

# Pioneer Career and Technology Center

## Board Meeting

Board Office Conference Room  
Wednesday, January 15, 2014  
7:00pm

Organizational Meeting Agenda  
Wednesday, January 15, 2014  
7:00 pm

**Present:** Glenna Cannon, Superintendent; Becki Kimmel, Secretary, Board of Education; Mr. Tom Clutter, Board Member; Mrs. Mary Dixon, Board Member; Mr. Bill Hope, Board Member; Mr. Dennis Leader, Board Member; Mr. Thomas Showman, Board Member; Mrs. Sandra Stone, Board Member; Mrs. Mary Jean Theaker, Board Member; Mr. Douglas Theaker, Board Vice President; Mr. Howard Koons, Board President; Mary Lee Barr, Supervisor; Jim Calhoon, Supervisor; Martin Dzugan, Supervisor; Jason Fortman, Food Service Manager; Jim Grubbs, Director of Business Affairs; Dena Kirby, Supervisor; Kris Kowalski, Assistant Director, High School; Mike Martin, Supervisor; Greg Nickoli, Director of Operations; Mr. Dennis Long, Board Member; Linda Schumacher, Treasurer; Cindy Markley, Adult Education Site Coordinator; Darin Beal, EAP President

- 1 Roll Call** **Mr. Douglas Theaker, Board President Pro Tem**
- 2 Pledge to the Flag** **Mr. Douglas Theaker, Board President Pro Tem**
- 3 Moment of Silence** **Mr. Douglas Theaker, Board President Pro Tem**
- 4 Accept Resolution of Appointment of Board Member** **Mr. Douglas Theaker, Board President Pro Tem**



[Resolution 01-14 Re-appointment MOESC.pdf](#)

### Minutes

#### Approved

**Motioned:** Mrs. Sandra Stone, Board Member

**Seconded:** Mrs. Mary Dixon, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President			
Mr. Dennis Long, Board Member	X		

### 5 Administer Oath of Office to Re-Appointed Board Member

**Linda Schumacher, Treasurer**

- Howard Koons, Mid-Ohio Education Service Center; 2014, 2015 & 2016

## 6 Election of Pioneer Board of Education President

Mr. Douglas Theaker, Board President Pro Tem

### Minutes

Chair received nominations for the Office of President.

Mary Jean Theaker moved the nomination of Howard Koons for office of President. Bill Hope seconded and moved that nominations be closed. Howard Koons was elected President of the Pioneer Career and Technology Center, a Joint Vocational District Board of Education for 2014.

**Motioned:** Mrs. Mary Jean Theaker, Board Member

**Seconded:** Mr. Bill Hope, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

## 7 Election of Pioneer District Board of Education Vice President

Mr. Douglas Theaker, Board President Pro Tem

### Minutes

Chair accepted nominations for the office of Vice-President. Dennis Long nominated Douglas Theaker for the office of Vice President, Mary Dixon seconded and moved to close nominations.

Douglas theaker was elected Vice President of the Pioneer Career and Technology Center; A Joint Vocational School District Board of Education for 2014.

**Linda Schumacher, Treasurer, administered the Oath of Office to Howard Koons, Pioneer Career and Technology Center Board of Educaiton President and Douglas Theaker Pioneer Career and Technology Center Board of Education Vice President for 2014.**

**Approved**

**Motioned:** Mr. Dennis Long, Board Member

**Seconded:** Mrs. Mary Dixon, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		

Mr. Dennis Long, Board Member	X
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## 8 Establish Pioneer Board of Education Regular Meeting Time and Place

**Mr. Douglas Theaker, Board President Pro Tem**

### Minutes

Motion was made by Howard Koons to set the 3rd Monday of the Month at 7:00 pm in the Pioneer Board Of Education Conference as the date, time and place of for the Regular Board of Education meetings for 2014. Seconded by Dennis Leader.

### Approved

**Motioned:** Mr. Howard Koons, Board President

**Seconded:** Mr. Dennis Leader, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

## 9 Appoint Legislative Liaison

**Mr. Douglas Theaker, Board President Pro Tem**

### Minutes

Dennis leader nominated Sandra Stone Legislative Liaison, seconded by Howard Koons and moved that nominations be closed.

### Approved

**Motioned:** Mr. Dennis Leader, Board Member

**Seconded:** Mr. Howard Koons, Board President

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

## 10 Appoint Student Achievement Liaison

**Minutes**

Bill Hope nominated Mary Jean Theaker for Student Achievement Liaison. Howard Koons seconded and moved that nominations be closed. Mary Jean Theaker was approved as Student Achievement Liaison for 2014.

**Approved**

**Motioned:** Mr. Bill Hope, Board Member

**Seconded:** Mr. Howard Koons, Board President

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

**11 Appoint Financial Audit Committee****Minutes**

Recommendation of Dennis Leader that the previous Financial Audit Committee of Howard Koons, Board President, Douglas Theaker, Vice President and Thomas Showman, Board Member be approved for 2014. Seconded by Sandra Stone.

**Approved**

**Motioned:** Mr. Dennis Leader, Board Member

**Seconded:** Mrs. Sandra Stone, Board Member

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

**12 Appoint Routine Annual Business****12.1 Authorize Treasurer to pay outstanding bills**

that Treasurer; Linda Schumacher, be authorized to pay outstanding contractual obligations for the year 2014 when due, including such items as utilities, bonded debt, salaries, and all other obligations, including invoices for supplies, equipment and services.

