohio Principal's Evaluation System (OPES).

### Minutes

#### Approved

**Motioned:** Mr. Mike Grady, Board Member

**Seconded:** Mrs. Sandra Stone, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		

## 21 APPROVE CONTRACTED SERVICES

**Mr. Howard Koons, Board President**

Recommendation of Superintendent Glenna R. Cannon that the contracted services of Dena Kirby as Supervisor for the 2014-2015 school year through Mid-Ohio Education Service Center be approved.

### Minutes

#### Approved

**Motioned:** Mr. Tom Clutter, Board Member

**Seconded:** Mr. Douglas Theaker, Board Vice President

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		

Mrs. Mary Dixon, Board Member	X
Mr. Bill Hope, Board Member	X
Mr. Dennis Leader, Board Member	X
Mr. Thomas Showman, Board Member	X
Mrs. Sandra Stone, Board Member	X
Mrs. Mary Jean Theaker, Board Member	X
Mr. Douglas Theaker, Board Vice President	X
Mr. Howard Koons, Board President	X
Mr. Dennis Long, Board Member	X
Mr. Mike Grady, Board Member	X

## 22 APPROVE LOCAL PROFESSIONAL DEVELOPMENT COMMITTEE

**Mr. Howard Koons, Board President**



[APPROVE LOCAL PROFESSIONAL DEVELOPMENT COMMITTEE 2014.pdf](#)

### Minutes

#### Approved

**Motioned:** Mrs. Mary Dixon, Board Member

**Seconded:** Mrs. Sandra Stone, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		

## 23 APPROVE PARTICIPATION AWARDS FOR INVOLVEMENT IN CAREER EXPLORATION EVENT

**Mr. Howard Koons**

Recommendation of Superintendent Glenna R. Cannon that the following students be approved for \$100 Participation Award for the involvement in the 2014 Migrant Career Exploration Event.

STUDENTS: Haley Banks, Brittany Bowron, Katelyn Bradshaw, Justin Campbell, Jenna Campo, Morgan Collins, Jeremiah Dowell, Lucas Earhart, Erin Evatt, Leanna Gifford, Marissa Kitchin, Katelyn Knight, Jenna Lane, Doug Meadows, Abigail Melton, Nick Myers, Marissa Patrick, Kayla Peters, Augustin Ramirez, Alexis Rhodes, Cierra Roberts, Brooke Rowe, Joe Smith, Taylor Smith, Grace Walker, Alexis Ward, Alexis Washburn and Kyle Wills.

### Minutes

#### Approved

**Motioned:** Mrs. Mary Jean Theaker, Board Member



**Seconded:** Mr. Dennis Leader, Board Member

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		

**24 APPROVE ENTERPRISE ZONE COMPENSATION AGREEMENT WITH THE CITY WILLARD**

**Mr. Howard Koons, Board President**

Recommendation of Superintendent Glenna R. Cannon that the Enterprise Zone Compensation agreement be approved with the City of Willard for the Star of the West Milling Company.

**Minutes**

**Approved**

**Motioned:** Mr. Thomas Showman, Board Member

**Seconded:** Mrs. Mary Dixon, Board Member

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		

**25 ADOPT RESOLUTION TO APPROVE ENTERPRISE ZONE AGREEMENT FOR BENEFIT STAR OF THE WEST MILLING CO.**

**Mr. Howard Koons, Board President**



[Resolution 09-14 approving Enterprise Zone Application for Star of Ohio Milling Co.pdf](#)

**Minutes**

**Approved**

**Motioned:** Mr. Thomas Showman, Board Member

**Seconded:** Mr. Bill Hope, Board Member

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		

## **26 ADOPT RESOLUTION TO APPROVE INTENT TO PLACE A LEVY ON THE BALLOT NOVEMBER 2014**

**Mr. Howard Koons, Board President**

 [Resolution 10-14 intent for nov.pdf](#)

### **Minutes**

#### **Approved**

**Motioned:** Mr. Mike Grady, Board Member

**Seconded:** Mrs. Sandra Stone, Board Member

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		

## **27 ACCEPT DONATIONS**

**Mr. Howard Koons, Board President**

Recommendation of Superintendent Glenna R. Cannon that the following donations be accepted:

- Beam Farms, David Beam, 885 spencer Road, Sabina; generous monetary donation of \$50 to be used for educational supplies for the Automotive Technology Career Technical program.
- Shelby HS Alumni Association, Shelby; generous monetary donation of \$300 to the Shelby HS FCCLA to be used to cover lodging for students attending National FCCLA

**Minutes**

**Approved**

**Motioned:** Mrs. Mary Jean Theaker, Board Member

**Seconded:** Mr. Thomas Showman, Board Member

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		

**28 APPROVE STUDENT PARTICIPATION IN COMPETITIVE EVENTS**

**Mr. Howard Koons, Board President**

Recommendation of Superintendent Glenna R. Cannon that the following student participation in competitive events be approved:

***FCCLA State Officer Meetings, Columbus, June 16-20, 2014***

***CRESTLINE HS STUDENT:*** Blake Miller. ***CHAPERONE:*** Kris Bruce, Instructor

***FCCLA National Leadershi Conference, San Antonio, July 4-11, 2014***

***CRESTLINE HS STUDENTS:*** Blake Miller and Kayley Makeever. ***CHAPERONE:*** Kris Bruce, Advisor

***OATFACS Conference, Columbus, August 3-6, 2014***

***CRESTLINE HS STUDENT:*** Blake Miller. ***CHAPERONE:*** Kris Bruce

**Minutes**

**Approved**

**Motioned:** Mr. Tom Clutter, Board Member

**Seconded:** Mrs. Mary Jean Theaker, Board Member

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		

Mrs. Mary Jean Theaker, Board Member	X
Mr. Douglas Theaker, Board Vice President	X
Mr. Howard Koons, Board President	X
Mr. Dennis Long, Board Member	X
Mr. Mike Grady, Board Member	X

## 29 ENTER INTO EXECUTIVE SESSION

**Mr. Howard Koons, Board President**

Enter into Executive Session for the purpose of discussion of following item:

- Evaluation of Superintendent, Treasurer and the self-evaluation of the Board

### Minutes

Entered into ExecutiveSession 8:19 pm

Returned to regular session at 8:33 pm

### Approved

**Motioned:** Mr. Douglas Theaker, Board Vice President

**Seconded:** Mr. Dennis Long, Board Member

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		
Mr. Mike Grady, Board Member	X		

## 30 ADJOURN MEETING

**Mr. Howard Koons, Board President**