#### **Minutes**

##### **Approved**

**Motioned:** Mrs. Sandra Stone, Board Member

**Seconded:** Mrs. Mary Dixon, Board Member

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

## **12.2 Authorize Treasurer to invest interim monies**

that Pioneer Career and Technology Center; a Vocational School District Board of Education Treasurer, Linda Schumacher, be authorized to invest interim and inactive deposits up to \$25,000,000, when surplus is available at the Citizens Bank; and/or PNC Bank; and/or US Bank, NA, Shelby Branch, Shelby, Ohio; and/or First Federal Bank of Ohio, Galion, Ohio; and/or Farmers Citizens Bank, Bucyrus, Ohio; and/or STAR OHIO/STAR PLUS, State Treasurers Investment Pool, Columbus, Ohio; and/or Richland Bank, Division of the Park National Bank, and, in all allowable investments under ORC 135.03, 135.08, 135.14, 135.032, 135.142 and 135.45 including certificates of deposit with FDIC insurance through Multibank Securities with any bank domiciled in Ohio and subject to inspection by the Ohio Superintendent of Financial Institutions.

#### **Minutes**

##### **Approved**

**Motioned:** Mrs. Sandra Stone, Board Member

**Seconded:** Mrs. Mary Dixon, Board Member

<b>Voter</b>	<b>Yes</b>	<b>No</b>	<b>Abstaining</b>
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

### 12.3 Request Advance Payment on Current Collection of Taxes

that the Auditors of Richland, Crawford, Huron, Morrow, Ashland, Wyandot, Marion and Seneca counties be requested to issue an order to the Treasurers of Richland, Crawford, Huron, Morrow, Ashland, Wyandot, Marion and Seneca counties to pay the Treasurer of the Pioneer Career and Technology Center; A Vocational School District Board of Education all funds as may be available for distribution to the General Fund and to the Bond Retirement Fund; this warrant being an advance payment of the current collection of taxes due Pioneer Career and Technology Center; a Vocational School District from the February and August 2014 settlements.

#### Minutes

##### Approved

**Motioned:** Mrs. Sandra Stone, Board Member

**Seconded:** Mrs. Mary Dixon, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

### 12.4 Authorize Treasurer to prepare Blanket Certificates

that Treasurer, Linda Schumacher, may prepared so called "blanket" certificates for a sum not exceeding \$350,000 against any specific line item account over a period not extending beyond the end of the current fiscal year. The blanket certificates may, but need not, be limited to a specific vendor.

#### Minutes

##### Approved

**Motioned:** Mrs. Sandra Stone, Board Member

**Seconded:** Mrs. Mary Dixon, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		

Mr. Howard Koons, Board President	X
Mr. Dennis Long, Board Member	X

## 12.5 Approve Board of Education Expenses (Service Fund)

that an amount of \$15,000 be approved to Fund 001-2310-433/434, in accordance with R.C. 3315.15 ORC.

### Minutes

#### Approved

**Motioned:** Mrs. Sandra Stone, Board Member

**Seconded:** Mrs. Mary Dixon, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

## 12.6 Appoint Purchasing Agent

that James M. Grubbs, Jr., Director of Business Affairs, be appointed purchasing agent for the Pioneer Career and Technology Center: A Vocational School District for the calendar year 2014 and that in accordance with the ORC Section 3313.51, shall be designated as the name required on each check should the Treasurer become incapacitated.

### Minutes

#### Approved

**Motioned:** Mrs. Sandra Stone, Board Member

**Seconded:** Mrs. Mary Dixon, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

## 12.7 Authorize Employment of Personnel

that the Superintendent be authorized, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of this Board and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification of this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer; however, the Board of Education shall not be required to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who had not satisfied any other prerequisite to employment created by law or Board policy.

### Minutes

#### Approved

**Motioned:** Mrs. Sandra Stone, Board Member

**Seconded:** Mrs. Mary Dixon, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

## 12.8 Authorize Acceptance of Resignations

that the Superintendent be authorized, on behalf of the Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

### Minutes

#### Approved

**Motioned:** Mrs. Sandra Stone, Board Member

**Seconded:** Mrs. Mary Dixon, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		



Mr. Howard Koons, Board President	X
Mr. Dennis Long, Board Member	X

## 12.9 Approve Authorization for Superintendent to Apply for Federal and State Grants

**Mr. Douglas Theaker, Board President Pro Tem**

that Glenna R. Cannon, Superintendent be authorized to apply for any federal and state grants appropriate for Pioneer Career and Technology Center.

### Minutes

#### Approved

**Motioned:** Mrs. Sandra Stone, Board Member

**Seconded:** Mrs. Mary Dixon, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

## 12.10 Approve Board Member Training Reimbursement

Pioneer new Board member training, OSBA training or other education-related training workshops to exclude the OSBA Annual Capital Conference, for Board member training reimbursement when eligible.

### Minutes

#### Approved

**Motioned:** Mrs. Sandra Stone, Board Member

**Seconded:** Mrs. Mary Dixon, Board Member

Voter	Yes	No	Abstaining
Mr. Tom Clutter, Board Member	X		
Mrs. Mary Dixon, Board Member	X		
Mr. Bill Hope, Board Member	X		
Mr. Dennis Leader, Board Member	X		
Mr. Thomas Showman, Board Member	X		
Mrs. Sandra Stone, Board Member	X		
Mrs. Mary Jean Theaker, Board Member	X		
Mr. Douglas Theaker, Board Vice President	X		
Mr. Howard Koons, Board President	X		
Mr. Dennis Long, Board Member	X		

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